

**RESOLUTION APPROVING THE KYOVA INTERSTATE PLANNING COMMISSION  
TITLE VI IMPLEMENTATION PLAN AND LIMITED ENGLISH PROFICIENCY  
LANGUAGE ASSISTANCE PLAN (LEP) UPDATE**

- WHEREAS,** KYOVA Interstate Planning Commission has been designated as the Metropolitan Planning Organization (MPO) by the Governors of West Virginia, Kentucky, and Ohio for the Huntington, WV-KY-OH Urbanized Area acting through the West Virginia Department of Transportation/Division of Highways, the Kentucky Transportation Cabinet (KYTC), and the Ohio Department of Transportation (ODOT) and locally elected officials in the KYOVA Region; and
- WHEREAS,** the Federal government enacted Title VI of the Civil Rights Act of 1964, as amended, to prohibit recipients of federal financial assistance from discrimination on the basis of race, color, national origin; and
- WHEREAS,** the Federal government enacted Section 162(a) of the Federal-Aid Highway Act of 1973 (23 USC 324) which requires that there be no discrimination on the ground of sex; and
- WHEREAS,** the KYOVA Interstate Planning Commission has adopted a Title VI/LEP Plan that meets the requirements and responsibilities of the U. S. Department of Transportation (USDOT) as a recipient of Federal financial assistance; and
- WHEREAS,** the KYOVA Interstate Planning Commission assure that all of their programs, services, and activities will be free from discrimination, whether those programs, services, and activities are Federally funded or not; and
- WHEREAS,** the Title VI/LEP Plan is reviewed by KYOVA staff on an on-going basis to ensure consistency with federal regulations and guidelines; and
- WHEREAS,** the Title VI/LEP Plan update is consistent with USDOT guidance;

**NOW, THEREFORE, BE IT RESOLVED** that the Policy Board of the KYOVA Interstate Planning Commission, at its regular public meeting on Friday, September 26, 2025, hereby approves the update to the KYOVA Title VI Implementation Plan and Limited English Proficiency Language Assistance Plan (LEP) as recommended by the KYOVA staff and the KYOVA Technical Advisory Committee (TAC).

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**DeAnna Holliday, Chair**  
**Date: September 26, 2025**

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**Christopher M. Chiles, Executive Director**  
**Date: September 26, 2025**

**DRAFT**

# **KYOVA Interstate Planning Commission**

## **Title VI Implementation Plan and Limited English Proficiency Language Assistance Plan (LEP)**

*(For the Huntington, WV-KY-OH Urbanized Area\*)*

**Report Period: October 1, 2024 to September 30, 2025**

**Adopted: September 26, 2025**

**KYOVA Interstate Planning Commission**

**400 Third Avenue**

**Huntington, West Virginia 25701**

**Phone: 304.523.7334**

**Website: [www.kyovaipc.org](http://www.kyovaipc.org)**



*This project was partially funded by grants from the U.S. Department of Transportation, the Federal Highway Administration, and the Federal Transit Administration.*

*\*The KYOVA Planning Area within the Huntington, WV-KY-OH Urbanized Area includes the West Virginia counties of Cabell and Wayne, the Kentucky counties of Boyd and Greenup, and the urbanized area of Lawrence County, Ohio*

**KYOVA PLANNING COMMISSION**  
**TITLE VI IMPLEMENTATION PLAN AND LIMITED ENGLISH PROFICIENCY LANGUAGE ASSISTANCE PLAN**  
**(LEP) UPDATE**

- WHEREAS,** KYOVA Interstate Planning Commission has been designated as the Metropolitan Planning Organization (MPO) by the Governors of West Virginia, Kentucky, and Ohio for the Huntington, WV-KY-OH Urbanized Area acting through the West Virginia Department of Transportation/Division of Highways, the Kentucky Transportation Cabinet (KYTC), and the Ohio Department of Transportation (ODOT) and locally elected officials in the KYOVA Region; and
- WHEREAS,** the Federal government enacted Title VI of the Civil Rights Act of 1964, as amended, to prohibit recipients of federal financial assistance from discrimination on the basis of race, color, national origin; and
- WHEREAS,** the Federal government enacted Section 162(a) of the Federal-Aid Highway Act of 1973 (23 USC 324) which requires that there be no discrimination on the ground of sex; and
- WHEREAS,** the KYOVA Interstate Planning Commission has adopted a Title VI/LEP Plan that meets the requirements and responsibilities of the U. S. Department of Transportation (USDOT) as a recipient of Federal financial assistance; and
- WHEREAS,** the KYOVA Interstate Planning Commission assure that all of their programs, services, and activities will be free from discrimination, whether those programs, services, and activities are Federally funded or not; and
- WHEREAS,** the Title VI/LEP Plan is reviewed by KYOVA staff on an on-going basis to ensure consistency with federal regulations and guidelines; and
- WHEREAS,** the Title VI/LEP Plan update is consistent with USDOT guidance;

**NOW, THEREFORE BE IT RESOLVED,** that the Policy Board of the KYOVA Interstate Planning Commission, at its regular public meeting on September 26, 2025 , hereby approves the update to the KYOVA Title VI Implementation Plan and Limited English Proficiency Language Assistance Plan (LEP) as recommended by the KYOVA staff.

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DeAnna Holliday, Chair  
Date: September 26, 2025

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Christopher M. Chiles, Executive Director  
Date: September 26, 2025

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# ACKNOWLEDGEMENTS

## KYOVA Policy Committee Members (as of 7-2-2025)

Agency/Organization	Voting Member	Title	Elected (E)/ Appointed (A)	Race
Cabell County, WV	Ms. Kelli Sobonya, Secretary	County Commissioner	E	W
	Mr. John Mandt, Jr.	County Commissioner	E	W
	Ms. Liza Caldwell	County Commissioner	E	W
	Mr. Chad Nelson	Citizen Member	A	W
	Ms. Beth Zerkle	Citizen Member	A	W
City of Huntington, WV	Mr. Patrick Farrell	Mayor, City of Huntington	E	W
	Mr. James Turner	Lawyer	A	W
	Mr. Howard Anderson	Citizen Member	A	W
	Mr. Mark Bates	Public Works Director	A	W
	Vacant			
Wayne County, WV	Mr. Travis Thompson, Vice-Chair	Commissioner	E	W
	Mr. Enoch J. Marcum	Commissioner	E	W
	Mr. Don Bias	Citizen Member	A	W
	VACANT		A	W
Putnam County, WV	Mr. Andy Skidmore	County Commissioner	E	W
	Vacant			
	Vacant			
Boyd County, KY	Mr. Eric Chaney	County Judge Executive	E	W
	Mr. Gary Blanton	Asst Road Foreman	A	W
	Mr. Randy Stapleton	County Commissioner	A	W
City of Ashland, KY	Mr. Chuck Charles	Mayor, City of Ashland	E	W
	Mr. Randy Wheeler	Transit Supervisor	A	W
	Ms. Katherine Utsinger	Economic Development	A	W
Greenup County, KY	Mr. Bobby Hall	County Judge Executive	E	W
	Mr. Eric Patton	Grant Writer	A	W
	Mr. John Callihan	Citizen Member	A	W
	Mr. Don Fraley	Citizen Member	A	W
Lawrence County, OH	Ms. Deanna Holliday, Chair	President, County Commission	E	W
	Mr. Patrick Leighty	County Engineer	A	W
	Dr. Bill Dingus	Director, Lawrence CofC	A	W
	Mr. Terry Porter	Trustee	A	W
	Mr. Ralph Kline	Assistant Director, ILCAO	A	W
	Vacant			W
City of Ironton, OH	Mr. Sam Cramblit	Mayor, City of Ironton	E	W
	Mr. Mark Dickess	Benefit Specialist	A	W
Transportation Providers	Mr. Paul Davis, Treasurer**	General Manager, Tri-State Transit Authority	A	W
	Mr. Brent Brown	Director, Huntington Tri-State Airport	A	W
	Mr. Matt Manns	Superior Marine	A	W
WVDOT	Mr. Todd Rumbaugh (Alternates*: Mr. Brian Carr, Ms. Gehan Elsayed, Mr. Evan Snyder)	Secretary	A	W
KYTC	Mr. Jim Gray (Alternates*: Mr. Thomas Witt, Mr. Steve Gunnell, Mr. Steven DeWitte, Mr. Darrin Eldridge, Mr. Blake Jones, Mr. Mikael Pelfrey)	Secretary	A	W
ODOT	Ms. Pamela Boratyn (Alternates*: Mr. Michael Dombrowski, Mr. Scott Thompson)	Director	A	W

KEY: \*In order of voting privileges / \*\* Transit providers representative / A=Appointed / E=Elected / NV=Non-Voting / B=Black

# ACKNOWLEDGEMENTS – Continued

## KYOVA Technical Advisory Committee (TAC) Member Affiliation

Mr. Paul Davis                      Chair, Tri-State Transit Authority, Huntington, West Virginia – President  
Mr. Patrick Leighty                Vice-Chair, Lawrence County, Ohio – County Engineer

The following organizations are presented an opportunity to serve on the KYOVA's Technical Advisory Committee (TAC). *Please note this is not marmplete listing as other organizations/individuals with technical expertise often serve as advisors.*

### **West Virginia Department of Highways – Central Office**

- Director of Planning
- Regional Planning Unit Leader
- Planner

### **West Virginia Department of Highway – District Office #2**

- Manager
- Planner

### **West Virgina Department of Environmental Protection – AQ**

#### **West Virginia Public Transit**

- Executive Director

#### **City of Huntington, West Virginia**

- Public Works Director
- Planner

#### **Cabell County**

- Citizen Member

#### **Wayne County Economic Development Authority**

- Director

#### **Tri-State Transit Authority**

- General Manager
- Assistance General Manager

#### **Huntington Tri-State Airport**

- Director

### **Kentucky Transportation Cabinet – Division of Planning**

- Director
- Transportation Engineering Branch Manager
- Planning Supervisor

### **Kentucky Transportation Cabinet – Highway District Office #9**

- Chief District Engineer
- Planning Supervisor
- Planner

### **City of Ashland, Kentucky**

- City Manager
- Transit Supervisor
- City Engineer

### **Boyd/Greenup Citizens Advisory Committee**

- Five (5) members

### **Northeast Kentucky Chamber of Commerce**

- President/CEO

### **Gallia County, Ohio**

- County Engineer

### **Lawrence County, Ohio**

- County Engineer
- Director, Ironton-Lawrence County Community Action Organization
- Manager, Lawrence County Transit

### **City of Ironton**

### **The Greater Lawrence County Chamber of Commerce**

### **Ohio Department of Transportation – Central Office**

- Transportation Planner
- Air Quality Planner
- Planner

### **Ohio Department of Transportation – District 9**

- Program Coordinator
- Program Management C
- Planning Engineer

### **Federal Highway Administration**

- West Virginia Division
- Kentucky Division
- Ohio Division

### **Federal Transit Administration**

- FTA Region 3
- FTA Region 4
- FTA Region 5

## ACKNOWLEDGEMENTS – Continued

### KYOVA Staff

Mr. Christopher M. Chiles	Executive Director
Mr. Saleem Salameh	Technical Study Director/Deputy Executive Director
Ms. Terri B. Sicking	Senior Transportation Planner
Mr. Jody Sigmon	Transportation Planner/System Performance
Ms. Bethany Wild	Transportation Planner/GIS Specialist
Ms. Dannielle Slusher	Finance/Office Manager/Title VI Officer
Mr. Steven Frye	Finance Assistant
Mr. Paul Young	Web Designer/System Analyst
Ms. Annette Johnson	Transportation Technician/Administrative Assistant



# TITLE VI IMPLEMENTATION PLAN

## INTRODUCTION

KYOVA Interstate Planning Commission has been designated as the Metropolitan Planning Organization (MPO) for the Huntington, WV-KY-OH Urbanized Area. KYOVA's planning area includes the West Virginia counties of Cabell and Wayne, Kentucky counties of Boyd and Greenup, and the urbanized portion of Lawrence County, Ohio. This Title VI Implementation Plan was developed pursuant to Title 49, Code of Federal Regulations (CFR), Department of Transportation (DOT), Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally Assisted Programs of the Department of Transportation-Effectuation of Title VI of the Civil Rights Act of 1964. The purpose of 49 CFR Part 21 is:

*“...to effectuate the provisions of Title VI of the Civil Rights Act of 1964 to the end that no person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity receiving Federal financial assistance from the Department of Transportation.”*

By adoption of this Title VI Implementation Plan, KYOVA's Policy Committee ensures that all programs, policies, and activities of the MPO comply with Title VI regulations.

Any person or persons who believe they have been aggrieved by an unlawful discriminatory practice under Title VI has a right to file a formal complaint with the MPO. The Title VI complaint procedure and complaint form can be found in *Appendix A* of this Plan and on the KYOVA website ([kyovaipc.org](http://kyovaipc.org)) under the *Title VI Tab*. Any such complaint must be filed in writing and filed with KYOVA's Title VI Coordinator within one hundred eighty (180) calendar days following the date of the alleged discriminatory occurrence.

## KYOVA INTERSTATE PLANNING COMMISSION TITLE VI OVERVIEW, STATUTORY AND REGULATION AUTHORITIES, AND RESPONSIBLE OFFICIALS

Title VI of the Civil Rights Act of 1964 is a non-discrimination statute. Specifically, Title VI provides that “no person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits or, or be subjected to discrimination under any program or activity receiving federal financial assistance” (42 U.S.C. Section 2000d). Each federal department and agency, which is empowered to extend Federal financial assistance to any program or activity, by way of grant, loan, federal personnel, or any federal agreement contract is authorized and directed to make the provisions of Section 2000d of this title. Additionally, KYOVA adheres to Section 162(a) of the Federal-Aid Highway Act of 1973 (23 USC 324) which requires that there be no discrimination of the ground of sex.

KYOVA’s Policy Committee serves as the governing body of the KYOVA Interstate Planning Commission, the designated Metropolitan Planning Organization (MPO) for the Huntington, WV-KY-OH Urbanized Area. KYOVA is responsible for the transportation planning activities in Cabell and Wayne counties, West Virginia; Boyd and Greenup counties, Kentucky; and the urbanized portion of Lawrence County, Ohio. As a recipient of federal funds through grant program(s), KYOVA is subject to Title VI of the Civil Rights Act of 1964. KYOVA works to ensure that nondiscriminatory services are offered throughout the region thereby enhancing both the quality of life and economic vitality. KYOVA is committed to a workplace that is compliant with Title VI of the Civil Rights Act of 1964 and to incorporate suggestions by KYTC, ODOT, WVDOH, and our federal partners.

### Statutory and Regulation Authorities

The following are the Statutory and Regulation Authorities that direct KYOVA’s programs and activities.

- **Title VI of the Civil Rights Act of 1964 (42 U.S. C. 200d)** is a federal law that protects individuals, groups, and organizations from discrimination on the basis of race, color or national origin in federally assisted programs and activities.
- **The Civil Rights Restoration Act of 1987**, further clarified the intent of Title VI to include all programs and activities of entities whether those programs and activities are federally funded or not.
- **1970 Uniform Act (42 U.S.C. 4601)** prohibits unfair and inequitable treatment of persons displaced or whose property will be acquired as a result of federally assisted programs or activities.
- **American with Disabilities Act of 1990 and Section 504 of the 1973 Rehabilitation Act (29 U.S.C. 790)**, as amended: Prohibits discrimination on the basis of disability.
- **Federal Highway Act of 1973 - Gender Added (23 U.S.C. 324)** prohibits discrimination on the basis of sex.
- **Age Discrimination Act of 1975** prohibits discrimination on the basis of age in programs or activities receiving Federal Financial Assistance.
- **49 CFR Part 21** is a regulation that prohibits discrimination on the grounds of race, color, or national origin in any program or activity receiving Federal financial assistance from the Department of Transportation.
- **23 CFR Part 200** purpose is to provide guidelines for (a) Implementing the Federal Highway Administration (FHWA) Title VI compliance program under Title VI of the Civil Rights Act of 1964 and related civil rights laws and regulations, and (b) Conducting Title VI program compliance reviews relative to the Federal-aid highway program.

## **KYOVA Responsible Officials**

### **KYOVA Policy Committee**

The Policy Committee has governing authority over the MPO and MPO Staff. The Committee is comprised of members as outlined in the KYOVA By-laws. Officers (Chairperson, Vice-Chair, Secretary, and Treasurer) are elected every two years from the membership. The Chairperson oversees and provides signature approval and/or grants signature approval to the Executive Director for all programs and activities. The Vice-Chair, Secretary, and Treasurer may serve in this capacity if the Chair is not present at meetings, or the Chair is unavailable due to illness or other unpreventable situations preventing the Chair from serving. KYOVA's bylaws specifies the PC membership which is based on population. The governing agencies located within KYOVA's planning area are responsible to appoint their representatives. KYOVA continually encourages member agencies to include participation of minorities within their appointments to the PC as well as other committees.

### **Executive Director**

The Executive Director is responsible for KYOVA's adherence and compliance with all federal programs and activities, to include but not be limited to Equal Opportunity, Title VI, and Public Participation. The Executive Director is also charged with complete oversight of the functions and activities of KYOVA.

### **Title VI Coordinator**

The Title VI Coordinator is responsible for the oversight and coordination of KYOVA's compliance with Title VI and all related statutes, regulations, and directives. The Title VI Coordinator has direct access to KYOVA's Executive Director and the KYOVA Policy Committee. General responsibilities include: coordinating Title VI program development with KYTC, WVDOT/ODOT, federal agencies, and local public agencies, as directed/requested; overseeing Title VI program reviews and sub-recipient reviews (if required); coordinating Title VI training for KYOVA Staff and any sub-recipients; preparing required reports; providing guidance and advice on the Title VI program to KYOVA staff and LPAs; participate in the design, development, and dissemination of Title VI information to the public; annual update of KYTC's Title VI Program Plan; completion of ODOT Title VI Compliance Report; and other activities directly relating to KYOVA's Title VI Program.

### **Minority Population Participation**

KYOVA encourages the participation of minorities with all planning activities and programs. During project and/or study development, individuals from all demographics, to include minority populations, are welcome and are requested to participate. Methods of outreach include but are not limited to: KYOVA website; Emails to leaders or known minority areas; newspaper notification; solicitation by local officials for interested parties; etc.



## KYOVA TITLE VI POLICY STATEMENT

Pursuant to and consistent with Title VI of the Civil Rights Act of 1964 and all requirements imposed by or pursuant to Title 49, Code of the Federal Regulations (CFR), U.S. Department of Transportation (DOT), Subtitle A. Office of the Secretary, (49 CFR, part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation – Effectuation of Title VI of the Civil Rights Act of 1964:

It is the policy of the KYOVA Interstate Planning Commission to afford equal opportunity to all persons to the end that no persons in the United States shall, on the grounds of race, color, sex, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity receiving federal financial assistance from the U.S. Department of Transportation.

Program and activities to which this policy applies include, but are not limited to, the use of grants in connection with federal-aid highway systems, the Surface Transportation and Reauthorization & Reform Act of 2015, the Highway Safety Act of 1966 and the National Traffic and Motor Vehicle and Safety Act of 1966, leases of real property and the grant of permits, licenses, easements and rights of way covering real property, Urban Mass Transportation Research Programs, and other grants for the support of basic scientific research.

For more information on KYOVA's Civil Rights Program, and the procedures to file a complaint, call (304) 523-7434, email Dannielle Slusher at [dslusher@kyovaipc.org](mailto:dslusher@kyovaipc.org), or visit the KYOVA office at 400 Third Avenue, Huntington, West Virginia 25701 Monday through Friday between 8:30 a.m. and 4:30 p.m.

A complainant may file a complaint directly with the Federal Highway Administration or the Federal Transit Administration by mailing complaints to:

**Federal Highway Administration**

Office of Civil Rights  
Attn: Title VI Program Coordinator  
8<sup>th</sup> Floor E-81-105  
1200 New Jersey Avenue, SE  
Washington DC 20590

**Federal Transit Administration**

Office of Civil Rights  
Attn: Title VI Coordinator  
East Building 5, Floor-TCR  
1200 New Jersey Avenue, SE  
Washington DC 20590

This Policy Statement shall be posted at the KYOVA office located at 400 Third Avenue, Huntington, WV 25701 and on the KYOVA website at [www.kyovaipc.org](http://www.kyovaipc.org).

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Christopher M. Chiles  
KYOVA, Executive Director

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Date

*KYOVA Interstate  
Planning Commission*

*400 Third Avenue  
Huntington, WV 25701  
Tel: (304) 523-7434  
Fax: (304) 529-7229*



## DECLARACIÓN DE POLÍTICA DEL TÍTULO VI DE KYOVA

De conformidad con el Título VI de la Ley de Derechos Civiles de 1964 y todos los requisitos impuestos por el Título 49, Código de Regulaciones Federales (CFR), Departamento de Transporte de los Estados Unidos (DOT), Subtítulo A. Oficina del Secretario, (49 CFR, parte 21, No discriminación en los programas de asistencia federal del Departamento de Transporte - Efectividad del Título VI de la Ley de Derechos Civiles de 1964):

Es política de la Comisión de Planificación Interestatal de KYOVA brindar igualdad de oportunidades a todas las personas con el fin de que ninguna persona en los Estados Unidos, por motivos de raza, color, sexo u origen nacional, sea excluida de la participación, se le nieguen los beneficios o sea objeto de discriminación en cualquier programa o actividad que reciba asistencia financiera federal del Departamento de Transporte de los Estados Unidos.

El programa y las actividades a las que se aplica esta política incluyen, entre otros, el uso de subvenciones en relación con los sistemas de carreteras de ayuda federal, la Ley de Transporte de Superficie y Reautorización y Reforma de 2015, la Ley de Seguridad Vial de 1966 y la Ley Nacional de Tráfico y Seguridad de Vehículos Motorizados de 1966, arrendamientos de bienes inmuebles y el otorgamiento de permisos, licencias, servidumbres y derechos de paso que cubran bienes inmuebles, Programas de Investigación de Transporte Urbano Masivo y otras subvenciones para el apoyo de la investigación científica básica.

Para obtener más información sobre el Programa de Derechos Civiles de KYOVA y los procedimientos para presentar una queja, llame al (304) 523-7434, envíe un correo electrónico a Dannielle Slusher a [dslusher@kyovaipc.org](mailto:dslusher@kyovaipc.org) o visite la oficina de KYOVA en 400 Third Avenue, Huntington, West Virginia 25701 de lunes a viernes entre las 8:30 a.m. y las 4:30 p.m.

Un demandante puede presentar una queja directamente ante la Administración Federal de Carreteras o la Administración Federal de Tránsito enviando las quejas por correo a:

### Administración Federal de Carreteras

Oficina de Derechos Civiles  
A la atención de: Coordinador del Programa del Título VI  
8º Piso E-81-105  
1200 Avenida Nueva Jersey, SE  
Washington DC 20590

### Administración Federal de Carreteras

Oficina de Derechos Civiles  
A la atención de: Coordinador del Título VI  
Edificio Este 5, Planta-TCR  
1200 Avenida Nueva Jersey, SE  
Washington DC 20590

Esta Declaración de Política se publicará en la oficina de KYOVA ubicada en 400 Third Avenue, Huntington, WV 25701 y en el sitio web de KYOVA en [www.kyovaipc.org](http://www.kyovaipc.org).

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Christopher M. Chiles  
KYOVA, Executive Director

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Date

*KYOVA Interstate  
Planning Commission*

*400 Third Avenue  
Huntington, WV 25701  
Tel: (304) 523-7434  
Fax: (304) 529-7229*



## KYOVA COMPLAINT PROCEDURES

### KYOVA Complaint Procedures – English

Any person who believes they—or with a specific class of persons—were subjected to discrimination on the basis of race, color, sex, or national origin in the programs and activities of a Federal-aid Recipient may file a Title VI complaint. KYOVA'S Title VI complaint form is available on the MPO website ([www.kyovaipc.org](http://www.kyovaipc.org)) under the Title VI Tab. The complaint procedure and complaint form are also included in Appendix A.

Complaints may be filed without the KYOVA Complaint Form but should be filed in a written format and signed and may be filed by mail, fax, in person, or e-mail. However, the complainant may call the agency and provide the allegations by telephone, and the agency will transcribe the allegations of the complaint as provided over the telephone and send a written transcript of the complaint to the complainant for correction and signature. A complaint should contain at least the following information:

- A written explanation of what has happened;
- A way to contact the complainant;
- The basis of the complaint (e.g., race, color, sex, or national origin);
- The identification of a specific person/people and the respondent (e.g.) agency/organization) alleged to have discriminated;
- Sufficient information to understand the facts that led the complainant to believe that discrimination occurred in a program or activity that receives Federal financial assistance; and
- The date(s) of the alleged discriminatory act(s). Complaint should indicate if the alleged discrimination is on-going.

Complaints may be filed with KYOVA, KYTC, WVDOH, ODOT, FHWA Division Offices, the FHWA Headquarters Office of Civil Rights, the United States Department of Transportation (USDOT) Departmental Office of Civil Rights, or the U.S. Department of Justice.

According to U.S. DOT regulations, 49 CFR § 21.11(b), a complaint must be filed not later than 180 days after the date of the last instance of alleged discrimination, unless the time for filing is extended by the investigating agency.

FHWA is responsible for all decisions regarding whether a complaint should be accepted, dismissed, or referred to another agency. With this understanding, complaints should be routed in the following ways:

- If KYOVA receives the complaint it will be routed to the FHWA Division Office with jurisdiction. However, the complainant may send to any of the listed agencies below and they will handle per their specified guidelines. Ultimately all complaints should be routed through the Federal- aid highway oversight hierarchy until the complaint reaches the Federal Highway Headquarters Office of Civil Rights (HCR) for processing. HCR is responsible for all determinations regarding whether to accept, dismiss, or transfer Title VI complaints filed against State DOTs or Subrecipients of Federal financial assistance.
- Complaints should be forwarded from the initial receiving agency through the Federal- aid highway oversight hierarchy until the complaint reaches HCR. For example, if a complaint is filed with a Subrecipient City, that receiving agency should forward the complaint to the State DOT, which should forward the complaint to the State's FHWA Division Office, which should forward the complaint to HCR. If a complaint is filed with a State DOT, then the State DOT should forward the complaint to the State's FHWA Division Office, which should forward the complaint to HCR.
- KYOVA, State DOTs and Subrecipients must log all complaints received.
- When HCR decides on whether to accept, dismiss, or transfer the complaint, HCR will notify the Complainant, the FHWA Division Office, State DOT, KYOVA, and Subrecipient (where applicable).

Complaints may be sent to:

KYOVA IPC Title VI Coordinator 400 Third Avenue P. O. Box 939 Huntington, WV 25712	KY Transportation Cabinet Office for Civil Rights 200 Mero Street, 6th Floor Frankfort, KY 40622	WV DOT Office for Civil Rights State Capitol Complex—Bldg 5 1900 Kanawha Boulevard East Charleston, WV 25305	OH DOT Office of Small Business & External Workforce Development 1980 West Broad Street, Mail Stop 3270 Columbus, OH 43223
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*DeAnna Holliday*  
Chair

*Christopher M. Chiles*  
Executive Director

*KYOVA Interstate  
Planning Commission*

*400 Third Avenue  
Huntington, WV 25701  
Tel: (304) 523-7434  
Fax: (304) 529-7229*

And/or

US FHWA-Kentucky Division John C Watts Federal Building 330 W Broadway St Ste 264 Frankfort, KY 40601 Attention: Civil Rights Specialist	US FHWA-West Virginia Division 300 Virginia Street East, Suite 7400 Charleston, WV 25301 Attn: Civil Rights Division	US FHWA-Ohio Division 200 North High Street, Room 328 Columbus, OH 43215 Attn: Civil Rights Division
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And/or

Federal Highway Administration Headquarters - Office of Civil Rights  
1200 New Jersey Avenue, SE HCR-40, Room E81-101  
Washington, DC 20590  
202-366-0693 or Fax: 202-366-1599  
TTY: 202-366-5751

Additionally, complaints may be filed with the U.S. Department of Justice at: Federal  
Coordination and Compliance Section - NWB Civil Rights Division  
U.S. Department of Justice  
950 Pennsylvania Avenue, N.W.  
Washington, D.C. 20530

Once complaint is filed, there are four potential outcomes for processing complaints:

- Accept: if a complaint is timely filed, contains sufficient information to support a claim under Title VI, and concerns matters under FHWA's jurisdiction, then HCR will send to the complainant, the respondent agency, and the FHWA Division Office a written notice that it has accepted the complaint for investigation.
- Preliminary review: if it is unclear whether the complaint allegations are sufficient to support a claim under Title VI, then HCR may (1) dismiss it or (2) engage in a preliminary review to acquire additional information from the complainant and/or respondent before deciding whether to accept, dismiss, or refer the complaint.
- Procedural Dismissal: if a complaint is not timely filed, is not in writing and signed, or features other procedural/practical defects, then HCR will send the complainant, respondent, and FHWA Division Office a written notice that it is dismissing the complaint.
- Referral\Dismissal: if the complaint is procedurally sufficient but FHWA (1) lacks jurisdiction over the subject matter or (2) lacks jurisdiction over the respondent entity, then HCR will either dismiss the complaint or refer it to another agency that does have jurisdiction. If HCR dismisses the complaint, it will send the complainant, respondent, and FHWA Division Office a copy of the written dismissal notice. For referrals, FHWA will send a written referral notice with a copy of the complaint to the proper Federal agency and a copy to the USDOT Departmental Office of Civil Rights.

FHWA HCR is responsible for conducting all investigations of State DOTs and other primary Recipients. In the case of a complaint filed against a Subrecipient, HCR may either conduct the investigation itself, or it may delegate the investigation to the primary Recipient State DOT. If HCR chooses to delegate the investigation of a Subrecipient, HCR will communicate its acceptance of the complaint to the complainant and respondent, but the State DOT will conduct all data requests, interviews, and analysis. The State DOT will then create a Report of Investigation (ROI), which it will send to HCR. Finally, HCR will review the ROI and compose a Letter of Finding based on the ROI. All Letters of finding issued by FHWA are administratively final.

For FHWA, there is no regulatory timeframe for completing investigations. However, FHWA strives to complete all tasks within 180 days from the date of acceptance. For State DOTs that have been delegated an investigation from FHWA, 23 CFR §200.9(b)(3) provides that State DOTs must complete investigations within 60 days of receipt (meaning the date it receives the delegated complaint from FHWA).

Investigation files are confidential and will be maintained by KYOVA. The contents of such files will only be disclosed to appropriate KYOVA personnel and federal/state authorities in accordance with Federal and State laws. KYOVA will retain files in accordance with records retention schedules and all Federal guidelines.



## PROCEDIMIENTOS DE RECLAMACIÓN DE KYOVA

Cualquier persona que crea que ella, o con una clase específica de personas, fue objeto de discriminación por motivos de raza, color, sexo, u origen nacional en los programas y actividades de un Beneficiario de ayuda federal puede presentar una queja bajo el Título VI. El formulario de queja del Título VI de KYOVA está disponible en el sitio web de la MPO en la pestaña Título VI/Justicia Ambiental (kyovaipc.org). El procedimiento de reclamación y el formulario de reclamación también se incluyen en el Apéndice A.

Las quejas se pueden presentar sin el Formulario de queja de KYOVA, pero deben estar escritas y firmadas y se pueden presentar por correo, fax, en persona o correo electrónico. Sin embargo, el demandante puede llamar a la agencia y proporcionar las alegaciones por teléfono, y la agencia transcribirá las alegaciones de la queja según lo dispuesto por teléfono y enviará una queja por escrito al demandante para su corrección y firma. Una queja debe contener al menos la siguiente información:

- Una explicación por escrito de lo sucedido;
- Una forma de ponerse en contacto con el denunciante;
- El fundamento de la queja (por ejemplo, raza, color, origen nacional);
- La identificación de una persona o personas específicas y del demandado (por ejemplo, una agencia u organización) que presuntamente ha discriminado;
- Información suficiente para comprender los hechos que llevaron al demandante a creer que hubo discriminación en un programa o actividad que recibe asistencia financiera federal; y
- La(s) fecha(s) del(los) acto(s) presunto(s) discriminatorio(s). La queja debe indicar si la presunta discriminación está en curso.

Las quejas se pueden presentar ante KYOVA, KYTC, WVDOH, ODOT, las oficinas de la División FHWA, la Oficina de Derechos Civiles de la sede central de la FHWA, la Oficina Departamental de Derechos Civiles del Departamento de Transporte de los Estados Unidos (USDOT) o el Departamento de Justicia de los Estados Unidos.

De acuerdo con las regulaciones del Departamento de Transporte de EE. UU., 49 CFR § 21.11(b), una queja debe presentarse a más tardar 180 días después de la fecha de la última instancia de presunta discriminación, a menos que la agencia investigadora extienda el plazo para presentarla.

La FHWA es responsable de todas las decisiones sobre si una queja debe ser aceptada, desestimada o remitida a otra agencia. Con este entendimiento, las quejas deben encauzarse de las siguientes maneras:

- Si KYOVA recibe la queja, se enviará a la Oficina de la División de la FHWA con jurisdicción. Sin embargo, el denunciante puede enviar a cualquiera de las agencias enumeradas a continuación y ellas se encargarán de sus pautas. En última instancia, todas las quejas deben enrutarse a través de la jerarquía de supervisión de carreteras de ayuda federal hasta que la queja llegue a la Oficina de Derechos Civiles (HCR) de la sede de carreteras federales para su procesamiento. HCR es responsable de todas las determinaciones con respecto a si aceptar, desestimar o transferir las quejas del Título VI presentadas contra los DOT estatales o los subrecipientes de asistencia financiera federal.
- Las quejas deben enviarse desde la agencia receptora inicial a través de la jerarquía de supervisión de carreteras de ayuda federal hasta que la queja llegue a HCR. Por ejemplo, si se presenta una queja ante una ciudad subreceptora, esa agencia receptora debe enviar la queja al Departamento de Transporte del Estado, que debe enviar la queja a la Oficina de la División de la FHWA del Estado, que debe enviar la queja a HCR. Si se presenta una queja ante un DOT estatal, entonces el DOT estatal debe enviar la queja a la Oficina de la División FHWA del estado, que debe enviar la queja a HCR.
- KYOVA, los DOT estatales y los subrecipientes deben registrar todas las quejas recibidas.
- Cuando HCR decida si acepta, desestima o transfiere la queja, HCR notificará al Demandante, a la Oficina de la División de la FHWA, al Departamento de Transporte del Estado, a KYOVA y al Subreceptor (cuando corresponda).

Las quejas pueden enviarse a:

KYOVA IPC Coordinador del Título VI Apartado Postal 939 400 Tercera Avenida Huntington, WV 25712	Gabinete de transporte KY Oficina de Derechos Civiles Calle Mero 200, 6º piso Frankfort, KY 40622	WV DOT Oficina de Derechos Civiles Complejo del Capitolio Estatul – Edificio 5 1900 Bolivar Kanawha East Charleston, WV 25305	Ohio DOT Oficina de Pequeñas Empresas y Desarrollo de la Fuerza Laboral Externa 1980 West Broad Street, Parada de correo 3270C Columbus, OH 43223
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*DeAnna Holliday*  
*Chair*

*Christopher M. Chiles*  
*Executive Director*

*KYOVA Interstate*  
*Planning Commission*

*400 Third Avenue*  
*Huntington, WV 25701*  
*Tel: (304) 523-7434*  
*Fax: (304) 529-7229*



y/o

División FHWA-Kentucky Edificio Federal John C Watts 330 W Broadway St Ste 264 Frankfort, KY 40601 Atención: Especialista en Derechos Civiles	División FHWA -West Virginia 300 Virginia Street East Suite 7400 Charleston, WV 25301 Atención: División de Derechos Civiles	División FHWA -Ohio 200 North High Street, Sala 328 Columbus, OH 43215 Atención: División de Derechos Civiles
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y/o

Sede de la Administración Federal de Carreteras - Oficina de Derechos Civiles  
1200 New Jersey Avenue, SE HCR-40, Sala E81-101  
Washington, DC 20590  
202-366-0693 or Fax: 202-366-1599  
TTY: 202-366-5751

Además, se pueden presentar quejas ante el Departamento de Justicia de los EE. UU. en:  
Federal Sección de Coordinación y Cumplimiento - División de Derechos Civiles de la NWB Departamento de  
Justicia de EE. UU.  
950 Pennsylvania Avenue, N.W.  
Washington, D.C. 20530

Una vez que se presenta la queja, hay cuatro posibles resultados para el procesamiento de quejas:

- Aceptar: si una queja se presenta a tiempo, contiene información suficiente para respaldar una reclamación en virtud del Título VI y se refiere a asuntos bajo la jurisdicción de la FHWA, HCR enviará al demandante, a la agencia demandada y a la Oficina de la División de la FHWA una notificación por escrito de que ha aceptado la queja para su investigación.
- Revisión preliminar: si no está claro si las alegaciones de la queja son suficientes para respaldar una reclamación en virtud del Título VI, entonces HCR puede (1) desestimarla o (2) realizar una revisión preliminar para obtener información adicional del demandante y/o demandado antes de decidir si acepta, desestima o remite la queja.
- Despido procesal: si una queja no se presenta a tiempo, no está por escrito y firmada, o presenta otros defectos procesales/prácticos, HCR enviará al demandante, al demandado y a la Oficina de la División de la FHWA un aviso por escrito de que está desestimando la queja.
- Remisión / Desestimación: si la queja es procesalmente suficiente pero la FHWA (1) carece de jurisdicción sobre el tema o (2) carece de jurisdicción sobre la entidad demandada, entonces HCR desestimará la queja o la remitirá a otra agencia que sí tenga jurisdicción. Si HCR desestima la queja, enviará al demandante, al demandado y a la Oficina de la División de la FHWA una copia de la notificación de despido por escrito. Para las referencias, la FHWA enviará un aviso de referencia por escrito con una copia de la queja a la agencia federal correspondiente y una copia a la Oficina Departamental de Derechos Civiles del USDOT.

FHWA HCR es responsable de llevar a cabo todas las investigaciones de los DOT estatales y otros receptores primarios. En el caso de una queja presentada contra un Subreceptor, HCR puede llevar a cabo la investigación por sí mismo o puede delegar la investigación al DOT del Estado receptor principal. Si HCR decide delegar la investigación de un Subreceptiente, HCR comunicará su aceptación de la queja al demandante y al demandado, pero el DOT del Estado llevará a cabo todas las solicitudes de datos, entrevistas y análisis. Luego, el DOT del Estado creará un Informe de Investigación (ROI, por sus siglas en inglés), que enviará a HCR. Por último, HCR revisará el ROI y redactará una carta de hallazgo basada en el ROI. Todas las cartas de determinación emitidas por la FHWA son administrativamente definitivas.

En el caso de la FHWA, no existe un plazo reglamentario para completar las investigaciones. Sin embargo, FHWA se esfuerza por completar todas las tareas dentro de los 180 días a partir de la fecha de aceptación. Para los DOT estatales a los que se les ha delegado una investigación de la FHWA, 23 CFR §200.9(b)(3) establece que los DOT estatales deben completar las investigaciones dentro de los 60 días posteriores a la recepción (es decir, la fecha en que reciben la queja delegada de la FHWA).

Los archivos de la investigación son confidenciales y serán mantenidos por KYOVA. El contenido de dichos archivos solo se divulgará al personal apropiado de KYOVA y a las autoridades federales/estatales de acuerdo con las leyes federales y estatales. KYOVA conservará los archivos de acuerdo con los cronogramas de retención de registros y todas las pautas federales.



## KYOVA TITLE VI NOTICE TO THE PUBLIC

KYOVA Interstate Planning Commission hereby gives notice that it is the policy of the agency to assure full compliance with Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987 and related Nondiscrimination authorities in all program and activities. It is KYOVA's policy that no person in the United States of America shall, on the grounds of race, color, sex, or national origin be excluded from the participation in, be denied the benefits of, or be otherwise subjected to discrimination under any of our programs or activities receiving Federal financial assistance.

Any person who believes they have been subjected to discrimination under the Title VI and related nondiscrimination authorities has the right to file a complaint.

To request or receive additional information on its discrimination obligations, including its complaint procedures contact the person below or visit the KYOVA Office at the address listed below:

*DeAnna Holliday*  
Chair

*Christopher M. Chiles*  
Executive Director

KYOVA Interstate Planning Commission  
Title VI Coordinator  
400 Third Avenue Huntington, West Virginia 25701  
Telephone: 304-523-7434  
Website: [www.kyovaipc.org](http://www.kyovaipc.org) (under Title VI Tab)

To file a discrimination complaint, the written complaint must be submitted to the address above within 180 calendar days of the alleged discrimination. Written complaints may also be submitted to the U.S. Department of Transportation/Federal Highway Administration (FHWA) no later than 180 calendar days after the date of the alleged discrimination, unless the time for filing is extended by the FHWA at the following address: Office of Civil Rights, Attention: Title VI Coordinator, Federal Highway Administration, 1200 New Jersey Avenue., SE, Washington, DC 20590 to accommodate limited English proficient individuals, oral complaints to be documented and/or translated may also be given at the above address.

*KYOVA Interstate*  
*Planning Commission*

*400 Third Avenue*  
*Huntington, WV 25701*  
*Tel: (304) 523-7434*  
*Fax: (304) 529-7229*



## AVISO DEL TÍTULO VI DE KYOVA AL PÚBLICO

La Comisión de Planificación Interestatal de KYOVA por la presente notifica que es política de la agencia asegurar el pleno cumplimiento del Título VI de la Ley de Derechos Civiles de 1964, la Ley de Restauración de Derechos Civiles de 1987 y las autoridades de No Discriminación relacionadas en todos los programas y actividades. Es política de KYOVA que ninguna persona en los Estados Unidos de América sea excluida de la participación en, se le nieguen los beneficios de, o sea sometida a discriminación bajo cualquiera de nuestros programas o actividades que reciban asistencia financiera federal, por motivos de raza, color, sexo u origen nacional.

Cualquier persona que crea haber sido objeto de discriminación bajo el Título VI y las autoridades de no discriminación relacionadas tiene el derecho a presentar una queja.

Para solicitar o recibir información adicional sobre sus obligaciones en materia de discriminación, incluidos sus procedimientos de queja, contacte a la persona a continuación o visite la Oficina de KYOVA en la dirección que se indica a continuación:

*DeAnna Holliday*  
Chair

*Christopher M. Chiles*  
Executive Director

Comisión de Planificación Interestatal KYOVA

Coordinador del Título VI

400 Tercera Avenida

Huntington, Virginia Occidental 25701

Teléfono: 304-523-7434

Sitio web: [www.kyovaipc.org](http://www.kyovaipc.org) (bajo la pestaña del Título VI)

Para presentar una queja de discriminación, la queja por escrito debe ser enviada a la dirección mencionada anteriormente dentro de los 180 días calendario a partir de la supuesta discriminación. Las quejas por escrito también pueden ser enviadas al Departamento de Transporte de EE. UU./Administración Federal de Carreteras (FHWA) a más tardar 180 días calendario después de la fecha de la supuesta discriminación, a menos que el tiempo para presentar sea extendido por la FHWA en la siguiente dirección: Oficina de Derechos Civiles, Atención: Coordinador del Título VI, Administración Federal de Carreteras, 1200 New Jersey Avenue, SE, Washington, DC 20590. Para acomodar a personas con dominio limitado del inglés, también se pueden presentar quejas orales que serán documentadas y/o traducidas en la dirección mencionada anteriormente.

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*Planning Commission*

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*Fax: (304) 529-7229*

## RECORD OF TITLE VI INVESTIGATIONS, COMPLAINTS, OR LAWSUITS

There are no current Title VI lawsuits or complaints alleging discrimination on the basis of race, color, sex, or national origin filed against KYOVA Interstate Planning Commission.

There have not been any lawsuits or complaints alleging discrimination on the basis of race, color, sex, or national origin filed against KYOVA Interstate Planning Commission within the past five (5) years.

An example of KYOVA's Title VI Complaint Log is shown below and can be found in *Appendix B*. If a Title VI complaint is made against KYOVA, it will be logged and kept on record at the KYOVA office by the Title VI Coordinator.

### Illustration 1: KYOVA Title VI Complaint Log Sampling

KYOVA Interstate Planning Commission Title VI Complaint Log						
Case Number	Investigator	Complainant	Protected Category	Date Filed	Date of Final Report	Disposition

## PROGRAM AND PROJECT REVIEW

As one of two Metropolitan Planning Organizations (MPOs) for the Huntington, WV-KY-OH Urbanized Area, KYOVA facilitates the transportation policy development, planning, and programming for the West Virginia counties of Cabell and Wayne; the Kentucky counties of Boyd and Greenup; and the urbanized area of Lawrence County, Ohio. This includes development of the long-range Metropolitan Transportation Plan (MTP) and the short-range Transportation Improvement Program (TIP), among other specific highway, street, transit, bicycle, and pedestrian plans. In most cases, these plans include demographic profiles of project locations and activities that identify areas and/or populations that may be negatively impacted. If a concern were to arise, based on a public complaint or observation by a staff member, appropriate steps would be taken to review the plan and program activities and take action to mitigate any concerns.

All plans, policies, and guidance manuals developed by KYOVA are updated regularly to include current and relative U. S Census data and federal regulations. When updates occur, policy and guidance manuals are reviewed to determine Title VI compliance. Significant change will result in the documents to be modified to reflect the most up-to-date information. KYOVA is responsible for the following under Title VI which are detailed throughout this document.

- Collecting and analyzing data on minority and low-income populations to determine potential impact of proposed plans, programs, and projects.
- Ensuring all contract documents contain the appropriate Title VI provisions.
- Consulting with the Executive Director or Title VI Coordinator when complaints are received, or issues arise during a public hearing/meeting.
- Ensuring all people are treated lawfully regardless of race, color, sex, or national origin.

- Monitoring Title VI accomplishments, notifying the Title VI Coordinator of program areas and summarizing activities in the Title VI Plan Update.
- Developing and updating internal policies and procedures to ensure Title VI compliance during all phases of projects and activities.
- Ensuring that all business pertaining to the selection, negotiation, and administration of consultant contracts and agreements is accomplished without discrimination based on race, color, sex, or national origin.
- Ensuring that efforts are made to include minority and women owned business in consideration for contracts.
- Ensuring that internal and external publications and all other relevant communications disseminated to the public include the Title VI policy reference.
- Providing reasonable accommodation, information in the appropriate language or interpreters as needed for individuals with disabilities and LEP persons.

### **Program Areas or Activities Subject to Title VI**

KYOVA program areas with Title VI responsibilities include the following: Federal Highway Planning Funds (PL) for the states of Kentucky, Ohio, and West Virginia; FTA Section 5303 Planning Funds administered annually through KYTC Office of Transportation Delivery, ODOT Division of Transit and WV Division of Transit and included in the Unified Planning Work Program; FTA Section 5310 funds provided to Huntington, WV-KY-OH Transportation Management Area (TMA); KYOVA Finance Department/Human Resources; and contracts specifically for transportation planning activities funded through federal and/or state funds.

### **Title VI Special Emphasis Areas**

The primary charge of the MPO is to ensure a continuing, cooperative, and comprehensive transportation planning process necessary to support informed decision making. Throughout this process MPO staff works to ensure that proper program reviews and procedures are followed. The key deliverables of KYOVA's planning process include KYOVA's Title VI Special Emphasis Areas and are noted below.

- Development of an annual work program to address the issues and concerns of local government, area industry, residents and interested stakeholders
- Timely delivery and management of a fiscally constrained short range capital improvement plan known as the Transportation Improvement Program (TIP)
- Ongoing support of a long range transportation plan, referred to the Metropolitan Transportation Plan (MTP) comprehensive of policies, programs, and projects that target strategic transportation system investments necessary to ensure a safe, efficient transportation system into the future
- Planning and Management/Planning & Consultation
- Environmental Analysis
- Contract Administration
- Professional Services
- Research
- Design
- Right of Way
- Construction
- Maintenance

## **COMPLIANCE/NONCOMPLIANCE REVIEW**

The Title VI Coordinator periodically meets with KYOVA's Executive Director and Staff to review the policies and procedures relative to Title VI. This includes, but is not limited to, a review of files and statistics of complaints received for investigation and services offered to recipients and beneficiaries of KYOVA's services.

KYOVA receives federal program funds and assembles program/project data. Self-surveys are completed for each of the three state DOT's (West Virginia, Kentucky, Ohio). The self-surveys examine all facets of the programs offered by KYOVA. Each state conducts onsite reviews and assessments on a regular schedule, usually triennially. The surveys and/or onsite reviews help identify programs that are not in compliance with Title VI. An investigation will be conducted by the Title VI Coordinator if any areas found to be non-compliant. Action items from the self-survey and those efforts put forth to bring KYOVA into compliance will be documented. Documentation will include correspondence, resolution(s), and corrective action(s).

In the event of noncompliance with this plan, or applicable regulations and laws are determined to have been violated through a complaint investigation or through the self-survey process, KYOVA will make every effort to attain full compliance.

KYOVA's Title VI Coordinator shall notify the Executive Director and/or the Deputy Executive Director in the event a complaint investigation, compliance review or self-survey indicates noncompliance. The notification shall state the condition of noncompliance, recommended approach to correct the situation, and the period for the response and corrective action. The Title VI Coordinator may conduct interviews and consult with staff regarding the correct approach to remedy noncompliance.

### **Monitoring and Updating the Title VI Plan**

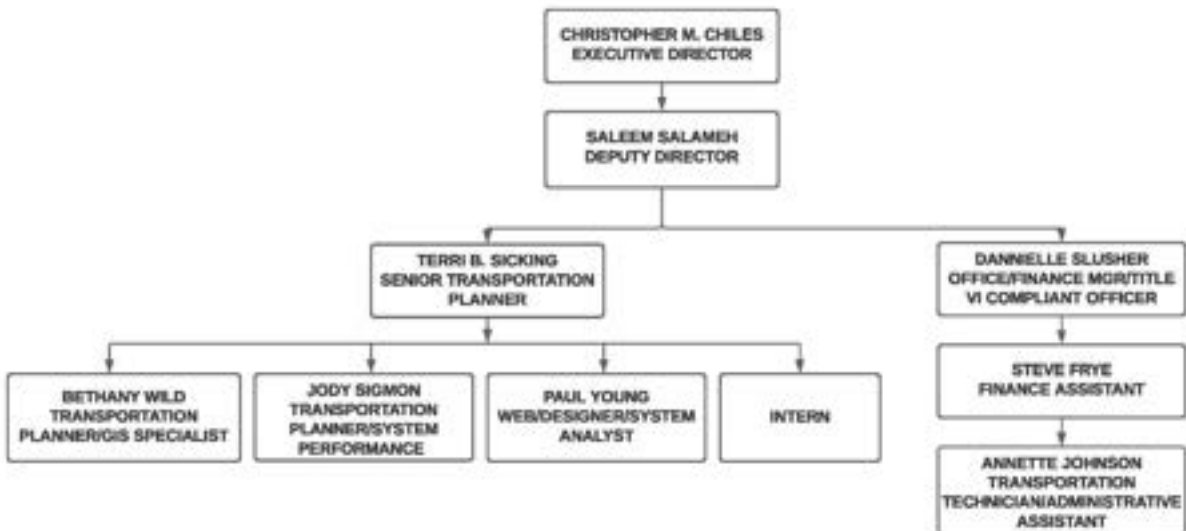
KYOVA will review and evaluate the plan as required by Federal and State agencies to ensure compliance of federal laws and various nondiscrimination regulations. KYOVA will make appropriate changes, as needed, to ensure effectiveness. For questions or concerns regarding KYOVA's commitment to nondiscrimination or to request Title VI assistance, contact Dannielle Slusher, Finance/Office Manager/Title VI Officer, at (304) 523-7434 or by email at [dslusher@kyovaipc.org](mailto:dslusher@kyovaipc.org).

## **TITLE VI ORGANIZATION AND STAFFING**

KYOVA Interstate Planning Commission includes the Executive Director, the Deputy Executive Director, and a staff of Transportation Planners. Being a staff of less than 10, all employees work closely on most projects. For this reason, Title VI and Civil Rights responsibilities are held by all staff members by ensuring that each plan and program considers the potential impacts to all individuals in the planning area.

KYOVA's Title VI/ADA Coordinator role is held by the Finance/Office Manager/Title VI Officer. The Title VI/ADA Coordinator is the main point of contact for all Civil Rights issues from the public as well as enforcement of the Title VI requirements. The Coordinator also provides Title VI, LEP, and ADA training to employees annually, assists all staff members regarding Civil Rights, and is responsible for developing Title VI, LEP, and ADA plans, reports, and surveys. KYOVA's Organizational Chart is shown below.

**KYOVA INTERSTATE PLANNING COMMISSION  
ORGANIZATIONAL CHART  
FY 2026**



**KYOVA MPO Policy and Technical Committee Representation**

KYOVA's MPO Technical Advisory Committee (TAC) consists of a variety of organizations representing one of the six categories: City/County/State Government, Regional Government/Organizations, Public/Private Transportation, Non-Profits/Social Services, and Private Business. Each organization receives TAC meeting agendas, memos, and minutes prior to scheduled meetings. Attendance at the TAC meetings fluctuates from meeting to meeting. See Page Title VI-V for representation.

KYOVA's MPO Policy Committee (PC) meets quarterly. The PC has governing authority over the MPO and is comprised of members as outlined in the KYOVA By-laws. Title VI Pages iv and v list each of the organizations represented on the MPO Technical Advisory Committee and Policy Committee. To accommodate schedules and individual's needs, both PC and TAC meetings may be held virtually. All meetings are open to the public. See Page Title VI-III for representation.

**Title VI Training – KYOVA Staff**

KYOVA Staff is required to annually complete the KYTC Title VI: Expectations & Responsibilities course. KYTC will provide the access link to KYOVA's Title VI Coordinator who will forward to all KYOVA Staff. KYOVA Staff will access the link and log-in to the course, complete the modules and electronically submit to KYTC after completion. Upon completion, KYOVA Staff member will receive an email with a completion notice. KYTC will maintain documentation of completion and if requested, will provide the information to the Title VI Coordinator. New hires will be required to complete the training as part of their on-boarding activities. The Title VI Coordinator will document course completion – see *Appendix G*.

Following the KYTC Title VI course, staff will be provided opportunities to discuss any issues or questions that may have arisen over the past year or any foreseeable issues over the next year. If it is determined there may be a real or potential issue, the Title VI Coordinator will work with the appropriate staff to resolve the issue. If a formal complaint from the public or other organization was received, the Title VI Coordinator

will notify KYOVA's Executive Director and work with the appropriate staff to alleviate the issue. The Title VI Coordinator and the Executive Director will issue a formal response to the complainant. The complaint will be filed in the Title VI Complaint Log in the Appendices of the Title VI Implementation Plan. The Title VI Coordinator may review and discuss potential concerns with staff at any time.

Additionally, at least one KYOVA staff member, (usually the Title VI/ADA Coordinator), annually attends or participates in Title VI/ADA training. The Ohio Department of Transportation (ODOT) and the Kentucky Transportation Cabinet (KYTC) provide annual Title VI and ADA training that typically cover various aspects of Title VI, including LEP Planning. KYOVA may also attend training hosted by the Federal Highway Administration (FHWA), Federal Transit Administration (FTA), West Virginia Department of Transportation (WVDOT), or other in-person or web-based/online training and resources.

### **Sub-Recipient Review**

At the time of this report, KYOVA does not have any sub-recipients. However, if and when there are any, KYOVA may review their Title VI and LEP Planning efforts of its sub-recipients when the local public agency (LPA) requests transportation funding through on-site visits and desk audits. If it is thought that the LPA has an inadequate Title VI/LEP process/document KYOVA will assist the LPA by providing resources for the necessary updates/corrections.

### **Dissemination of Title VI Information**

KYOVA will disseminate Title VI Program information to employees, contractors, sub-recipients, and beneficiaries, as well as to the public. A variety of public notifications and participation procedures will be used to encourage the early and continuous involvement of citizens, communities and others interested in the planning process and decisions of KYOVA – see pages 6-9 for English and Spanish Title VI Complaint Procedures.

## **PUBLIC PARTICIPATION**

### **Public Participation Overview**

KYOVA strives to ensure all individuals within the Metropolitan Planning Area are afforded an opportunity to be informed and involved in transportation planning decisions. KYOVA's Participation Plan details the specific steps taken to ensure public outreach and involvement in KYOVA's MPO plans and projects. The Plan can be found on KYOVA's website ([kyovaipc.org](http://kyovaipc.org)).

The Participation Plan identifies two methods for public outreach: general outreach and targeted outreach. General outreach methods include providing information on the MPO website, Facebook, Twitter, Instagram pages, public notices in local newspapers, notices on city/county websites, notices at bus terminals and on buses, and other methods as appropriate.

Targeted outreach depends on the specific plan or project. The Participation Plan has identified Targeted Outreach Areas (TOA) based on U. S. Census data. The TOAs identify concentrations of populations that may need a more detailed evaluation based on the scope of the project and what is lawfully acceptable for Title VI and LEP policies. The Participation Plan and this document provide detailed evaluation of the U.S. Census for the KYOVA Planning Area to include individuals below poverty, seniors, minorities, Hispanic populations, individuals with Limited English Proficiency, individuals with a disability, and households with no vehicles. Plans developed by KYOVA that require multiple public meetings will strive to have a least one meeting within a TOA. If a project directly impacts a TOA, additional forms of outreach may be used to



ensure participation by residents. Maps of TOAs and a description of the process for identifying them can be found in the Participation Plan's Demographic profiles.

KYOVA's Technical Advisory Committee (TAC), Policy Committee (PC), and working groups include a variety of local organizations. These organizations represent neighborhood residents, low-income individuals, individuals with a disability, minority groups, and advocacy groups. Title VI Pages iv and v include a list of the Policy and Technical Advisory Committee members as well as the organizations they serve.

The general public is afforded the opportunity to participate and provide feedback at the quarterly scheduled MPO Technical Advisory Committee (TAC) and/or Policy Committee (PC) meetings. For those unable to attend the meetings, the Policy Committee meetings are recorded and can be accessed through a link on the KYOVA website. TAC minutes are available in text format on the KYOVA website.

Public comments and inquiries about transportation projects are always welcome. During office hours (Monday through Friday between 8:30 a.m. and 4:30 p.m.) individuals may visit the KYOVA office at 400 Third Avenue, Huntington, WV 25701, call 304-523-7434, email staff, or provide comments through KYOVA's website - [www.kyovaipc.org](http://www.kyovaipc.org) (go to About Us Tab and Click on the email located at the bottom of the page: [info@kyovaipc.org](mailto:info@kyovaipc.org)). All comments/suggestions/grievances will be provided to the appropriate staff member (Title VI Coordinator, Executive Director, or planning staff).

#### **Title VI Public Involvement Survey**

A Title VI Public Involvement Survey is made available to attendees at KYOVA's public involvement meetings and open houses. Attendees are made aware that the survey is voluntary, but useful to ensure that KYOVA's outreach efforts are reaching as many residents as possible. The Survey responses will help KYOVA determine if an appropriate group of people, based on age, race/ethnicity, income, and disability, are attending the public involvement events. A copy of the Survey can be found in *Appendix C*.

## **REGIONAL DEMOGRAPHIC PROFILE**

#### **Data Collection/Reporting/Analysis**

Demographic data based on race, color, sex, national origin, age, disability, income, and language spoken is gathered, analyzed, and updated periodically to determine potential impacts of projects within the region's population. The demographic data is mapped to identify possible locations of concentrated areas of disadvantage populations or possible Targeted Outreach Areas (TOAs). New projects planned by KYOVA and/or its subrecipients are mapped and may be evaluated to determine if a negative impact will occur. Analysis of the data collected by the program emphasis areas may include:

- The race, color, sex, national origin, disability, income, age, and LEP of the population eligible to be served.
- Socioeconomic assessment to evaluate project's potential impacts to the human environment.
- Persons to include in the decision-making process.
- Percent of benefits allocated to persons below the poverty line vs. persons above the poverty line.
- Distribution of benefits (dollars, facilities, systems, projects) to groups and communities.
- Projected population increases versus planned facilities and types of facilities.
- Language needs assessment.
- Transportation needs of all persons within boundaries of plans or projects.
- Strategies to address impacts.
- The manner in which services are or will be provided and the related data necessary for determining whether any persons are or will be denied such services on the basis of prohibited discrimination.

- The location of existing or proposed facilities connected with the program and related information for determining whether the location has or will have the effect of unnecessarily denying access to any persons on the basis of prohibited discrimination.
- The present or proposed membership, by race, color, sex, national origin, disability, and age, in any planning or advisory body which is an integral part of the program.
- Strategies to disseminate information.

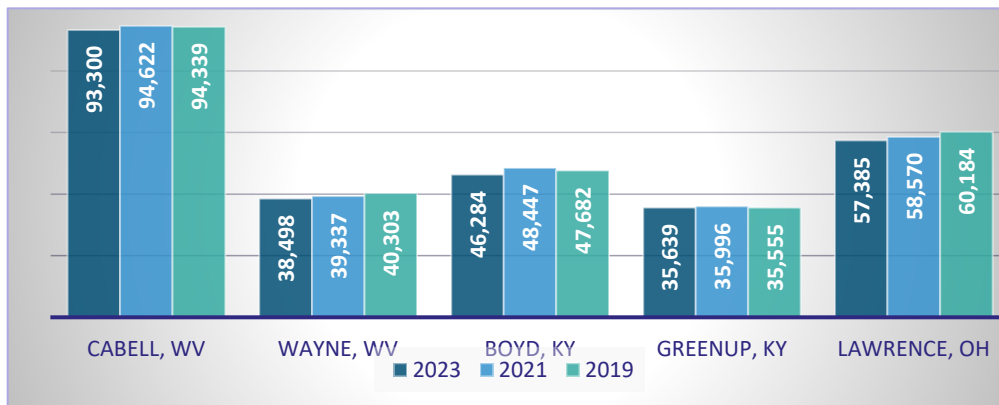
The following sections provide an overview of the demographics for the Huntington, WV-KY-OH Urbanized Area (KYOVA's planning area) which consist of the West Virginia counties of Cabell and Wayne, the Kentucky counties of Boyd and Greenup, and the urbanized portion of Lawrence County, Ohio.

Demographic data was obtained from the U. S. Census website. Demographic data from the 2020 Census, the 2021 and 2019 American Community Survey (ACS) 5-year-Data Profiles were used. The ACS data is released in 1-year estimates and 5-year estimates. The (ACS) 5-Year Estimate Data Profiles were used for this document.

### Total Population

The 2023 American Community Survey (ACS) 5-year Data Profiles estimates the five-county population as 272,865; the 2021 ACS 5-year Data Profiles estimated the five-county population as 276,972 and the 2019 ACS 5-year Data Profiles estimated the population as 278,063 (Note: KYOVA's planning boundary includes the majority of the Huntington, WV-KY-OH Urbanized Area; however, a small area falls within in Putnam County, West Virginia where the planning is conducted by the Regional Intergovernmental Council (RIC). Additionally, only the urbanized portion of Lawrence County, Ohio falls within the KYOVA planning boundary. The data indicates that the total population is experiencing a decline. Between the 2023 and 2019 it is estimated that the Huntington, WV-KY-OH Urbanized Area experienced a 1.89 percent decline in population. *Figure 1* illustrates the total population by county as estimated in the 2023, 2021, and 2019 ACS 5-year Estimate Data Profiles.

**Figure 1: Total Population by County**

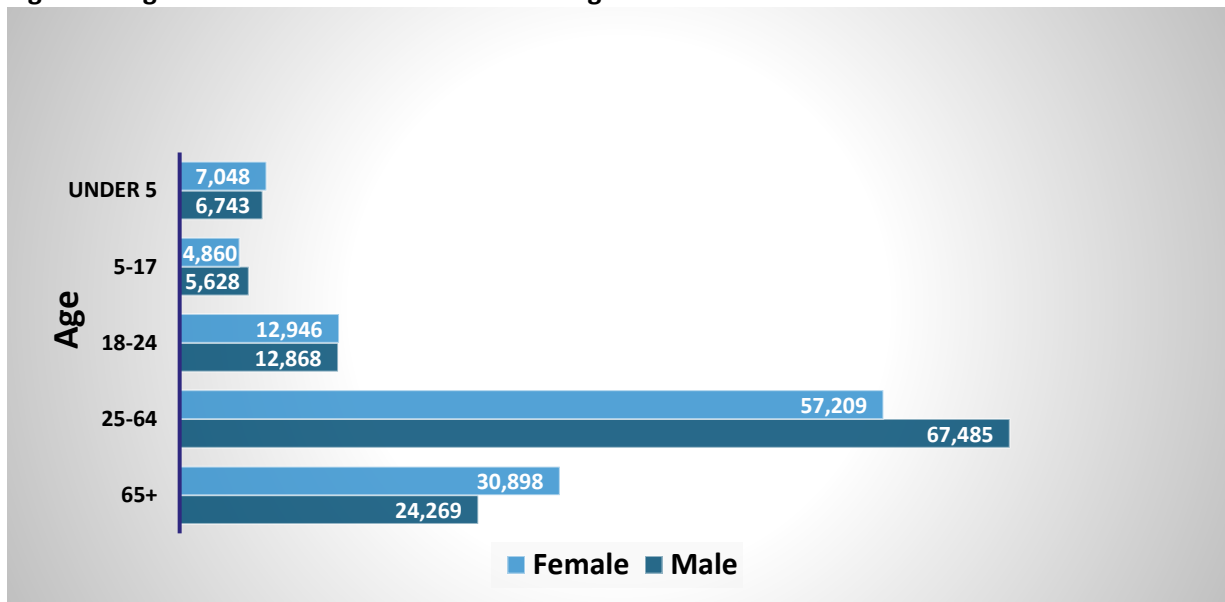


### Age and Gender

The 2023 American Community Survey (ACS) 5-year Estimate Data Profiles indicated the female population is slightly greater than the male population at 50.9% and 49.1%, respectively. The 2023 American Community Survey (ACS) 5-year Estimate Data Profiles indicates that the median age of is remaining fairly constant at 42.4 compared to the 2021 and 2019 median age of 42.1. The 65+ age group totaled 20.2 % of

the total population. *Figure 2* illustrates the gender and age of the KYOVA planning area as reported in the 2023 ACS 5-year Estimate Data Profiles.

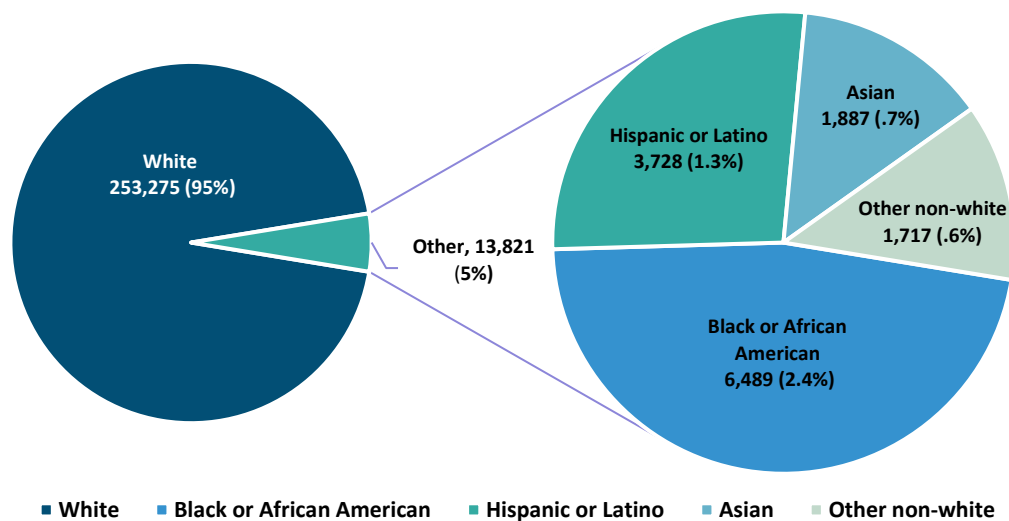
**Figure 2: Age and Gender of the KYOVA Planning Area**



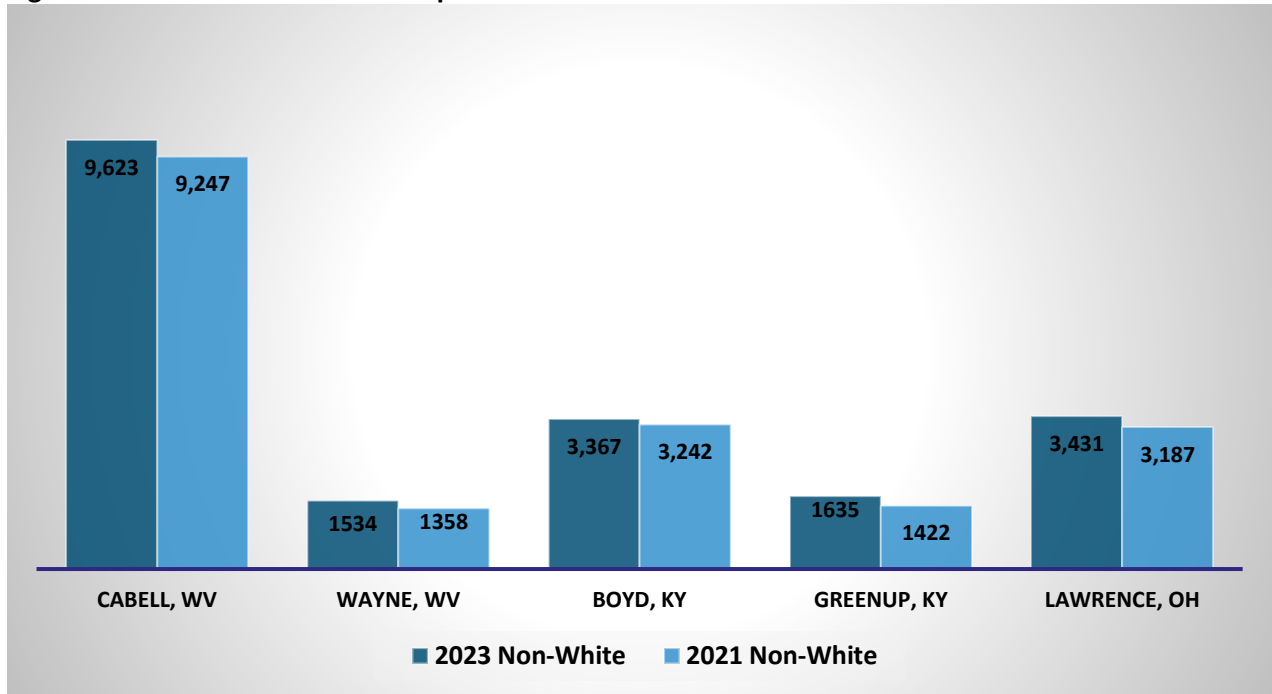
### Race and Ethnicity

According to the 2023 American Community Survey (ACS) 5-year Estimate Data Profiles, KYOVA's Planning Area is more diverse than the region as a whole. Detailed Census Tract data can be reviewed in *Appendix D*. However, based on county level data, Cabell County, West Virginia has the highest non-white population within KYOVA's planning area at 9.8% followed by Boyd County, Kentucky at 6.7%. *Figure 3* illustrates the Race and Ethnicity, and *Figure 4* compares the non-white population from the 2023 and 2021 ACS 5-year Estimate Data Profiles.

**Figure 3: Race and Ethnicity**



**Figure 4: Increase of Non-White Population**



#### **Individuals with a Disability**

Approximately 21% or 57,298 persons within KYOVA's Planning Area had some type of disability at the time of the 2020: American Community Survey (ACS) 2023 5-year Estimate Data Profiles. This includes 1.5% of children under 18; 11.0% of adults aged 18-64; and 8.4% of seniors aged 65+ for the Total Civilian Noninstitutionalized Population. The data indicates that the disability rate has held steady with no major increase or decrease of individuals with a disability in each age category between the 2019, and 2023 American Community Survey (ACS) 5-year Estimate Data Profiles. *Figure 5* compares 2023, 2021, and 2019 (ACS) 5-year Estimate Data Profiles as percent of individuals with a disability by age.

**Figure 5: Percent of Individuals with a Disability**

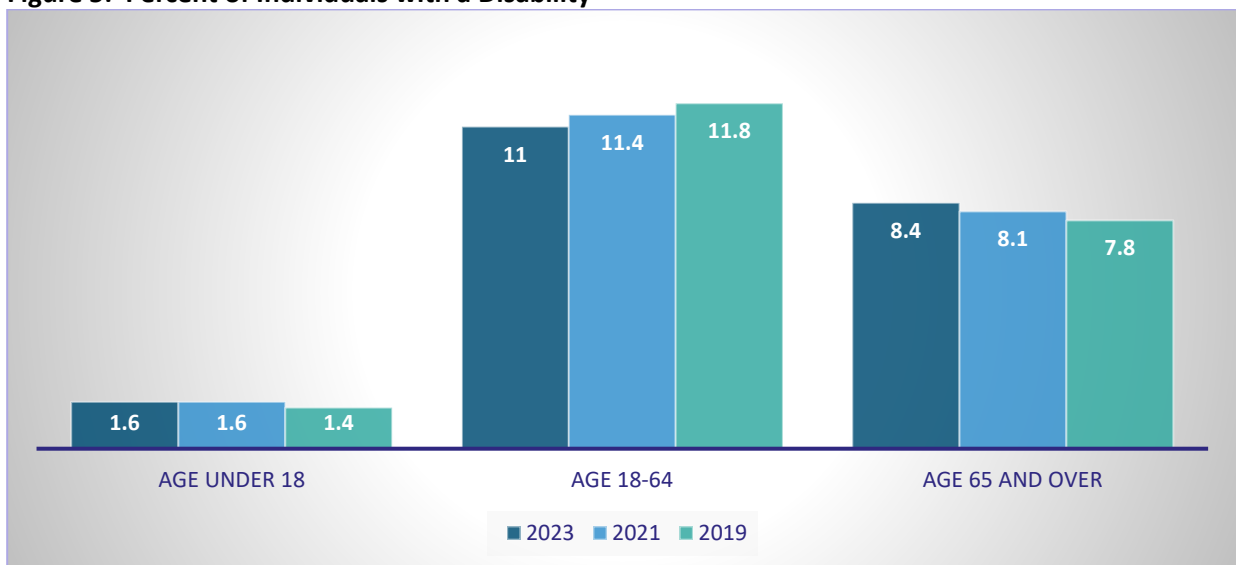
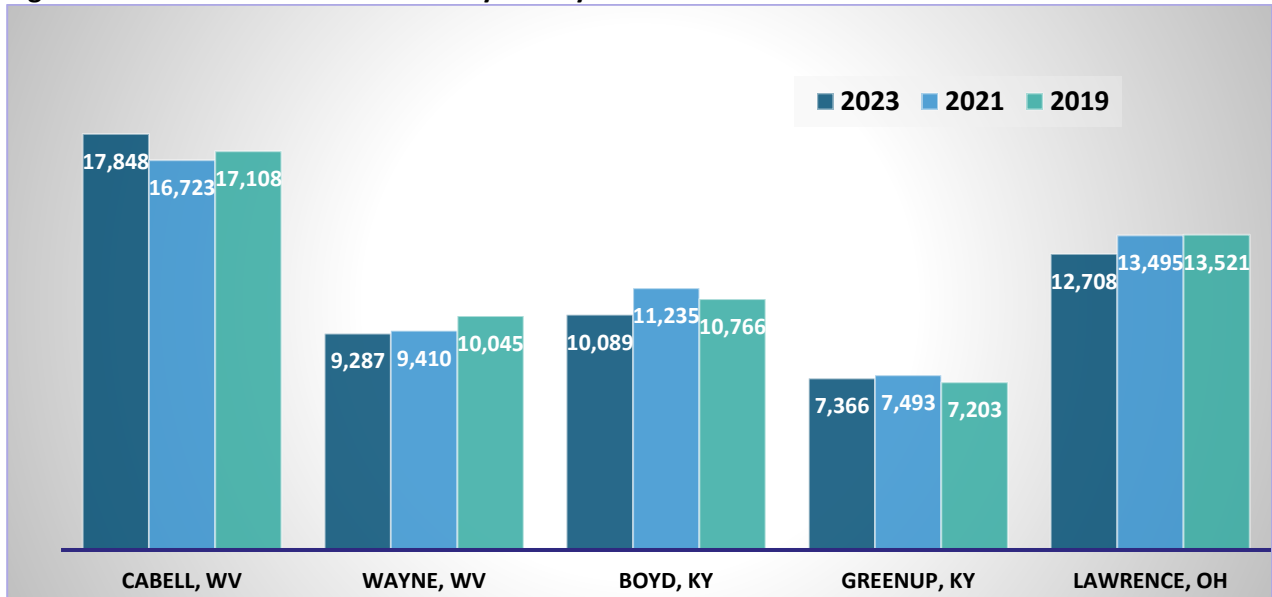


Figure 6 illustrates the comparison of disabilities by county between the data series of the 2023, 2021, and 2019 ACS 5-year Estimate Data Profiles. Cabell County experienced a slight increase in 2023 and while the remaining counties decreased or remained fairly constant from the previously reported with the 2021 data.

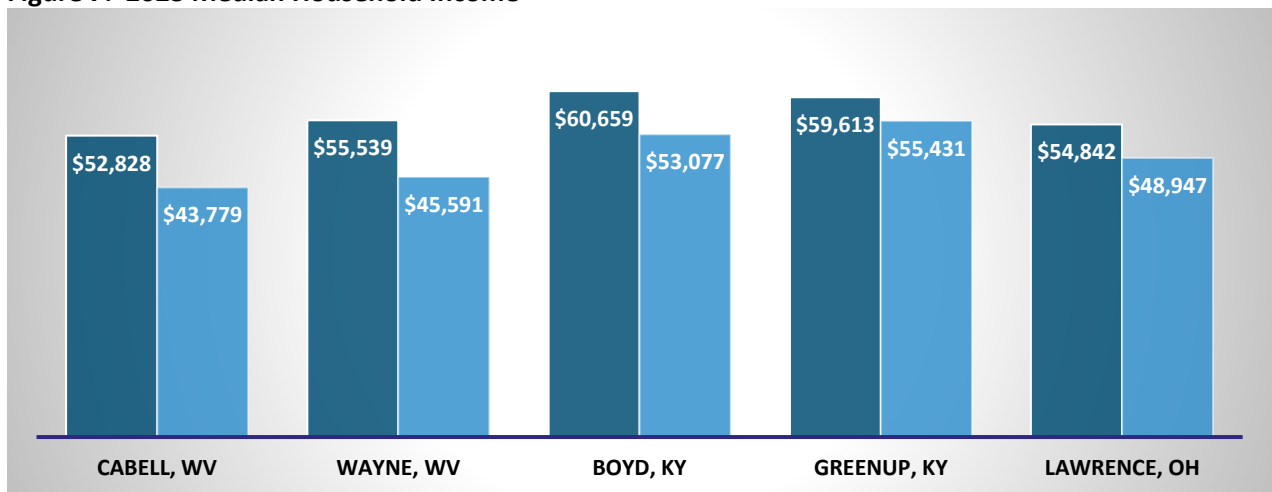
**Figure 6: Individuals with Disabilities by County**



### Household Income

The median household income for the five counties within KYOVA's Planning Area, as provided in the 2023 (ACS) 5-year Estimate Data Profiles, was \$56,696 compared to \$49,365 from the 2021 (ACS) 5-year Estimate Data Profiles. Boyd County, Kentucky is the only county in the KYOVA region that was above the 2023 combined KYOVA averaged median household income at \$60,659. The remaining counties fall below the region's median household income but show an increase. Figure 7 highlights the 2023 and 2021 (ACS) 5-year Estimate Data Profiles median household income by county.

**Figure 7: 2023 Median Household Income**



## Poverty

Individuals in poverty is defined as all of the people that live within a household in poverty and is set by the U. S. Census Bureau. The more people living in a household, the higher the poverty threshold. Based on the Poverty Thresholds for 2024 (see *Table 1* below), a family of four must have an annual income greater than \$32,120 (highlighted below in yellow) to be considered above poverty, while a family of six must have an annual income greater than \$43,090 (highlighted below in blue) to be considered above poverty.

**Table 1: Poverty Thresholds by Size of Family and Number of Related Children Under 18 Years (2024)**

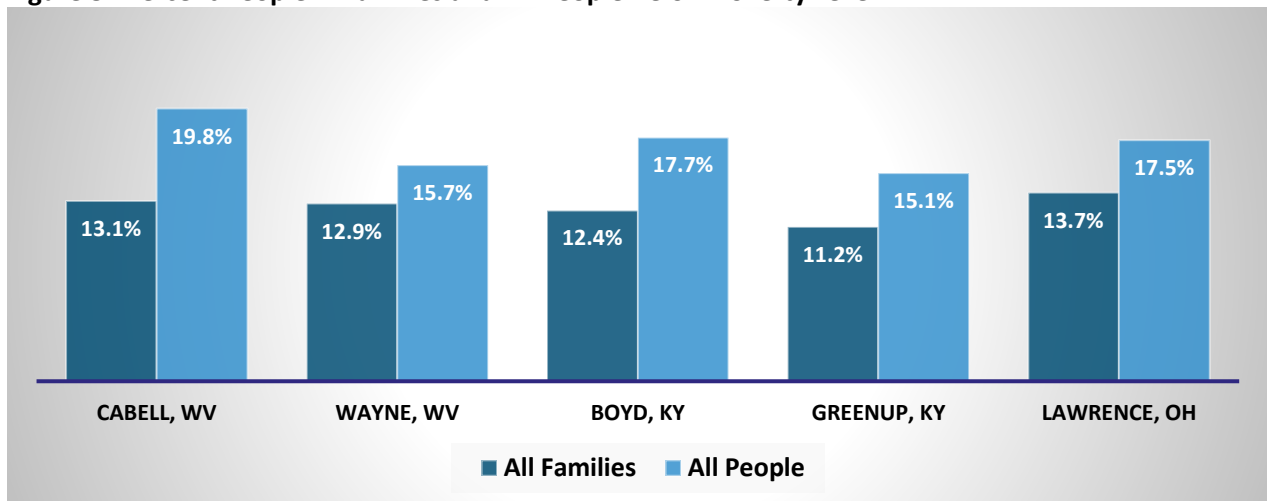
Size of family unit	Weighted Average*	Related children under 18 years								
		None	One	Two	Three	Four	Five	Six	Seven	Eight+
<b>1 person (unrelated individuals)</b>	<b>\$15,940</b>									
Under 65	\$16,320									
65 and over	\$15,050	\$15,045								
<b>Two people:</b>	<b>\$20,260</b>									
HHer under 65 years old	\$21,090	\$21,006	\$21,621							
HHer over 65 years old	\$18,970	\$18,961	\$21,540							
<b>3 people</b>	<b>\$24,940</b>	\$24,537	\$25,249	\$25,273						
<b>4 people</b>	<b>\$32,120</b>	\$32,355	\$32,884	\$31,812	\$31,922					
<b>5 people</b>	<b>\$38,080</b>	\$39,019	\$39,586	\$38,374	\$37,436	\$36,863				
<b>6 people</b>	<b>\$43,090</b>	\$44,879	\$45,057	\$44,128	\$43,238	\$41,915	\$41,131			
<b>7 people</b>	<b>\$49,080</b>	\$51,638	\$51,961	\$50,849	\$50,075	\$48,631	\$46,948	\$45,100		
<b>8 people</b>	<b>\$54,410</b>	\$57,753	\$58,263	\$57,215	\$56,296	\$54,992	\$53,337	\$51,614	\$51,177	
<b>9+ people</b>	<b>\$64,760</b>	\$69,473	\$69,810	\$68,882	\$68,102	\$66,822	\$65,062	\$63,469	\$63,075	\$60,645

Source: U.S. Census Bureau (<https://www.census.gov/data/tables/time-series/demo/income-poverty/historical-poverty-thresholds.html>)

\*Preliminary Estimate of Weighted Average Poverty Thresholds for 2024 (as of June 25, 2025)

According to the 2023: American Community Survey (ACS) 5-year Estimate Data Profiles – DP03-Selected Economic Characteristics, Lawrence County, Ohio had the highest percent “All Families” in poverty at 13.7 percent with Cabell County, West Virginia following at 13.1 percent. Whereas the “All People” in poverty portrayed Cabell County, West Virginia ranking the highest at 19.8 percent and Boyd County, Kentucky following at 17.7 percent. Figure 8 below depicts families and people (individuals) whose income reflected in the 2023 American Community Survey (ACS) 5-year Estimate Data Profiles was below the poverty level.

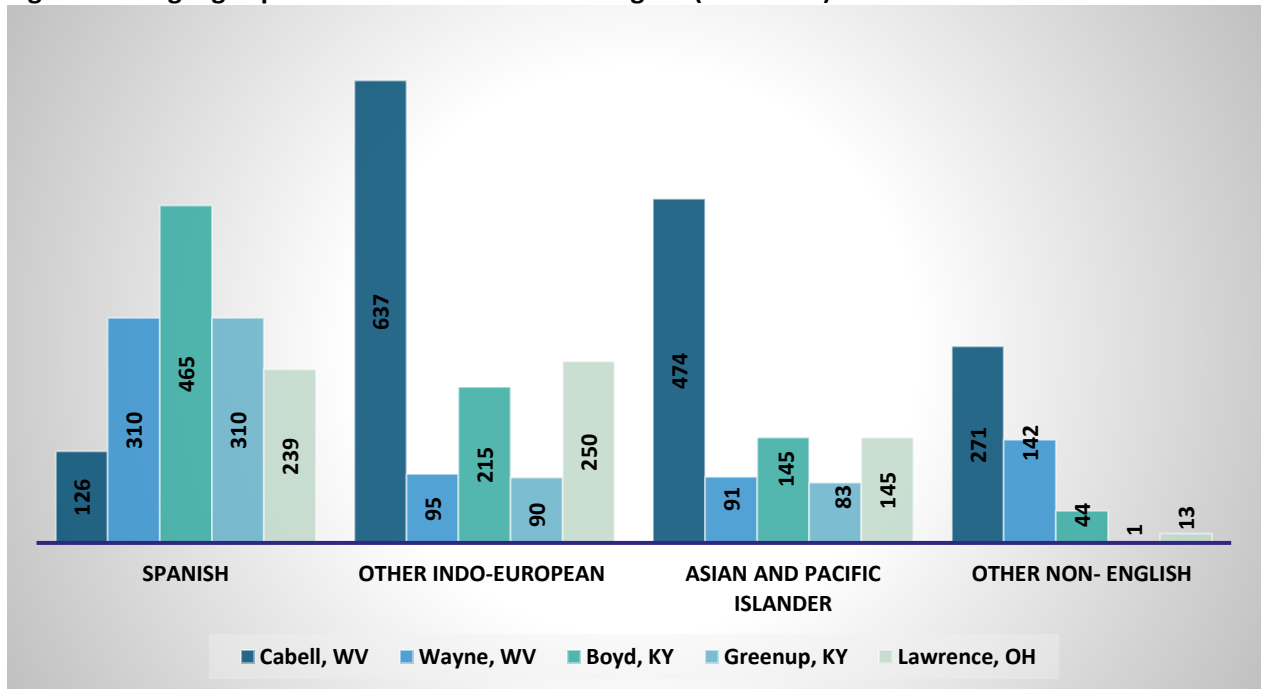
**Figure 8: Percent People in Families and All People Below Poverty Level**



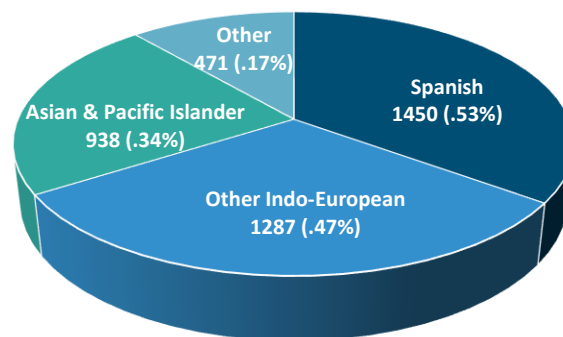
### Languages and Languages Spoken as Percent of Total Population

Most people in the United States speak English and most governmental functions are in English. The Census Bureau collects data on language use to know what languages to use, and where, to get information to people about public health, voting, safety, etc. According to the 2023 American Community Survey (ACS) 5-year Estimate Data Profiles there are 5,149 (1.9%) individuals aged 5 and older that speak a language other than English within the KYOVA Planning Area. Of those approximately 1,441 (0.5%) speak English “less than very well”. Of those that speak a language other than English, 0.53% speak Spanish, 0.47% speak other Indo-European languages, .34% speak Asian/Pacific Island Languages, and 0.2% speak other languages. *Figure 9* illustrates the population aged 5 and older for language spoken at home other than English and *Figure 10* illustrates the percentage of languages spoken other than English.

**Figure 9: Language Spoken At Home Other Than English (Individual)**



**Figure 10: Number and Percent Language Spoken at Home Other Than English** (Percent of KYOVA Total Population)



### Potential Targeted Outreach Areas (TOA)

The process of outreach to the traditionally underserved involves identifying focus areas where large numbers of the population of the potentially targeted outreach area live. KYOVA compiled demographic data and identified census tract-level focus areas (Targeted Outreach Areas-TOAs) for residents in potentially targeted outreach areas. Individuals included in the TOAs are the elderly (those 65 and older); minorities; persons in poverty; educational attainment; the disabled; households with no vehicles; and those who speak English “less than very well.”

To identify and document where to focus outreach efforts for those individuals as traditionally underserved, KYOVA determined that census tract level would provide the best scale for geographically locating these populations. Using the 2023: American Community Survey 5-Year Estimate Data Profiles from the U. S. Census Bureau, KYOVA staff collected data for each of the Census Tracts within Cabell and Wayne counties, West Virginia; Boyd and Greenup counties, Kentucky; and Lawrence County, Ohio in the following eight (8) categories:

- individuals below poverty;
- individuals age 65 and over;
- minority population;
- Hispanic population;
- high school graduate or higher;
- individuals with limited English proficiency (speak English “less than very well”);
- individuals with a disability; and
- households with no vehicle.

Using these eight (8) categories and the data from the 87 census tracts located within the KYOVA Planning Area, the average of each category was calculated. *Table 2* exhibits the five-county and regional average for each category. *Appendix D* provides detailed demographics tables for the five-county area by Census Tract.

**Table 2: Potential Targeted Outreach Area (TOA) Determination by County Summary**

	West Virginia		Kentucky		Ohio	Regional Averages
	Cabell County	Wayne County	Boyd County	Greenup County	Lawrence County	
% Individuals/People Below Poverty	19.8	15.7	17.7	15.1	17.5	20.0
% Age 65 and Over	19.6	21.8	20.2	21.6	18.8	20.0
% Minority/Non-White	10.3	4.0	7.0	4.6	6.0	1.0
% Hispanic (of any race)	1.7	0.9	1.7	1.1	1.1	1.5
% HS Graduate or Higher	90	85.3	89	90.3	90.0	88.0
% Who speak English “Less than very well”	0.7	0.4	0.7	0.6	0.3	1.0
% With a Disability, Age 5 and Over	19.5	24.2	21.8	20.9	22.4	20.0
% Households with No Vehicle	10.6	8.9	8.5	5.4	6.3	10.0

For each of the identified demographic characteristics, a regional average combining all five counties was found. This average is considered to be the Potentially Targeted Threshold. If the percentage for a particular Census Tract exceeds this Threshold in more than one of these demographic categories, it may be considered to be a or a potential Targeted Outreach Area.



Next, the demographic characteristics were added to an Excel database for all of the Census Tracts within the five counties. For each characteristic, the 15 highest/lowest percentages were identified, and those Census Tracts were classified as one of four Potential Target Outreach Area Tiers. The Potential Targeted Outreach Areas (TOAs) were identified based on the on the number of categories that exceeded the threshold, and are as follows:

- Tier 1: 4-5 Potentially Target Outreach Area Thresholds
- Tier 2: 2-3 Potentially Target Outreach Area Thresholds
- Tier 3: 1 Potentially Target Outreach Area Thresholds
- Tier 4: 0 Potentially Target Outreach Area Thresholds

There are twelve (12) Tier 1 Potential Target Outreach Areas identified. Tier 1 indicates the highest potential need to provide supplemental outreach activities. There are 22 Tier 2; and 24 Tier 3 Target Outreach Areas that were identified that may require additional public outreach beyond the general public notices. 29 Census Blocks (Tier 4 with 0 target areas identified) did not meet the requirements to be considered a potential targeted area . Outreach activities will be dependent on the type of project undertaken by KYOVA. *Table 3* illustrates the data in tabular form.

While Households with Computers and Broadband Internet Subscriptions were not considered in the Focus Target Areas the information has been included in *Table 3*. This data may be used during consideration for projects and outreach activities to ensure the general public has the opportunity to participate virtually or to access information published on project websites.

Table 3: Potential Areas for Targeted Outreach Activities in the KYOVA Planning Area

State	County	Census Tract/Area	% Below Poverty (All People)	% Age 65 and Older	% Minority (non-white)	% Hispanic or Latino (of any race)	% HS Graduate or Higher (25+)	% Speaks English "Less Than Very Well"	% Disability (Age 5+)	% HH with no vehicle	% HH with Computer	% HH w/broadband subscription	# average CT of top 15 in CT (blue cells)	Tier Rank (from top 15 focus areas)
West Virginia	Cabell	Cabell	19.8%	19.6%	10.3%	1.7%	90.0%	0.7%	19.5%	10.6%	91.8%	84.0%		
		1.01	11.1%	25.1%	0.0%	0.0%	86.7%	0.8%	17.4%	3.5%	88.0%	82.9%	1	3
		1.02	27.6%	16.5%	0.3%	1.7%	82.9%	0.3%	26.2%	11.5%	94.9%	85.2%	2	2
		2	42.0%	17.7%	0.3%	4.9%	71.0%	0.6%	30.5%	17.0%	92.6%	76.5%	5	1
		3	27.6%	17.9%	0.3%	1.5%	89.4%	2.1%	27.1%	16.6%	89.6%	80.7%	2	2
		4	31.3%	8.8%	0.2%	0.7%	78.1%	0.7%	14.9%	14.6%	92.7%	77.0%	1	3
		5	68.5%	1.1%	0.6%	1.6%	94.2%	0.4%	12.1%	6.9%	94.8%	92.6%	1	3
		6	59.7%	24.9%	0.3%	4.8%	80.0%	2.0%	18.3%	52.4%	90.8%	86.0%	4	1
		9	31.8%	14.2%	0.4%	0.3%	89.6%	0.0%	37.9%	11.2%	97.4%	88.5%	2	2
		10	22.8%	26.8%	0.3%	0.0%	85.2%	0.0%	30.9%	11.9%	86.8%	72.2%	2	2
		11	26.7%	20.5%	0.2%	3.4%	79.6%	0.0%	22.4%	19.1%	84.2%	75.8%	2	2
		12	18.6%	17.0%	0.6%	2.1%	90.6%	2.5%	21.4%	17.1%	88.6%	87.5%	1	3
		13	16.7%	17.8%	0.4%	1.0%	93.2%	2.8%	14.0%	10.8%	99.0%	96.7%	1	3
		14	43.4%	18.4%	0.8%	4.4%	85.8%	1.6%	23.7%	29.0%	80.0%	61.9%	5	1
		15	46.9%	26.5%	1.1%	0.2%	90.9%	0.0%	27.0%	44.1%	71.4%	62.3%	5	1
		16	14.0%	10.1%	0.2%	2.2%	74.6%	0.0%	21.3%	9.2%	91.5%	87.3%	0	4
		18	38.1%	9.9%	0.7%	5.7%	89.4%	0.0%	15.5%	17.4%	92.8%	87.2%	2	2
		19	14.2%	19.3%	0.1%	0.2%	97.3%	0.5%	12.4%	3.5%	98.4%	95.7%	0	4
		20	4.3%	20.9%	0.4%	0.6%	99.2%	1.6%	9.6%	0.0%	100.0%	99.1%	1	3
		21	20.7%	38.9%	0.2%	0.5%	91.0%	1.6%	21.8%	7.1%	92.1%	85.4%	2	2
		101.03	13.0%	23.0%	0.1%	1.4%	90.4%	0.0%	14.0%	1.7%	96.2%	85.8%	0	4
		101.04	11.2%	21.8%	0.1%	3.2%	90.8%	0.0%	17.7%	5.4%	95.0%	80.3%	1	3
		102.02	13.1%	17.7%	0.5%	1.3%	93.4%	0.0%	15.8%	5.3%	92.9%	85.7%	0	4
		102.03	21.9%	19.5%	0.5%	2.1%	95.3%	0.5%	17.5%	3.5%	98.8%	97.4%	0	4
		102.04	4.7%	25.7%	0.2%	0.0%	95.3%	0.5%	13.6%	4.2%	95.0%	90.8%	1	3
		103	19.1%	15.4%	0.2%	0.9%	94.0%	0.0%	15.9%	10.0%	93.4%	89.6%	0	4
		104.01	13.9%	7.7%	0.2%	0.1%	88.4%	0.0%	12.8%	8.4%	97.8%	83.2%	1	3
		104.02	8.0%	25.4%	0.4%	4.6%	98.9%	3.7%	15.1%	6.6%	92.5%	86.5%	3	2
		105	9.7%	22.6%	0.1%	3.0%	88.0%	0.8%	25.4%	1.2%	91.0%	83.6%	1	3
		106	11.4%	22.8%	0.2%	0.4%	88.7%	0.7%	20.8%	7.2%	92.7%	85.1%	0	4
		107.01	7.2%	23.1%	0.1%	1.7%	94.9%	0.0%	13.6%	3.0%	83.5%	70.6%	2	2
		107.02	9.7%	23.5%	0.1%	0.6%	85.5%	0.0%	19.0%	6.0%	92.0%	89.5%	0	4
		108.01	10.3%	24.8%	0.1%	0.0%	93.9%	0.0%	24.6%	0.8%	97.7%	81.6%	0	4
		108.02	8.8%	24.5%	0.1%	0.0%	92.1%	0.0%	23.6%	7.8%	88.8%	83.7%	0	4
		109	53.6%	17.4%	0.2%	5.5%	88.7%	0.0%	35.7%	45.4%	70.0%	55.6%	4	1
	Wayne	Wayne	15.7%	21.8%	4.0%	0.9%	85.3%	0.4%	24.2%	8.9%	88.8%	81.4%		
		51	11.4%	18.3%	0.3%	1.0%	97.0%	0.1%	19.1%	5.1%	96.7%	92.0%	0	4
		52	22.3%	21.2%	0.1%	0.0%	87.1%	0.0%	22.6%	16.5%	80.3%	69.4%	2	2
		201	11.2%	18.1%	0.5%	0.0%	89.8%	0.0%	18.9%	4.1%	95.1%	91.6%	0	4
		203	17.8%	28.2%	1.3%	0.6%	93.0%	0.4%	31.5%	6.6%	93.5%	83.5%	3	2
		204	1.7%	21.4%	0.1%	0.0%	89.8%	0.0%	20.6%	7.6%	85.4%	82.7%	1	3
		205	10.2%	25.1%	0.6%	1.4%	86.1%	0.1%	26.2%	11.0%	83.7%	76.5%	3	2
		206	14.4%	18.3%	0.2%	0.0%	89.1%	0.0%	15.9%	6.2%	92.9%	83.5%	0	4
		207	22.2%	16.6%	0.1%	0.0%	86.3%	1.0%	17.4%	4.0%	95.3%	78.7%	1	3
		208	28.0%	17.8%	0.6%	6.1%	71.5%	7.2%	29.5%	14.5%	87.0%	78.3%	4	1
		209	24.0%	33.1%	0.2%	0.0%	74.9%	0.0%	31.8%	6.1%	85.4%	76.9%	4	1
		210	25.0%	19.8%	0.0%	0.0%	65.1%	0.0%	36.2%	21.2%	80.6%	80.4%	3	2
Kentucky	Boyd	Boyd	17.7%	20.2%	7.0%	1.7%	89.0%	0.7%	21.8%	8.5%	92.7%	86.4%		
		302	33.9%	17.7%	0.3%	0.6%	84.7%	0.0%	31.9%	25.3%	91.5%	81.6%	3	2
		303	29.3%	23.0%	0.6%	1.6%	88.4%	2.3%	25.2%	11.9%	91.1%	88.8%	2	2
		304	17.5%	17.8%	0.6%	7.6%	90.7%	3.9%	17.4%	9.9%	91.0%	74.3%	3	2
		305	17.6%	16.6%	0.7%	4.8%	91.3%	1.9%	16.8%	4.1%	93.8%	91.8%	2	2
		306	10.1%	26.7%	0.2%	0.4%	97.7%	0.6%	26.4%	5.6%	97.3%	93.3%	1	3
		307	21.6%	26.1%	0.6%	1.2%	89.5%	0.9%	29.2%	5.3%	91.6%	83.6%	2	2
		308	38.7%	12.1%	0.7%	0.0%	87.8%	0.0%	26.6%	26.6%	96.2%	84.3%	2	2
		309	15.9%	23.5%	0.7%	1.2%	85.4%	1.0%	17.3%	5.7%	88.7%	85.6%	1	3
		310.01	9.9%	26.1%	0.1%	0.4%	87.8%	0.0%	21.4%	1.4%	86.8%	92.8%	1	3
		310.03	2.3%	11.9%	1.2%	4.1%	78.9%	0.3%	16.1%	3.5%	97.2%	95.5%	2	2
		310.04	18.5%	20.1%	0.6%	1.3%	86.8%	0.0%	18.1%	4.1%	92.1%	85.4%	0	4
		311.01	10.0%	22.4%	27.0%	0.6%	94.4%	0.0%	16.4%	6.7%	97.3%	86.0%	1	3
		311.02	6.5%	12.5%	2.3%	0.0%	98.6%	0.0%	21.7%	1.8%	96.6%	96.7%	1	3
		312	15.9%	22.2%	0.1%	0.0%	85.8%	0.0%	26.1%	4.1%	88.1%	83.5%	0	4
		313	(X)	27.0%	0.4%	1.7%	84.8%	0.2%	30.0%	10.6%	81.2%	71.8%	4	1
	Greenup	Greenup	15.1%	21.6%	4.6%	1.1%	90.3%	0.6%	20.9%	5.4%	89.9%	82.0%		
		401	8.4%	21.0%	1.1%	0.5%	96.8%	1.5%	19.7%	3.1%	95.0%	89.0%	1	3
		402.01	22.1%	22.1%	0.4%	1.7%	87.7%	0.0%	19.0%	6.7%	88.6%	87.4%	0	4
		402.02	13.0%	18.0%	0.7%	1.2%	91.9%	2.0%	19.8%	6.4%	91.2%	86.4%	1	3
		403	15.5%	23.0%	0.6%	0.8%	92.1%	0.0%	17.1%	4.5%	88.8%	82.1%	0	4
		404	22.9%	22.4%	0.6%	1.3%	88.7%	0.1%	20.8%	3.7%	93.1%	76.0%	1	3
		405.01	13.8%	22.5%	0.2%	1.1%	94.9%	0.0%	21.7%	7.1%	89.8%	84.9%	0	4
		405.02	6.8%	21.2%	0.6%	0.8%	88.0%	0.0%	26.8%	4.6%	90.0%	81.5%	0	4
		406	18.3%	19.8%	0.2%	0.0%	90.5%	0.1%	19.4%	9.4%	86.4%	76.0%	1	3
		407	17.5%	25.6%	0.3%	2.3%	81.2%	1.5%	24.1%	6.2%	82.7%	75.3%	4	1
Ohio	Lawrence	Lawrence	17.5%	18.8%	6.0%	1.1%	90.0%	0.3%	22.4%	6.3%	89.4%	84.5%		
		501	27.4%	18.5%	0.2%	0.0%	94.1%	0.0%	15.6%	4.4%	93.8%	93.2%	0	4
		502	20.4%	28.3%	0.3%	0.9%	90.7%	0.0%	27.6%	1.3%	86.9%	81.8%	2	2
		503	35.7%	15.7%	0.4%	0.9%	87.0%	0.0%	30.6%	26.7%	83.3%	81.8%	4	1
		504	18.6%	22.3%	0.1%	1.1%	87.7%	0.0%	29.6%	13.8%	86.4%	83.4%	1	3
		505.01	25.5%	9.0%	0.0%	0.3%	84.4%	0.0%	26.3%	1.0%	91.8%	77.1%	0	4
		505.02	12.9%	17.8%	0.1%	0.7%	85.9%	0.0%	26.7%	5.4%	89.7%	86.2%	0	4
		506	26.8%	19.1%	0.2%	2.9%	87.3%	2.6%	26.8%	5.1%	69.7%	56.7%	4	1
		507	18.8%	12.0%	0.1%	0.1%	82.6%	0.7%	26.4%	6.1%	88.4%	84.3%	0	4
		508	19.3%	16.8%	0.3%	1.4%	93.3%	0.0%	14.7%	4.4%	95.5%	96.0%	0	4
		509	18.3%	11.3%	0.6%	1.4%	82.0%	0.0%	25.5%	10.5%	95.8%	95.1%	0	4
		510.01	15.9%	14.0%	0.9%	3.5%	93.5%	0.4%	15.6%	3.0%	94.2%	90.4%	1	3
		510.02	26.7%	17.0%	0.1%	0.2%	90.9%							

The Potential Targeted Outreach Areas are illustrated in *Figure 11*. *Figures 12 through 18* provide visual representation through mapping the previously identified category.

**Figure 11: Potential Target Outreach Areas**

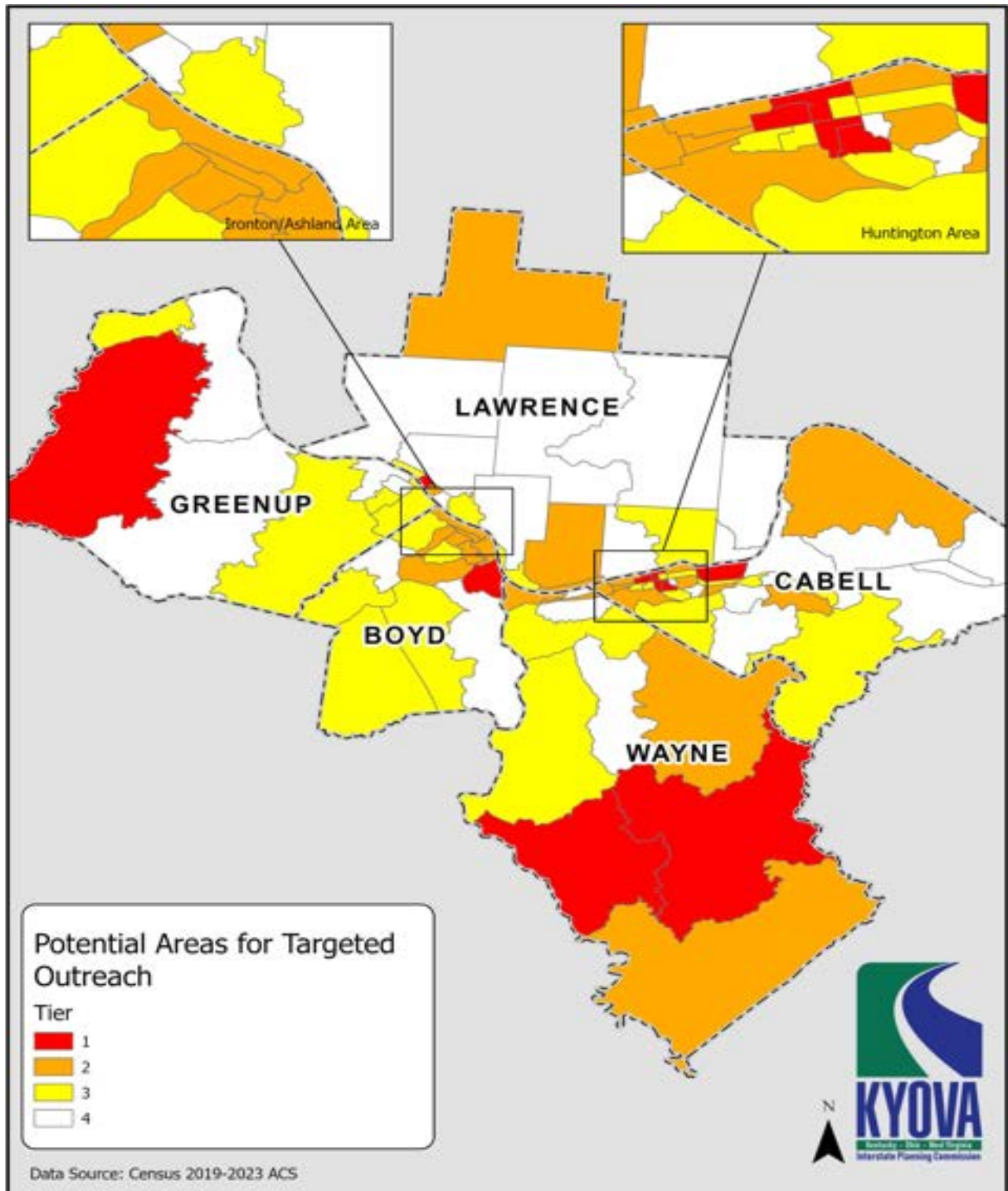


Figure 12: Individuals in Poverty by Census Tract

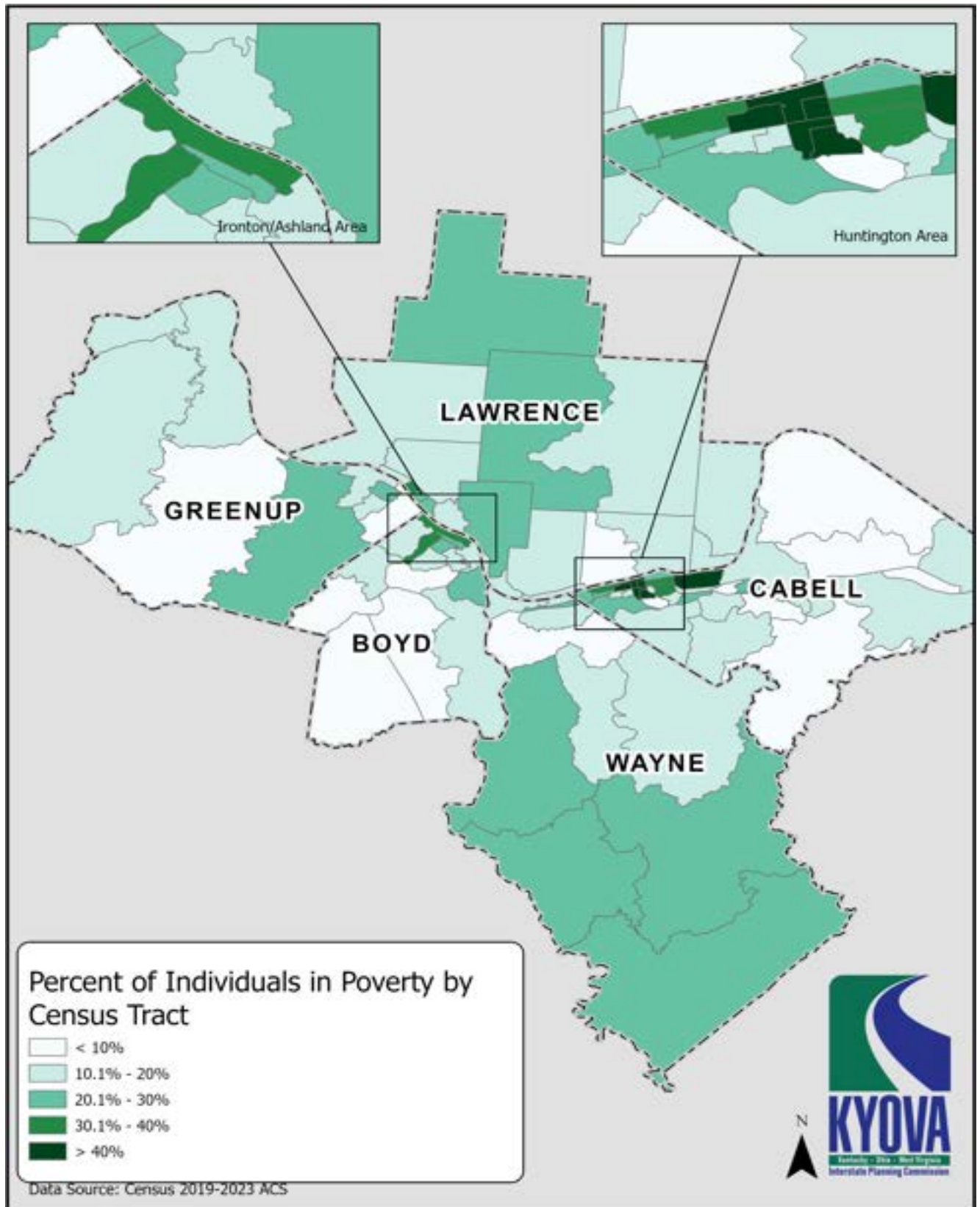




Figure 13: Individuals Aged 65+ By Census Tract

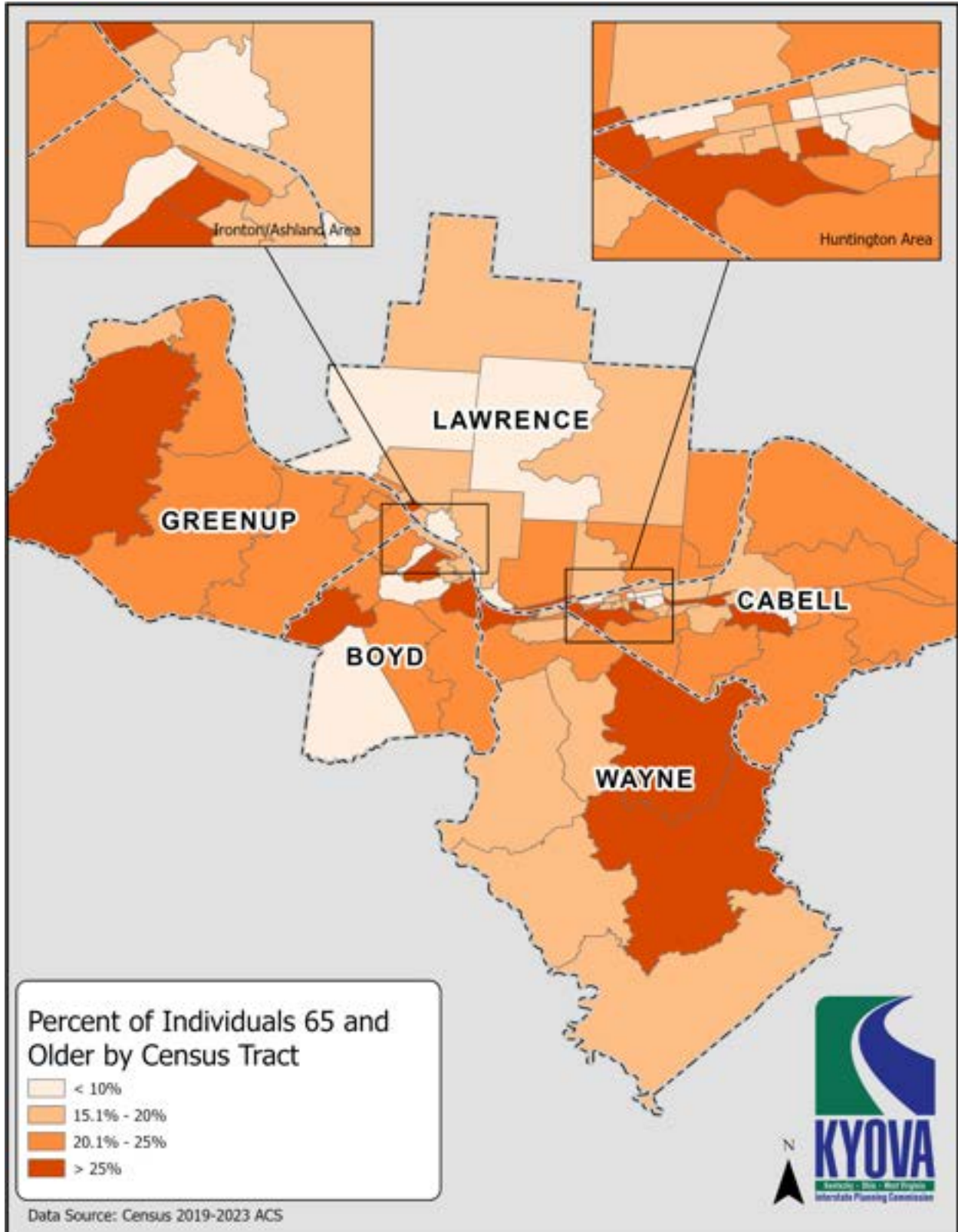


Figure 14: Minority (non-Hispanic) Population

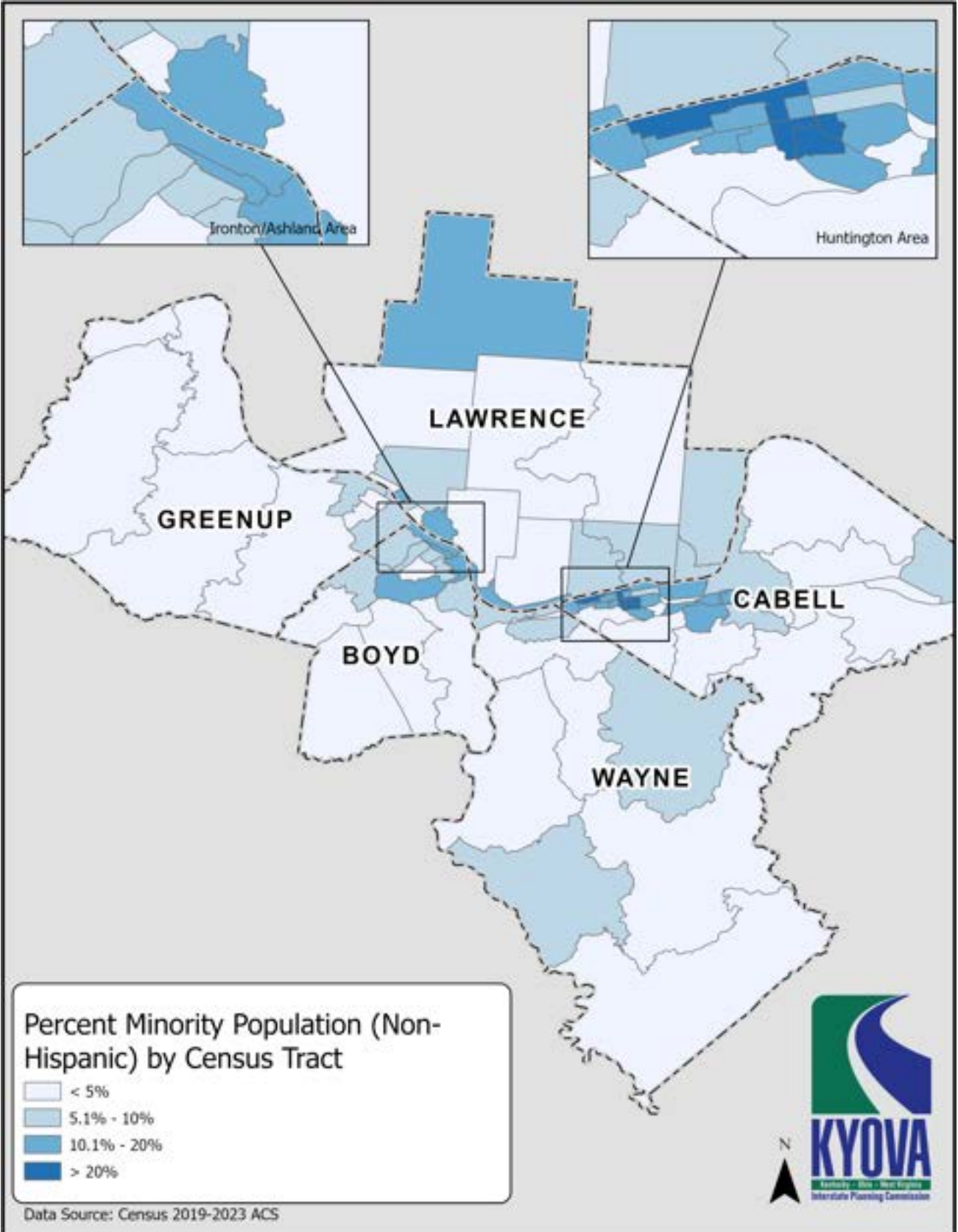


Figure 15: Hispanic Population

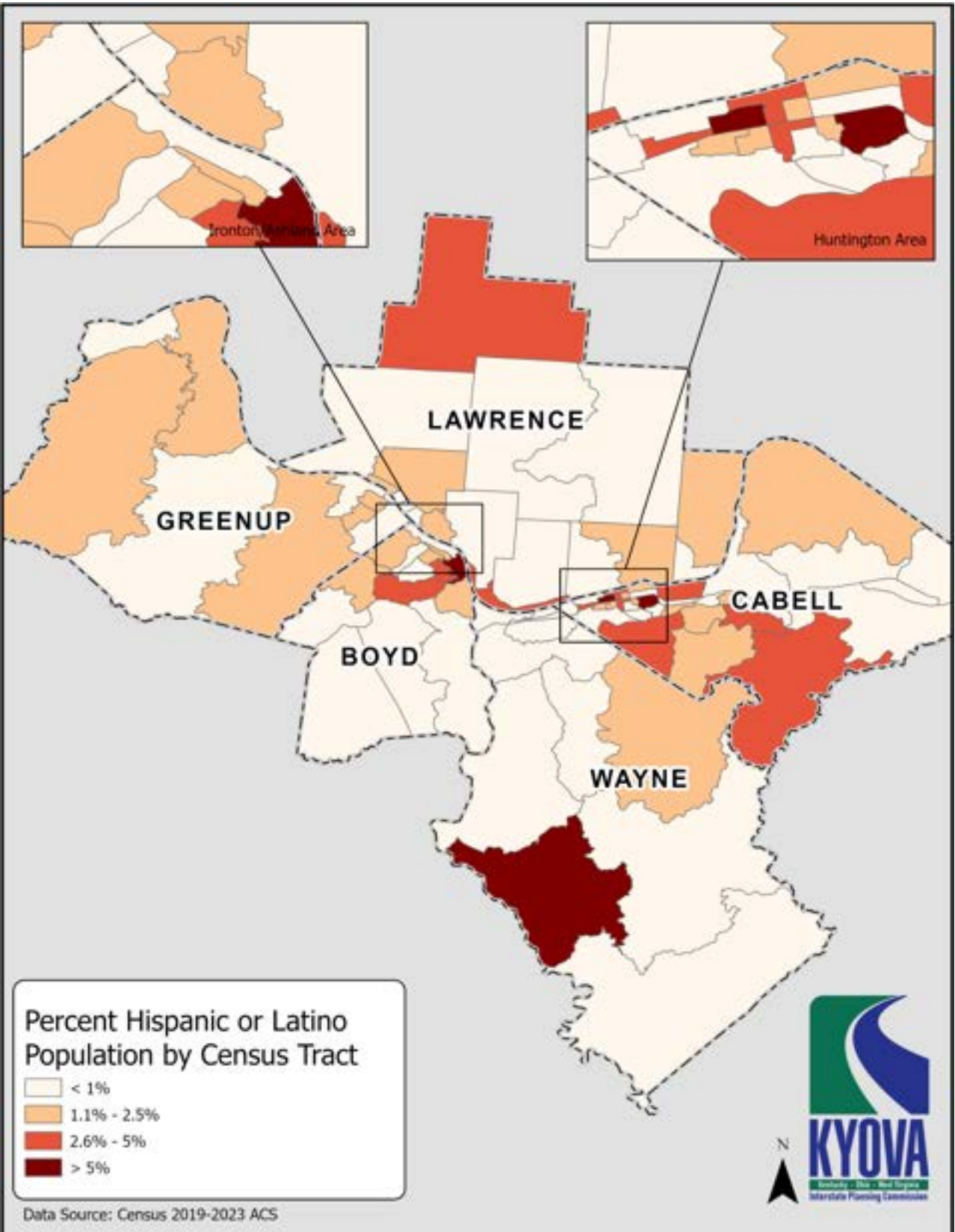




Figure 16: Individuals with Limited English Proficiency (speaks English “less than very well”)

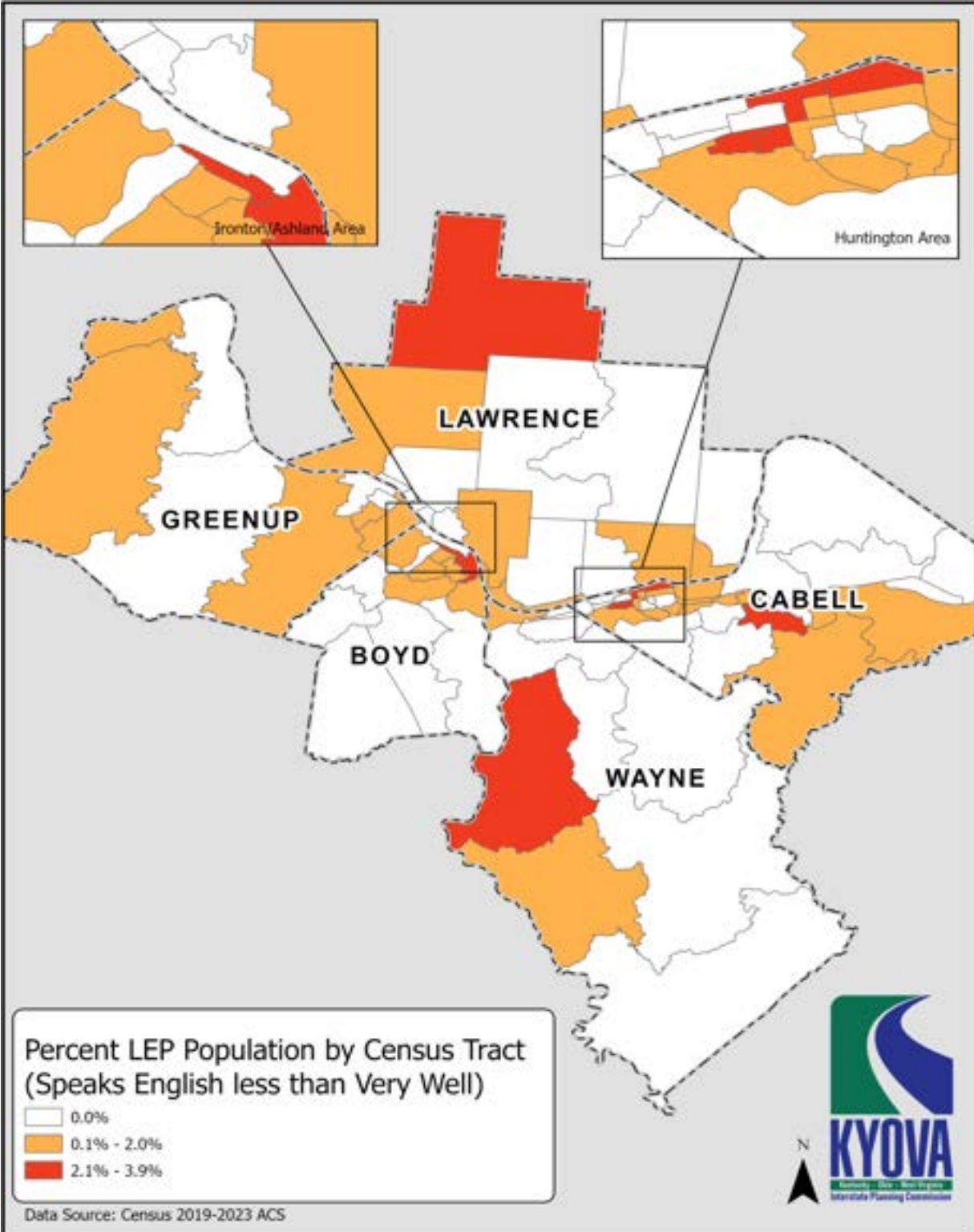




Figure 17: Individuals with a Disability

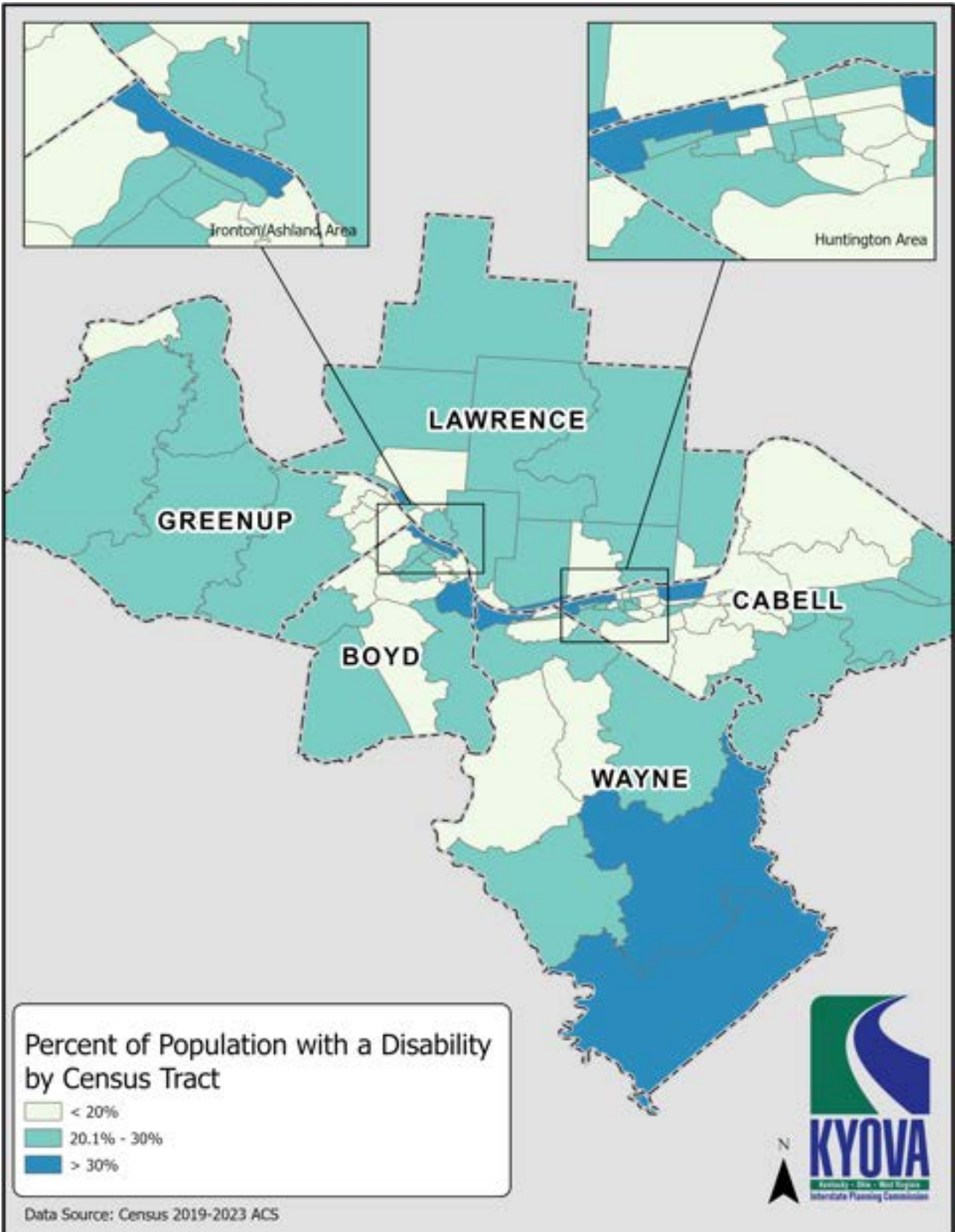
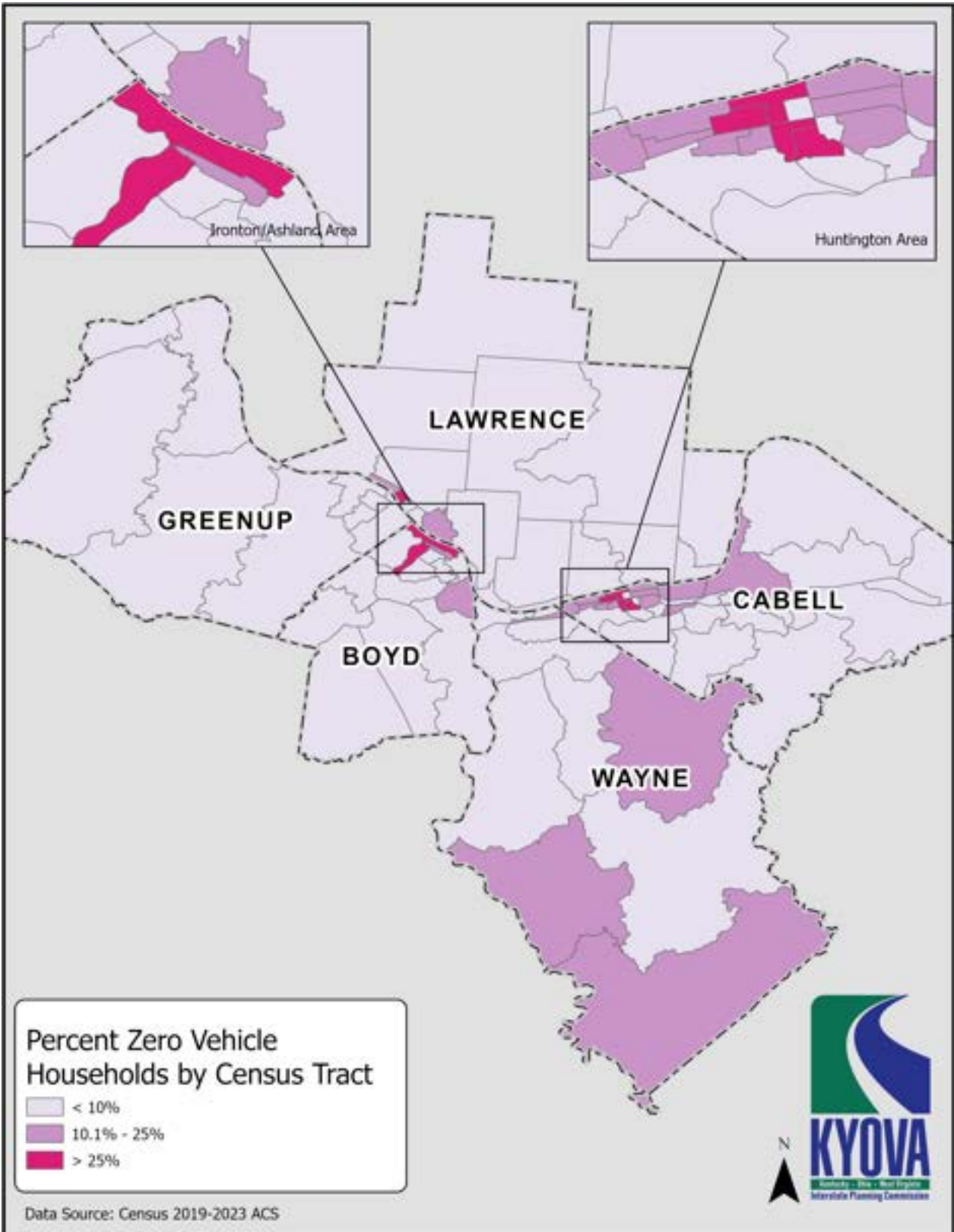


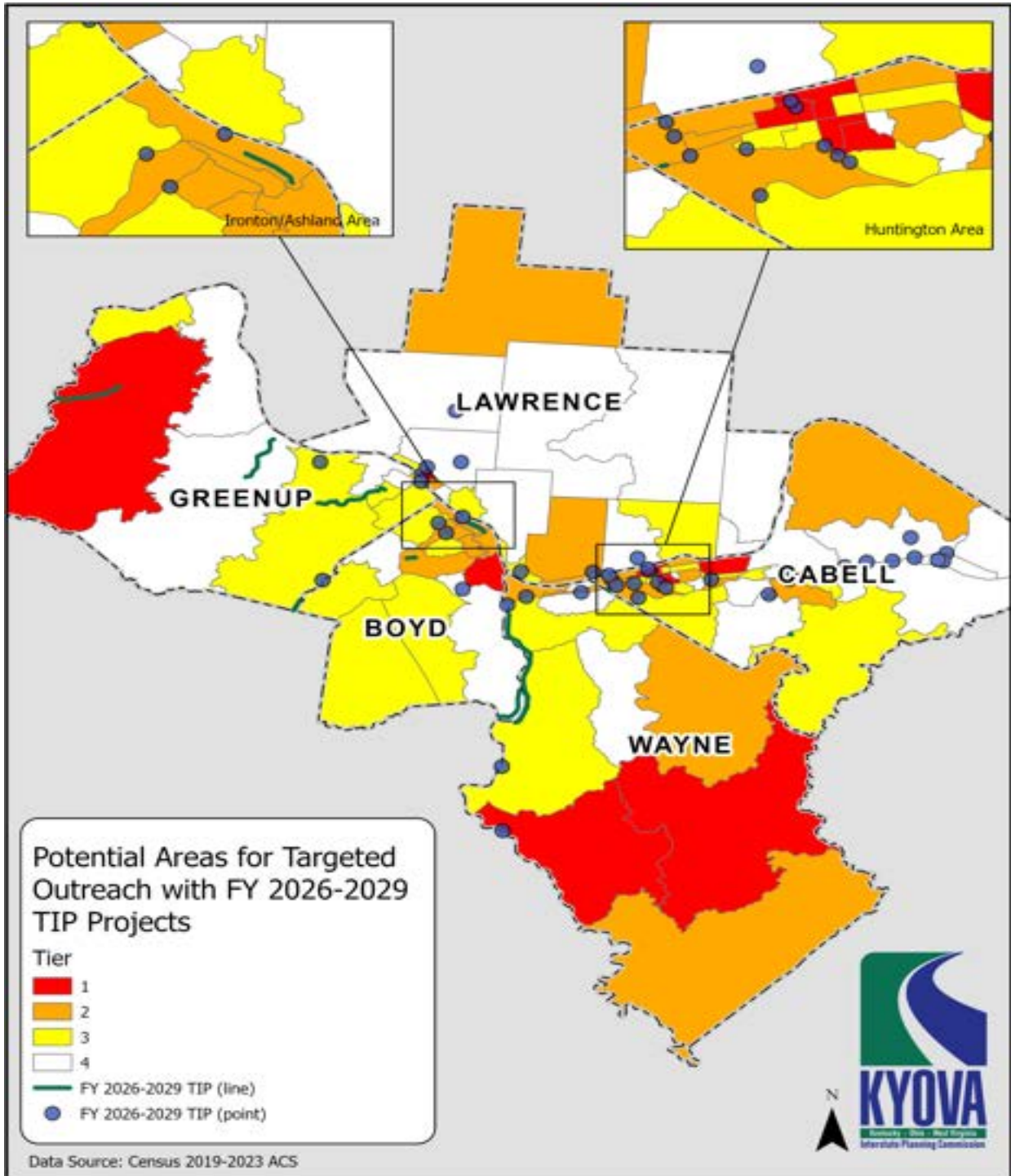
Figure 18: Zero Vehicle Households



## IMPACT OF PLANNED PROJECTS ON POTENTIAL TARGETED POPULATIONS

Projects were mapped during the 2050 Integrated Metropolitan Transportation Plan (MTP) and the 2026-2029 Transportation Improvement Program (TIP) update to illustrate the short-and long-term projects along with the potential Target Outreach Areas (TOAs). *Figure 19* illustrates the short-and long-term projects from both the MTP and the TIP along with the potential target outreach areas.

**Figure 19: 2026-2029 TIP Projects within Potentially Targeted Outreach Areas (TOAs)**



Projects are distributed throughout the five counties as illustrated in *Figure 19* and have not demonstrated a negative impact on any of the Targeted Outreach Areas. Those projects located in or near the TOAs include bike and pedestrian improvements and/or potential economic improvements, while having little, if any direct impact to an individual's property. The most significant negative impact will be temporary during construction, but the positive impacts on the surrounding neighborhood after completion should outweigh the short-term impact.

Public outreach during the MTP and TIP updates include hosting meetings in Targeted Outreach Areas and/or including a virtual participation option to gather as much feedback from all populations as possible. Notices are also placed in the area's newspaper with the greatest distribution, placed on Facebook and Twitter. MPO public meetings are held at locations along or near public transit to allow access for those with limited transportation options. In addition, the MPO website, Facebook, and Twitter pages, local newspapers, and MTP/TIP meeting announcements and/or flyers are also displayed at the three regional bus terminals and various locations within the KYOVA Planning Area.

# **KYOVA Interstate Planning Commission**

## **Limited English Proficiency Language Assistance Plan (LEP)**

*(For the Huntington, WV-KY-OH Urbanized Area\*)*

**Report Period: October 1, 2024 to September 30, 2025**

**Adopted: September 26, 2025**

**KYOVA Interstate Planning Commission**

**400 Third Avenue**

**Huntington, West Virginia 25701**

**Phone: 304.523.7334**

**Website: [www.kyovaipc.org](http://www.kyovaipc.org)**





## INTRODUCTION

KYOVA Interstate Planning Commission is one of two transportation planning agency that serves as Metropolitan Planning Organizations (MPOs) for the Huntington, WV-KY-OH Urbanized Area. KYOVA oversees the transportation planning activities for the counties of Cabell and Wayne, West Virginia; Boyd and Greenup, Kentucky; and the urbanized portion of Lawrence, Ohio. Regional Intergovernmental Council (RIC), located in Charleston, West Virginia, serves as the other MPO and oversees the planning activities for Putnam County, West Virginia. This Plan includes only the areas that fall within KYOVA's planning boundary.

There are three (3) public transit operators located within KYOVA's planning boundaries. Tri-State Transit Authority (TTA) provides bus and paratransit service in the greater Huntington, West Virginia urban area; Ashland Bus System (ABS) provides bus and paratransit service throughout the City of Ashland and adjoining areas; and Lawrence County Transit (LCT) operates a Deviated/Demand response service originating in Ironton, Ohio connecting to the other two states (West Virginia and Kentucky) at their main transit facilities.

According to the 2019-2023 American Community Survey 5-year estimates approximately 272,865 people reside within the region's 1,744.75 square miles. English is the most predominant language spoken for the population aged 5+ and above at 98.0 percent (253,605). The second highest language spoken is Spanish at 0.95 percent (2,450).

As a recipient of federal funds, KYOVA follows the United States Department of Transportation (USDOT) Guidance concerning recipients' responsibilities to Limited English Proficient (LEP) persons. Individuals for whom English is not their primary language and who have a limited ability to read, write, speak, or understand English are limited English proficient, or "LEP." KYOVA's Limited English Proficiency Language Assistance Plan is intended to guide the agency in the provision of meaningful access to its services, programs, and activities by LEP persons. This document provides guidance for assisting persons with Limited English Proficiency (LEP) based on existing laws such as Title VI of the Civil Rights Act of 1964 which prohibits discrimination based on national origin, which includes language.

Additionally, KYOVA's Participation Plan provides guidance and opportunities for the public to be involved in the transportation planning process along with the Title VI Implementation Plan which provides guidance ensuring all populations are treated equally. Copies of the Participation Plan and Title VI Implementation Plan can be found in English on KYOVA's website ([www.kyovaipc.org](http://www.kyovaipc.org)) under the Title VI/Public Involvement Tab.

### **Legal Basis for Language Assistance Requirements**

The LEP Plan addresses Title VI of the Civil Rights Act of 1964 and its implementing regulations which provide that "no person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity that receives Federal financial assistance" (42 U.S.C. Section 2000d). Title VI includes language under the national origin category. Each federal department and agency, which is empowered to extend Federal financial assistance to any program or activity, by way of grant, loan, federal personnel, or any federal agreement contract is authorized and directed to make the provisions of Section 2000d of this title. Additionally, KYOVA adheres to Section 162(a) of the Federal-Aid Highway Act of 1973 (23 USC 324) which requires that there be no discrimination on the ground of sex.

Executive Order 13166 signed into law in 2000 which ensured accessibility to programs and services to eligible persons who are not proficient in the English language by examining services provided, identifying specific needs to provide meaningful access for Limited English Proficiency (LEP) persons, and implementing a system to provide meaningful access to such services was rescinded with Executive Order 14224 (Marach 1, 2025). The new order does not explicitly prohibit agencies from providing services in languages other than English; however it leaves such decisions to the discretion of the agency leadership. Therefore, as Title VI of the Civil Rights Act of 1964 prohibits discrimination based on national origin, which includes language, KYOVA will continue to reach out to the LEP communities to ensure effective participation in or that they may benefit from federally assisted programs and activities.

In order to ensure individuals with limited English proficiency have meaningful access to the transportation planning process, KYOVA conducts a self-assessment in areas relevant to the development of an effective Limited English Proficiency Plan. This assessment includes:

- Relevant demographic information for the KYOVA Planning Area.
- Frequency of contact that the organization has with limited English proficiency persons.
- Nature of importance of programs or services deemed vital; and
- Resources and associated costs.

The Limited English Proficiency (LEP) Plan works in concert with KYOVA's Participation Plan, which identifies specific strategies for outreach and engagement and the Title VI Implementation Plan. A listing of definitions and terms used in this Plan have been included in Appendix F.

## **LIMITED ENGLISH PROFICIENCY (LEP) DEFINED**

It is the policy of KYOVA Interstate Planning Commission to ensure that persons with limited English proficiency are neither discriminated against nor denied meaningful access to and participation in the organization's programs and services. It is the intent of the organization that in providing language services to persons with limited English proficiency, the process achieves a balance that ensures meaningful access to programs and services.

KYOVA will respond to requests for language assistance in the manner described in this Plan, which includes:

- A mechanism to provide ongoing assessment of needs, programs, and activities of target audiences, along with the organization's capacity to meet these needs using the Limited English Proficiency Plan.
- Translation of vital written materials in languages other than English where there is a significant number or percentage of persons with limited English proficiency.
- Oral language assistance to Limited English Proficiency (LEP) persons for programs, where such assistance is requested and/or anticipated.
- Identified procedures and a designated representative from KYOVA Interstate Planning Commission responsible for implementing activities related to the Limited English Proficiency Plan.
- Notification of the availability of free language services to those persons in the target audience, through oral and written notice in the relevant primary language assistance activities; and
- Staff training on policies and procedures of the organization's language assistance activities.

### **Who is an LEP Individual**

The LEP Plan applies to individuals who do not speak English as their primary language and who have a limited ability to read, speak, or write, or understand English. The limitations of this plan do not extend to the following individuals:

- Hearing or visual impairments – Sign language interpretation and Braille text are accommodations provided under the Americans with Disabilities Act; and
- Illiteracy – generally, the inability to speak, read, or write English and conditions that may trigger language assistance under Title VI are distinguished with a key factor. A Limited English Proficiency (LEP) person cannot speak, read, or write English – but primarily speaks, reads, or writes in a language other than English.

### **Administration of the Plan**

The Limited English Proficiency Plan (LEP) policy and procedures are considered throughout the transportation planning process. Administration of this Plan is described in the sections below.

### **Complaint Procedure and Compliant Form**

For persons included in a regularly encountered Limited English Proficiency (LEP) group, written notification of the opportunity to file a discrimination complaint in accordance with federal regulations shall be provided. For infrequently encountered groups, Limited English Proficiency persons may be advised orally of the opportunity to file a discrimination complaint pursuant to federal regulations. See Appendix A for KYOVA's Complaint Procedures and Complaint Form.

### **Designated Staff Coordinator**

Dannielle Slusher, Finance/Office Manager/Title VI Officer, is the designated staff person responsible for oversight and implementation of the LEP Plan. Responsibilities include coordinating and facilitating delivery of related services, staff training on the Plan's policies and procedures, and ongoing monitoring and assessment of the Plan's effectiveness. At times, coordinator duties may be assigned to other KYOVA Staff. Dannielle Slusher may be reached at (304) 523-7434 or [dslusher@kyovaiipc.org](mailto:dslusher@kyovaiipc.org).

## **SAFE HARBOR PROVISIONS**

LEP regulations include a "safe harbor" to ensure an agency is not overburdened by the requirements. Meaning, the recipient has undertaken efforts to comply with respect to the needed translation of vital written materials. If a recipient conducts the four-factor analysis and (1) determines that translated documents are needed by LEP applicants or beneficiaries; (2) adopts an LEP that specifies the translation of vital materials; (3) makes the necessary translations; and (4) the recipient provides strong evidence, in its records or in reports to the agency providing federal financial assistance, that it has made reasonable efforts to provide written language assistance it has followed the Safe Harbor Provisions to document efforts.

To meet the requirement for translation of written materials with Title VI obligations, safe harbor provides a starting point for recipients to consider:

- Whether and at what point the importance of the service, benefit, or activity involved warrants written translations of commonly used forms into frequently encountered languages other than English.
- Whether the nature of the information sought warrants written translations of commonly used forms into frequently encountered languages other than English.



- Whether the number or proportion of LEP persons served warrants written translations of commonly used forms into frequently encountered languages other than English; and
- Whether the demographics of the eligible population are specific to the situations for which the need for language services is being evaluated. In many cases, use of the "safe harbor" would mean provision of written language services when marketing to the eligible LEP population within the market area. However, when the actual population served (e.g., occupants of, or applicants to, the housing project) is used to determine the need for written translation services, written translations may not be necessary.

Table 4 below, outlines the safe harbors for written translations.

**Table 4: Safet Harbor Written Translation Provisions**

<b>Recommended Provision</b>	<b>Recommended Provision of Written Language Assistance</b>
1,000 or more in the eligible population in the market area or among current beneficiaries	Translated vital documents
More than 5% of the eligible population or beneficiaries <i>and</i> more than 50 in number	Translated vital documents
More than 5% of the eligible population or beneficiaries and 50 or less in number	Translated written notice of right to receive oral interpretation of documents
5% or less of the eligible population or beneficiaries and less than 1,000 in number	No written translation is required

Translations of vital information must be made in each LEP language group that is 5% of the total population of the MPO area or 1,000 people (whichever is less). Translations are not required to other languages that do not fit into this category.

In the area served by the KYOVA Interstate Planning Commission, none of the LEP language groups exceed the Safe Harbor Written Translation Provisions benchmarks as stated above.

## **SELF-ASSESSMENT**

As a recipient of federal funds, KYOVA must take responsible steps to ensure meaningful access to the information and services it provides. As part of the KYOVA's certification by the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA), the LEP Plan will be assessed and evaluated on a regular basis. Public transit is a key means of achieving mobility for many LEP persons. By providing language assistance to persons with limited English proficiency, KYOVA will help to ensure that the services are safe, reliable, convenient, and accessible. These efforts may attract riders who would otherwise be excluded from participating in the service because of language barriers.

LEP Services can be provided in two ways: verbal interpretation and written translation of vital documents. The Four Factor Analysis should be used when deciding what reasonable steps should be taken to ensure access for LEP persons.

## **Four Factor Analysis**

In accordance with the Executive Order, the United States Department of Transportation (USDOT) issued policy guidance in the Federal Register, Volume 70; Number 239 on Wednesday, December 14, 2005, concerning recipient's responsibilities to Limited English Proficiency (LEP) persons. The USDOT guidance outlines four factors' recipients should apply to the various kinds of contacts they have with the public to assess language needs and decide what reasonable steps they should take to ensure meaningful access for LEP persons.

Reasonable steps to ensure meaningful access to LEP persons must be taken. This "reasonableness" standard is intended to be flexible and fact dependent. It is also intended to balance the need to ensure meaningful access by LEP persons to critical services while not imposing undue financial burdens. As a starting point, KYOVA conducted an individualized assessment that balanced the following four factors:

1. The number or proportion of LEP persons served or encountered in the eligible service population (includes those persons who would be served or encountered by the recipient if the persons received adequate education and outreach and the recipient provided sufficient language services).
2. The frequency which LEP persons come into contact with the program.
3. The nature and importance of the program, activity, or service provided by the program; and
4. The resources available and cost to the recipient.

The following Four Factor Analysis helps guide KYOVA Interstate Planning Commission in determining which language assistance measures will be undertaken to guarantee access to programs and activities performed by the MPO.

### **Factor 1: The Number and Proportion of LEP Persons Eligible to be served**

The first step towards understanding the profile of individuals that could participate in the transportation planning process is a review of Census data. *Table 5* summarizes the LEP population by county and for the KYOVA Planning Area. Within the planning area, 1,441 persons or 0.64% residents over the age of five years old speak English "less than very well." *Table 5*, below shows the highest populations that speak a language other than English and how many speak English "less than very well."

**Table 5: Language Spoken at Home – Age 5+**

	Cabell - WV		Wayne - WV		Boyd - KY		Greenup - KY		Lawrence - OH	
	#	%*	#	%*	#	%*	#	%*	#	%*
<b>Population 5+</b>	88,362		36,750		45,512		33,907		54,403	
<b>English Only</b>	85,854	97.2%	35,932	98.3%	44,643	99.3%	33,423	98.6%	53,753	98.8%
<b>Language Other Than English</b>	2,508	2.8%	638	1.7%	869	1.9%	484	1.4%	650	1.2%
<b>Speak English Less Than Very Well</b>	619	0.7%	139	0.4%	322	0.7%	208	0.6%	153	0.3%
<b>Spanish</b>	1,126	1.3%	310	0.8%	465	1.0%	310	0.9%	239	0.4%
<b>Speak English Less Than Very Well</b>	238	0.3%	64	0.2%	187	0.4%	153	0.5%	49	0.1%
<b>Other Indio-European</b>	637	0.7%	95	0.3%	215	0.5%	90	0.3%	250	50.0%
<b>Speak English Less Than Very Well</b>	89	0.1%	0	0.0%	52	0.1%	23	0.1%	47	0.1%
<b>Asian &amp; Pacific Islander</b>	474	0.5%	91	0.2%	145	0.3%	83	0.2%	145	0.3%
<b>Speak English Less Than Very Well</b>	260	0.3%	0	0.0%	69	0.2%	32	0.1%	60	0.1%
<b>Other</b>	271	0.3%	142	0.4%	44	0.1%	1	0.0%	13	0.0%
<b>Speak English Less Than Very Well</b>	32	0.0%	75	0.2%	14	0.0%	0	0.0%	0	0.0%

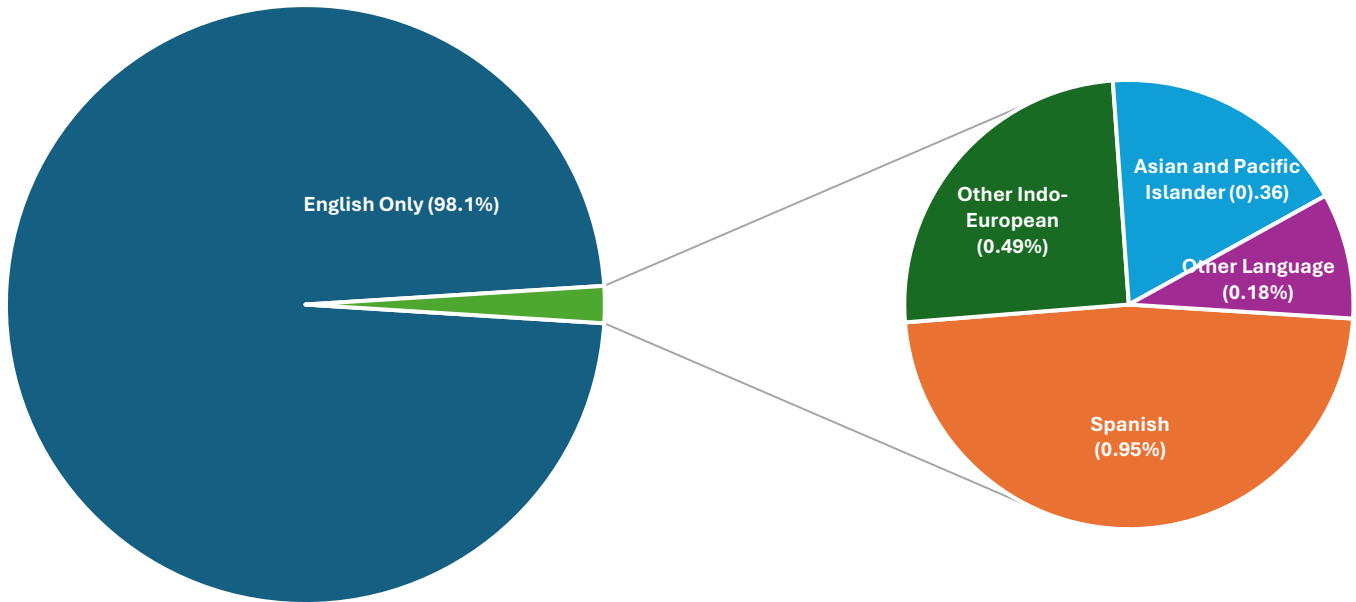
\*%of Population 5+

Source: U.S. Census Bureau, U.S. Department of Commerce. "Age and Sex." *American Community Survey, ACS 1-Year Estimates Subject Tables, Table S0101*, <https://data.census.gov/table/ACSST1Y2023.S0101?g=050XX00US06037,21019,21089,39087,54011,54099>.

The most common non-English language spoken in the five counties is Spanish. It is estimated that 2,450 (0.95%) people speak Spanish with 0.26 percent of those speaking Spanish speak English “less than very well.” Based on the analysis no population group exceeds the “Safe Harbor” threshold of 1,000 or 5% of the population that speak English “less than very well.”

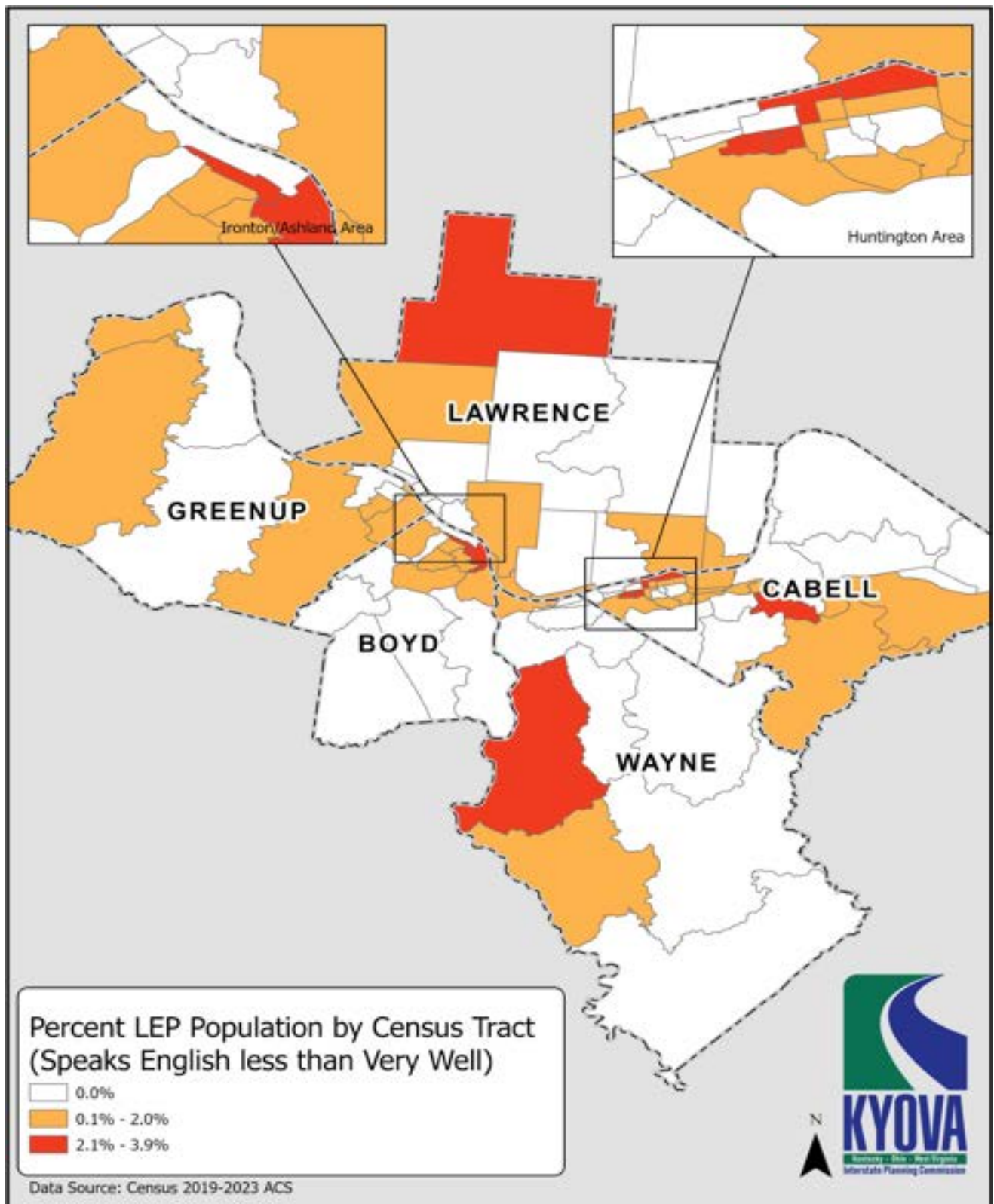
Of the LEP persons within the KYOVA Planning area, 1.3% speaks Spanish at home in Cabell County; 0.8% speaks Spanish at home in Wayne County; 1.0% speaks Spanish at home in Boyd County; 0.9 % speaks Spanish at home in Greenup County; and 0.4% speaks Spanish at home in Lawrence County. Spanish is the most substantial percentage of LEP persons in the KYOVA Planning Area. Figure 20 illustrates KYOVA’s overall summary of Languages Spoken at Home. In addition to Census data, KYOVA consults with transit staff, community organizations, and state and local governments to better serve the LEP community.

**Figure 20: Summary of Languages Spoken at Home (Age 5+)**



*Figure 21* highlights the LEP populations of people speaking English “less than very well” by Census Tract within the KYOVA Planning Area

Figure 21: Limited English Proficiency (LEP) Populations (% of People Speaking English “less than very well) by Census Tract



**Factor 2: Frequency of Contact of LEP Persons**

The results of the Census data indicate that Spanish is the most significant language spoken by the LEP population in the area served by KYOVA. To date, no requests for language assistance services have been made by LEP individuals or groups. At the time of this Plan, there are no staff fluent in Spanish. However, if necessary, arrangements will be made with the local University to provide assistance at public meetings and/or outreach activities to translate essential public documents.

All advertisements for public meetings sponsored by KYOVA will contain the following language: “Persons who require special accommodations under the American with Disabilities Act or persons who require translation services, which are provided at no cost, should contact KYOVA at (304) 523-7434 or email [dslusher@kyovaipc.org](mailto:dslusher@kyovaipc.org) at least 10 business days prior to the event.”

KYOVA conducts regular board meetings, advisory committee meetings, and public meetings/hearings throughout the year. Community outreach and KYOVA’s website are the main sources of potential contact between KYOVA and LEP persons.

Tables 6 and 7 below, illustrate the frequency KYOVA has had contact with LEP individuals over the past five (5) years. The list includes the most spoken languages other than English.

**Table 6: Frequency of Contact with LEP Individuals**

Language	Most Days	At Least Once a Week	At Least Once a Month	At Least Once Per Year	Never
Spanish					X
Other Indo-European					X
Asian and Pacific Islander					X
Other Languages					X

**Table 7: Contact Administered by KYOVA**

Program/Activity	Frequency of Contact	Resources Available
Board Meetings	Quarterly	Case by Case response
Committee Meetings	Quarterly	Case by Case response
Community Events	Unpredictable	Case by Case response; University interpreter; “I speak cards”
Website	Unpredictable	Language conversion tab; LEP Plan; Title VI forms
Public Meetings/Hearings	Unpredictable	Case by Case response; University interpreter; “I speak cards”

**Factor 3: The Nature and Importance of the Program Service or Activity**

Metropolitan Planning Organizations (MPOs) receive federal funds to develop transportation plans for a designated urban area. The planning process is guided by federal and state law, including public involvement requirements to ensure an engaged public outreach, notice, and opportunities for input.

All of KYOVA's programs are important; however, those related to safety, public transportation, right-of-way, the environment, nondiscrimination, and public involvement are among the most important. KYOVA must ensure that all segments of the population, including LEP persons, have been involved or have had the opportunity to be involved in the transportation planning process. KYOVA continually surveys/assesses the needs of the service populations to determine whether certain critical outreach materials should be translated into other languages.

Language assistance involving notification of services, translation of public input forms and/or surveys related to a formal public hearing, and maintenance of the Translator Tab on the KYOVA website have high priority. Other activities, such as community events, optional meetings, and specialized speakers' bureau programs have a lower priority if/when resources preclude the organization from executing all language assistance opportunities.

#### **Factor 4: Resources Available**

Given the size of the LEP population in the KYOVA Planning Area and current financial constraints, full language translations of plan documents are not considered warranted or cost feasible at this time. KYOVA will continually evaluate its programs, services, and activities to ensure that LEP persons are provided with meaningful access. KYOVA will provide verbal and written translation if requested within a reasonable time and if within available resources.

## **LANGUAGE ASSISTANCE AND IMPLEMENTATION**

This section of the LEP Plan provides the implementation process used to address appropriate language needs identified and described in the SELF ASSESSMENT Section.

#### **LEP Implementation Goals**

1. Provide meaningful access to KYOVA programs and services for Limited English Proficiency (LEP) persons identified using the four-factor analysis presented in SELF ASSESSMENT section of the Limited English Proficiency Plan;
2. Identify various resources, with or without associated costs, to ensure the organization can balance meaningful access to programs and services, while not incurring undue burdens on financial resources; and
3. Complete plan updates every three (3) years and staff reviews annually to ensure resources identified remain consistent with identified needs.

#### **Language Assistance, Translation, and Interpretation Services**

Engaging the LEP population within the KYOVA Planning Area is vital. KYOVA may implement language assistance through the following strategies and techniques based on Factor 4: Resources Available:

- Staff involved with the public will provide Census Bureau's "I Speak" language cards at workshops and public meetings sign-in table. Staff will be able to identify language needs in order to match them with available services. These cards will be made available at the KYOVA Office.
- KYOVA will strive to develop partnerships with local agencies, organizations, law enforcement, colleges/universities, local school districts and social service agencies to inform LEP individuals of MPO services and the availability of language assistance;
- KYOVA will investigate the cost of translating programs by providing fact sheets, flyers, and brochures on a project specific basis;

- KYOVA will investigate providing Executive Summaries of major programs, such as the Unified Planning Work Program (UPWP); Transportation Improvement Program (TIP); Metropolitan Transportation Plan (MTP); Participation Plan; and any other key document available in Spanish. To accommodate the financial resources, KYOVA will determine the cost effectiveness of providing these key documents in formats such as fact sheets, flyers, newsletters, and brochures which capture the significant points;
- Maintain point of contact with local university and other agencies for language interpreter services;
- Maintain and update Google Translate program on the website, as needed. This will allow users to view HTML content in multiple languages. It is understood that this is not a perfect system, but it will provide enough information for an LEP individual or group to contact KYOVA for comments and questions;
- Ensure public meetings have access by public transportation;
- Weigh the demand for language assistance against KYOVA's available financial resources;
- Consider cost effective practices for providing language services;
- Communicate through press releases, announcements at community meetings, website, signs, and handouts.

#### **Standard Notification Regarding Language Assistance**

As previously stated, all advertisements for public meetings sponsored by KYOVA Interstate Planning Commission will contain the following language: "Persons who require special accommodations under the American with Disabilities Act or persons who require translation services, which are provided at no cost, should contact KYOVA at (304) 523-7434 or by email to [dslusher@kyovaipc.org](mailto:dslusher@kyovaipc.org), at least 10 business days prior to the event."

#### **Staff Training**

KYOVA Staff is required to annually complete the *KYTC Title VI: Expectations & Responsibilities course*. KYTC will provide the access link to KYOVA's Title VI Coordinator who will forward to all KYOVA Staff. KYOVA Staff will access the link and log-in to the course, complete the modules and electronically submit them to KYTC after completion. Upon completion, KYOVA Staff member will receive an email with a completion notice. KYTC will maintain documentation of completion and if requested, will provide the information to the Title VI Coordinator. New hires will be required to complete the training as part of their on-boarding activities. The Title VI Coordinator will document course completion – see Appendix G.

Following the KYTC Title VI course, staff will be provided opportunities to discuss any issues or questions that may have arisen over the past year or any foreseeable issues over the next year. If it is determined there may be a real or potential issue, the Title VI Coordinator will work with the appropriate staff to resolve the issue. If a formal complaint from the public or other organization was received, the Title VI Coordinator will notify KYOVA's Executive Director and work with the appropriate staff to alleviate the issue. The Title VI Coordinator and the Executive Director will issue a formal response to the complainant. The complaint will be filed in the Title VI Complaint Log in the Appendices of the Title VI Implementation Plan. The Title VI Coordinator may review and discuss potential concerns with staff at any time.

Additionally, at least one KYOVA staff member, (usually the Title VI/ADA Coordinator), annually attends or participates in Title VI/ADA training. The Ohio Department of Transportation (ODOT) and the Kentucky Transportation Cabinet (KYTC) provide annual Title VI and ADA training that typically cover various aspects of Title VI, including LEP Planning. KYOVA may also attend training hosted by the Federal Highway



Administration (FHWA), Federal Transit Administration (FTA), West Virginia Department of Transportation (WVDOT), or other in-person or web-based/online training and resources.

**Outreach and Providing Notice to LEP Persons**

It is important to notify LEP persons of services available free of charge in a language the LEP persons would understand. KYOVA will provide meeting notifications in English and Spanish, where appropriate. KYOVA will post the LEP Plan on its website at: [www.kyovaipc.org](http://www.kyovaipc.org). KYOVA will coordinate with any person/agency request for copies/translation of the plan.

**Monitoring and Updating the LEP Plan**

At a minimum, KYOVA will review and evaluate the plan annually to ensure compliance of federal laws and various nondiscrimination regulations. KYOVA will make appropriate changes to ensure effectiveness. For questions or concerns regarding KYOVA's commitment to nondiscrimination or to request LEP services, contact Dannielle Slusher, Finance/Office Manager/Title VI Officer, at (304) 523-7434 or by email at [dslusher@kyovaipc.org](mailto:dslusher@kyovaipc.org).

# **Appendix A**

**Title VI**

**Complaint Form**



## KYOVA Interstate Planning Commission Title VI Complaint Form



### Instructions

Complete and sign this form and  
then submit it in-person or mail it to  
KYOVA Interstate Planning Commission

**KYOVA Interstate Planning Commission**

**Attention: Title VI Coordinator**

**400 Third Avenue**

**P. O. Box 939**

**Huntington, WV 25712**

### SECTION 1: COMPLAINANT INFORMATION

First Name:	Middle Initial:	Last Name:
-------------	-----------------	------------

Mailing Address (street):

City:	State:	Zip Code:
-------	--------	-----------

Phone:	Alternate Phone:
--------	------------------

Email Address:

Are you filing this complaint on your own behalf?	Yes* <input type="checkbox"/>	No <input type="checkbox"/>
<i>If you answered "yes" to this question, go to Section 2</i>		

If you are filing this complaint on behalf of another person, please provide the name and relationship of the person for whom you are filing	<u>Name</u>	<u>Relationship</u>
--	-------------	---------------------

Please explain why you have filed for a third party. If more space is required, please use the back of this form or attach a separate sheet.

Please confirm that you have obtained the permission of the aggrieved party if you are filing on behalf of a third party.

Yes, I have received permission <input type="checkbox"/>	No, I have not received permission <input type="checkbox"/>
--	---

### SECTION 2: COMPLAINT DETAILS

Please indicate the basis of your complaint (Check all that apply)	Race <input type="checkbox"/>	Color <input type="checkbox"/>
	National Origin <input type="checkbox"/>	Color <input type="checkbox"/>
	Age <input type="checkbox"/>	Sex <input type="checkbox"/>
	Family or Religious Status <input type="checkbox"/>	Disability <input type="checkbox"/>
	Other:	

Date of Alleged Discrimination	<u>Month</u>	<u>Day</u>	<u>Year</u>
--------------------------------	--------------	------------	-------------

How were you discriminated against? Describe the nature of the action, decision, or conditions of the alleged discrimination. Explain as clearly as possible what happened and why you believe your protected status (basis) was a factor in the discrimination. Include how other persons were treated differently than you. If more space is required, please use the back of this form or attach a separate sheet.

## KYOVA Interstate Planning Commission Title VI Complaint Form

**Names of individuals, agency or department responsible for the discriminatory action(s):**

Name	Address	Phone
1.		
2.		
3.		
4.		

**Names of persons (witnesses, fellow employees, supervisors, or others) whom we may contact for additional information to support or clarify your complaint. (Attach additional pages if necessary)**

Name	Address	Phone
1.		
2.		
3.		
4.		

**Please attach/include any additional information and/or photographs, if applicable, that you believe will assist with an investigation. (Attach additional pages if necessary)**

Photographs submitted with complaint?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Have you previously filed a Title VI complaint with this agency?	Yes <input type="checkbox"/>	No <input type="checkbox"/>

### SECTION 3: ACTIONS

**Have you filed, or do you intend to file a complaint regarding the matter raised with any of the following? If yes, please provide the filing dates and provide their contact information (Check all that apply)**

Agency	Date Filed	Address or phone number of agency
<input type="checkbox"/> U. S. Department of Transportation		
<input type="checkbox"/> Federal Highway Administration		
<input type="checkbox"/> Federal Transit Administration		
<input type="checkbox"/> U. S. Equal Employment Opportunity Commission		
<input type="checkbox"/> Other:		

Have you discussed the complaint with a KYOVA representative?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
If yes, please provide the name, position and date of discussion		

Name of KYOVA Representative	Position of Representative	Date of Discussion

Do you have an attorney regarding this matter?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
If Yes, please provide attorney's contact information.		

Name of Law Firm	Name of Representing Attorney
Mailing Address	Phone

**Briefly explain what remedy or action you are seeking for the alleged discrimination.**

--

**Please sign and date the complaint form. Unsigned and dated forms cannot be accepted.**

Complainants' Signature	Date

### FOR OFFICE USE ONLY

Date Complaint Received:	Case #:
Processed by	
Name:	Title:



## Comisión de Planificación Interstatal de KYOVA

### Formulario de Queja del Título VI



#### INSTRUCCIONES

Complete y firme este formulario y luego envíelo en persona o por correo a la Comisión de Planificación Interstatal de KYOVA.

Comisión de Planificación Interstatal de KYOVA

Atención: Coordinador del Título VI

400 Tercera Avenida / P. O. Box 939

Huntington, WV 25712

#### SECCIÓN 1: INFORMACIÓN DEL DEMANDANTE

Nombre de pila:	Inicial del Segundo Nombre:	Apellido:
Dirección de correo (calle):		
Ciudad:	Estado:	Código Postal:
Teléfono:	Teléfono alternativo:	
Dirección de correo electrónico:		
¿Está presentando esta queja en su propio nombre?	Sí * <input type="checkbox"/> No <input type="checkbox"/>	
<i>If you answered "yes" to this question, go to Section 2</i>		
Si está presentando esta queja en nombre de otra persona, por favor proporcione el nombre y la relación de la persona en cuyo nombre está presentando.	Nombre	Relación
Por favor, explique por qué ha presentado una solicitud para un tercero. (Si se necesita más espacio, utilice la parte posterior de este formulario o adjunte una hoja separada).		
Por favor, confirme que ha obtenido el permiso de la parte agraviada si está presentando en nombre de un tercero.		
Sí, he recibido permiso <input type="checkbox"/>		No, no he recibido permiso <input type="checkbox"/>

#### SECCIÓN 2: DETALLES DE LA QUEJA

Por favor, indique la base de su queja <i>(Marque todas las que correspondan)</i>	Raza <input type="checkbox"/>	Color <input type="checkbox"/>	
	Origen Nacional <input type="checkbox"/>	Edad <input type="checkbox"/>	
	Age <input type="checkbox"/>	Sexo <input type="checkbox"/>	
	Estatus familiar o religioso <input type="checkbox"/>	Dicapacidad <input type="checkbox"/>	
	Otra:		
Fecha de la supuesta discriminación	Mes	Día	Año

¿Cómo fuiste discriminado? Describe la naturaleza de la acción, decisión o condiciones de la presunta discriminación. Explica con la mayor claridad posible lo que ocurrió y por qué crees que tu estatus protegido (base) fue un factor en la discriminación. Incluye cómo otras personas fueron tratadas de manera diferente a ti. (Si se necesita más espacio, utiliza la parte posterior de este formulario o adjunta una hoja separada).

## KYOVA Interstate Planning Commission

### Formulario de Queja del Título VI

**Nombres de individuos, agencias o departamentos responsables de la(s) acción(es) discriminatoria(s):**

Nombre	Dirección	Teléfono
1.		
2.		
3.		
4.		

**Names of persons (witnesses, fellow employees, supervisors, or others) whom we may contact for additional information to support or clarify your complaint. (Attach additional pages if necessary)**

Nombre	Dirección	Teléfono
1.		
2.		
3.		
4.		

**Por favor, adjunte o incluya cualquier información adicional y/o fotografías, si es aplicable, que crea que ayudarán con la investigación.**  
(Adjunte páginas adicionales si es necesario)

¿Fotografías enviadas con la queja?	Sí <input type="checkbox"/>	No <input type="checkbox"/>
¿Ha presentado anteriormente una queja bajo el Título VI ante esta agencia?	Sí <input type="checkbox"/>	No <input type="checkbox"/>

### SECCIÓN 3: ACCIONES

**¿Ha presentado, o tiene la intención de presentar, una queja sobre el asunto planteado ante alguno de los siguientes? Si es así, por favor proporcione las fechas de presentación y su información de contacto (Marque todas las que correspondan)**

Agencia	Fecha de presentación	Dirección o número de teléfono de la agencia
<input type="checkbox"/> U. S. Department of Transportation		
<input type="checkbox"/> Federal Highway Administration		
<input type="checkbox"/> Federal Transit Administration		
<input type="checkbox"/> U. S. Equal Employment Opportunity Commission		
<input type="checkbox"/> Other:		

¿Has discutido la queja con un representante de KYOVA?	Sí <input type="checkbox"/>	No <input type="checkbox"/>
Si es así, por favor proporcione el nombre, el cargo y la fecha de la discusión.		

Nombre del representante de KYOVA	Posición de Representante	Fecha de discusión
-----------------------------------	---------------------------	--------------------

¿Tienes un abogado respecto a este asunto?	Sí <input type="checkbox"/>	No <input type="checkbox"/>
Si es así, por favor proporcione la información de contacto del abogado.		

Nombre del Bufete de Abogados	Nombre del Abogada Representante
Dirección de correo	Teléfono

**Explique brevemente qué remedio o acción está buscando por la supuesta discriminación.**

**Por favor, firme y feche el formulario de cumplimiento. Los formularios sin firma o fecha no pueden ser aceptados.**

Firma de los demandantes	Fecha

#### PARA USO OFICINA SOLAMENTE

Fecha de recepción de la queja	Caso #:
Procesado Por	
Nombre:	Título:

# **Appendix B**

## **Title VI Complaint Log**

## KYOVA Interstate Planning Commission Title VI Complaint Log

[illegible]



# **Appendix C**

## **Title VI**

### **Public Involvement Survey**



## KYOVA Interstate Planning Commission Title VI Public Involvement Survey

### Completing this form is voluntary

*You are not required to provide the information requested in order to participate in this meeting.*

KYOVA Interstate Planning Commission, the Metropolitan Planning Organization for the Huntington, WV-KY-OH Urbanized Area (Cabell and Wayne counties, West Virginia; Boyd and Greenup counties, Kentucky; and the urbanized portion of Lawrence County, Ohio) conducts its programs, services and activities without regard to race, color or national origin in accordance with Title VI of the Civil Rights Act. In order for the MPO to understand who is being included in the public involvement process, KYOVA has developed this voluntary survey. Data gathered from this survey will help the MPO identify additional outreach efforts, as needed. Your response is important as it helps us better serve you and your community.

Completion of this survey is completely voluntary and kept confidential. KYOVA will use the information gathered to monitor programs and activities for compliance with Title VI of the Civil Rights Act of 1964, as amended, and its related statutes and regulations.

### GENERAL INFORMATION

Name (Optional): \_\_\_\_\_

Meeting Purpose: \_\_\_\_\_

Location of Meeting: \_\_\_\_\_

Date/Time of Meeting: \_\_\_\_\_

Zip Code of Residence: \_\_\_\_\_

Age: \_\_\_\_\_ Prefer not to answer Age: \_\_\_\_\_

Gender: Male \_\_\_\_\_ Female \_\_\_\_\_ Other \_\_\_\_\_ Prefer not to answer Gender \_\_\_\_\_

### TITLE VI INFORMATION

<u>Race/Ethnicity</u>		<u>Household Income</u>	
White/Caucasian _____	Black/African/American _____	Less than \$20,000 _____	\$20,001 to \$30,000 _____
Hispanic/Latino _____	Asian/Pacific Islander _____	\$30,001 to \$40,000 _____	\$40,001 to \$50,000 _____
Native American _____	Multiracial _____	\$50,001 to \$60,000 _____	More than \$60,000 _____
Other _____	Prefer not to answer _____	Prefer not to answer _____	

Do you have a disability-this pertains to the American with  
Disabilities Act (ADA) Yes \_\_\_\_\_ No \_\_\_\_\_ Prefer not to answer \_\_\_\_\_

**In addition to the public notice and/or flyer that made you aware of this meeting, what other forms of communications or locations for flyers/notices would better help inform you of MPO meetings?** (If more room is required, please attach a separate sheet.)

**What could the MPO do to better serve the transportation needs of all residents in the KYOVA region (Cabell and Wayne counties, WV; Boyd and Greenup counties, KY; and the urbanized portion of Lawrence County, OH)?** (If more room is required, please attach a separate sheet.)

**Do you have any other questions or comments for KYOVA? If so, please state below.** (If more room is required, please attach a separate sheet.)

If you would like a response to any of the questions and/or comments you have provided in this survey or would like to be included in future mailings regarding MPO meetings, please provide your contact information below.

Name: \_\_\_\_\_

Street (mailing) Address: \_\_\_\_\_

City/State/Zip Code: \_\_\_\_\_

Email: \_\_\_\_\_

For more information about KYOVA's responsibility under Title VI of the Civil Rights Act or the Americans with Disabilities Act (ADA), please contact the Title VI/ADA Coordinator by phone at 304-523-7434, e-mail at [dslusher@kyovaipc.org](mailto:dslusher@kyovaipc.org), or in person at 400 Third Avenue, Huntington, West Virginia 25701. Information is also available on the KYOVA website at [www.kyovaipc.org](http://www.kyovaipc.org) under the *Title VI tab*.

# **Appendix D**

## **Detailed Demographic Data**

SELECT SOCIOECONOMIC DEMOGRAPHICS BY CENSUS TRACT IN THE KYOVA PLANNING AREA																
State	County	Census Tract/Area	Est. Population <sup>4,5</sup>	Total Noninstitutionalized Population <sup>4,5</sup>	% Below Poverty Level (All People) <sup>2</sup>	% Age 65 + <sup>4,5</sup>	% Minority (non-White) as Total County Population <sup>4</sup>	% Hispanic or Latino (of any race) <sup>4</sup>	% HS Graduate or Higher 25+ Years <sup>1,6</sup>	% Speaks English "Less than Very Well" <sup>1,7</sup>	% Disability <sup>1</sup>	% no Vehicle (Occupied Housing Units) <sup>3</sup>	% HH With a Computer <sup>1</sup>	% With Internet Subscription <sup>8</sup>	Census Tract/Area	
West Virginia	Cabell	Cabell	93,300	91,409	19.8%	19.6%	10.3%	1.7%	90.0%	0.7%	19.5%	10.6%	91.8%	84.0%	Cabell	
		1.01	1,321	1,321	11.1%	25.1%	0.0%	0.0%	86.7%	0.8%	17.4%	3.5%	88.0%	82.9%	1.01	
		1.02	2,034	2,023	27.6%	16.5%	0.3%	1.7%	82.9%	0.3%	26.2%	11.5%	94.9%	85.2%	1.02	
		2	2,510	2,510	42.0%	17.7%	0.3%	4.9%	71.0%	0.6%	30.5%	17.0%	92.6%	76.5%	2	
		3	2,608	2,551	27.6%	17.9%	0.3%	1.5%	89.4%	2.1%	27.1%	16.6%	89.6%	80.7%	3	
		4	2,450	2,450	31.3%	8.8%	0.2%	0.7%	78.1%	0.7%	14.9%	14.6%	92.7%	77.0%	4	
		5	3,720	3,720	68.5%	1.1%	0.6%	1.6%	94.2%	0.4%	12.1%	6.9%	94.8%	92.6%	5	
		6	1,083	890	59.7%	24.9%	0.3%	4.8%	80.0%	2.0%	18.3%	52.4%	90.8%	86.0%	6	
		9	1,574	1,555	31.8%	14.2%	0.4%	0.3%	89.6%	0.0%	37.9%	11.2%	97.4%	88.5%	9	
		10	2,326	2,326	22.8%	26.8%	0.3%	0.0%	85.2%	0.0%	30.9%	11.9%	86.8%	72.2%	10	
		11	1,856	1,789	26.7%	20.5%	0.2%	3.4%	79.6%	0.0%	22.4%	19.1%	84.2%	75.8%	11	
		12	2,955	2,955	18.6%	17.0%	0.6%	2.1%	90.6%	2.5%	21.4%	17.1%	88.6%	87.5%	12	
		13	2,570	2,570	16.7%	17.8%	0.4%	1.0%	93.2%	2.8%	14.0%	10.8%	99.0%	96.7%	13	
		14	2,229	2,229	43.4%	18.4%	0.8%	4.4%	85.8%	1.6%	23.7%	29.0%	80.0%	61.9%	14	
		15	1,949	1,761	46.9%	26.5%	1.1%	0.2%	90.9%	0.0%	27.0%	44.1%	71.4%	62.3%	15	
		16	713	648	14.0%	10.1%	0.2%	2.2%	74.6%	0.0%	21.3%	9.2%	91.5%	87.3%	16	
		18	3,217	3,217	38.1%	9.9%	0.7%	5.7%	89.4%	0.0%	15.5%	17.4%	92.8%	87.2%	18	
		19	2,311	2,311	14.2%	19.3%	0.1%	0.2%	97.3%	0.5%	12.4%	3.5%	98.4%	95.7%	19	
		20	3,342	3,331	4.3%	20.9%	0.4%	0.6%	99.2%	1.6%	9.6%	0.0%	100.0%	99.1%	20	
		21	3,097	2,877	20.7%	38.9%	0.2%	0.5%	91.0%	1.6%	21.8%	7.1%	92.1%	85.4%	21	
		101.03	2,792	2,777	13.0%	23.0%	0.1%	1.4%	90.4%	0.0%	14.0%	1.7%	96.2%	85.8%	101.03	
		101.04	2,785	2,785	11.2%	21.8%	0.1%	3.2%	90.8%	0.0%	17.7%	5.4%	95.0%	80.3%	101.04	
		102.02	4,647	4,647	13.1%	17.7%	0.5%	1.3%	93.4%	0.0%	15.8%	5.3%	92.9%	85.7%	102.02	
		102.03	4,145	4,132	21.9%	19.5%	0.5%	2.1%	95.3%	0.5%	17.5%	3.5%	98.8%	97.4%	102.03	
		102.04	1,966	1,937	4.7%	25.7%	0.2%	0.0%	95.3%	0.5%	13.6%	4.2%	95.0%	90.8%	102.04	
		103	2,855	2,855	19.1%	15.4%	0.2%	0.9%	94.0%	0.0%	15.9%	10.0%	93.4%	89.6%	103	
		104.01	3,898	3,104	13.9%	7.7%	0.2%	0.1%	88.4%	0.0%	12.8%	8.4%	97.8%	83.2%	104.01	
		104.02	3,243	3,142	8.0%	25.4%	0.4%	4.6%	98.9%	3.7%	15.1%	6.6%	92.5%	86.5%	104.02	
		105	4,960	4,960	9.7%	22.6%	0.1%	3.0%	88.0%	0.8%	25.4%	1.2%	91.0%	83.6%	105	
		106	3,944	3,864	11.4%	22.8%	0.2%	0.4%	88.7%	0.7%	20.8%	7.2%	92.7%	85.1%	106	
		107.01	2,373	2,373	7.2%	23.1%	0.1%	1.7%	94.9%	0.0%	13.6%	3.0%	83.5%	70.6%	107.01	
		107.02	4,026	4,000	9.7%	23.5%	0.1%	0.6%	85.5%	0.0%	19.0%	6.0%	92.0%	89.5%	107.02	
		108.01	2,015	2,009	10.3%	24.8%	0.1%	0.0%	93.9%	0.0%	24.6%	0.8%	97.7%	81.6%	108.01	
		108.02	4,521	4,521	8.8%	24.5%	0.1%	0.0%	92.1%	0.0%	23.6%	7.8%	88.8%	83.7%	108.02	
		109	1,265	1,265	53.6%	17.4%	0.2%	5.5%	88.7%	0.0%	35.7%	45.4%	70.0%	55.6%	109	
Kentucky	Wayne	Wayne	38,498	38,376	15.7%	21.8%	4.0%	0.9%	85.3%	0.4%	24.2%	8.9%	88.8%	81.4%	Wayne	
		51	1,935	1,935	11.4%	18.3%	0.3%	1.0%	97.0%	0.1%	19.1%	5.1%	96.7%	92.0%	51	
		52	1,763	1,763	22.3%	21.2%	0.1%	0.0%	87.1%	0.0%	22.6%	16.5%	80.3%	69.4%	52	
		201	2,541	2,541	11.2%	18.1%	0.5%	0.0%	89.8%	0.0%	18.9%	4.1%	95.1%	91.6%	201	
		203	4,899	4,885	17.8%	28.2%	1.3%	0.6%	93.0%	0.4%	31.5%	6.6%	93.5%	83.5%	203	
		204	6,077	6,060	1.7%	21.4%	0.1%	0.0%	89.8%	0.0%	20.6%	7.6%	85.4%	82.7%	204	
		205	4,270	4,216	10.2%	25.1%	0.6%	1.4%	86.1%	0.1%	26.2%	11.0%	83.7%	76.5%	205	
		206	4,853	4,843	14.4%	18.3%	0.2%	0.0%	89.1%	0.0%	15.9%	6.2%	92.9%	83.5%	206	
		207	3,490	3,463	22.2%	16.6%	0.1%	0.0%	86.3%	1.0%	17.4%	4.0%	95.3%	78.7%	207	
		208	3,600	3,600	28.0%	17.8%	0.6%	6.1%	71.5%	7.2%	29.5%	14.5%	87.0%	78.3%	208	
		209	2,600	2,600	24.0%	33.1%	0.2%	0.0%	74.9%	0.0%	31.8%	6.1%	85.4%	76.9%	209	
		210	2,470	2,470	25.0%	19.8%	0.0%	0.0%	65.1%	0.0%	36.2%	21.2%	80.6%	80.4%	210	
		Boyd	Boyd	48,043	46,284	17.7%	20.2%	7.0%	1.7%	89.0%	0.7%	21.8%	8.5%	92.7%	86.4%	Boyd
			302	1,302	1,302	33.9%	17.7%	0.3%	0.6%	84.7%	0.0%	31.9%	25.3%	91.5%	81.6%	302
			303	2,037	2,010	29.3%	23.0%	0.6%	1.6%	88.4%	2.3%	25.2%	11.9%	91.1%	88.8%	303
			304	2,436	2,436	17.5%	17.8%	0.6%	7.6%	90.7%	3.9%	17.4%	9.9%	91.0%	74.3%	304
			305	4,490	4,490	17.6%	16.6%	0.7%	4.8%	91.3%	1.9%	16.8%	4.1%	93.8%	91.8%	305
			306	4,009	4,009	10.1%	26.7%	0.2%	0.4%	97.7%	0.6%	26.4%	5.6%	97.3%	93.3%	306
			307	3,088	2,975	21.6%	26.1%	0.6%	1.2%	89.5%	0.9%	29.2%	5.3%	91.6%	83.6%	307
			308	4,053	4,039	38.7%	12.1%	0.7%	0.0%	87.8%	0.0%	26.6%	26.6%	96.2%	84.3%	308
			309	4,847	4,711	15.9%	23.5%	0.7%	1.2%	85.4%	1.0%	17.3%	5.7%	88.7%	85.6%	309
310.01	1,247		1,180	9.9%	26.1%	0.1%	0.4%	87.8%	0.0%	21.4%	1.4%	86.8%	92.8%	310.01		
310.03	3,295		2,177	2.3%	11.9%	1.2%	4.1%	78.9%	0.3%	16.1%	3.5%	97.2%	95.5%	310.03		
310.04	4,369		4,369	18.5%	20.1%	0.6%	1.3%	86.8%	0.0%	18.1%	4.1%	92.1%	85.4%	310.04		
311.01	4,975		4,965	10.0%	22.4%	27.0%	0.6%	94.4%	0.0%	16.4%	6.7%	97.3%	86.0%	311.01		
311.02	2,337		2,291	6.5%	12.5%	2.3%	0.0%	98.6%	0.0%	21.7%	1.8%	96.6%	96.7%	311.02		
312	3,431		3,431	15.9%	22.2%	0.1%	0.0%	85.8%	0.0%	26.1%	4.1%	88.1%	83.5%	312		
313	2,127		1,899	(X)	27.0%	0.4%	1.7%	84.8%	0.2%	30.0%	10.6%	81.2%	71.8%	313		
Ohio	Lawrence		Greenup	35,639	35,160	15.1%	21.6%	4.6%	1.1%	90.3%	0.6%	20.9%	5.4%	89.9%	82.0%	Greenup
			401	4,512	4,485	8.4%	21.0%	1.1%	0.5%	96.8%	1.5%	19.7%	3.1%	95.0%	89.0%	401
			402.01	2,801	2,714	22.1%	22.1%	0.4%	1.7%	87.7%	0.0%	19.0%	6.7%	88.6%	87.4%	402.01
			402.02	4,909	4,861	13.0%	18.0%	0.7%	1.2%	91.9%	2.0%	19.8%				

SOCIOECONOMIC DATA BY RACE IN THE KYOVA PLANNING AREA																							
State	County	Census Tract/Area	Est. Pop	One Race	% One Race	White	% White	Black or African American	% Black or African American	American Indian & Alaska Native	%American Indian & Alaska Native	Asian	% Asian	Native Hawaiian or Other Pacific Islander	% Native Hawaiian or Other Pacific Islander	Some other Race	% Some Other Race	Two or More Races	% Two or More Races	Hispanic or Latino (of any race)	% Hispanic or Latino (of any race)	Not Hispanic or Latino	% Not Hispanic or Latino
West Virginia	Cabell	Cabell	93,300	89,355	95.8%	83,677	89.7%	3,963	4.2%	76	0.1%	1,158	1.2%	12	0.0%	469	0.5%	3,945	4.2%	1,582	1.7%	91,718	98.3%
		1.01	1,321	1,303	98.6%	1,303	98.6%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	18	1.4%	0	0.0%	1,321	100.0%
		1.02	2,034	1,930	94.9%	1,788	87.9%	113	5.6%	13	0.6%	16	0.8%	0	0.0%	0	0.0%	104	5.1%	34	1.7%	2,000	98.3%
		2	2,510	2,327	92.7%	2,246	89.5%	1	0.0%	4	0.2%	0	0.0%	0	0.0%	76	3.0%	183	7.3%	122	4.9%	2,388	95.1%
		3	2,608	2,489	95.4%	2,325	89.1%	75	2.9%	0	0.0%	89	3.4%	0	0.0%	0	0.0%	119	4.6%	40	1.5%	2,568	98.5%
		4	2,450	2,364	96.5%	2,236	91.3%	120	4.9%	0	0.0%	0	0.0%	0	0.0%	8	0.3%	86	3.5%	16	0.7%	2,434	99.3%
		5	3,720	3,549	95.4%	3,146	84.6%	350	9.4%	0	0.0%	48	1.3%	0	0.0%	5	0.1%	171	4.6%	60	1.6%	3,660	98.4%
		6	1,083	1,015	93.7%	823	76.0%	140	12.9%	0	0.0%	29	2.7%	0	0.0%	23	2.1%	68	6.3%	52	4.8%	1,031	95.2%
		9	1,574	1,406	89.3%	1,238	78.7%	105	6.7%	0	0.0%	45	2.9%	0	0.0%	18	1.1%	168	10.7%	5	0.3%	1,569	99.7%
		10	2,326	2,106	90.5%	2,052	88.2%	32	1.4%	0	0.0%	10	0.4%	12	0.5%	0	0.0%	220	9.5%	0	0.0%	2,326	100.0%
		11	1,856	1,671	90.0%	1,651	89.0%	6	0.3%	0	0.0%	0	0.0%	0	0.0%	14	0.8%	185	10.0%	64	3.4%	1,792	96.6%
		12	2,955	2,527	85.5%	2,408	81.5%	94	3.2%	0	0.0%	0	0.0%	0	0.0%	25	0.8%	428	14.5%	63	2.1%	2,892	97.9%
		13	2,570	2,356	91.7%	2,205	85.8%	59	2.3%	0	0.0%	92	3.6%	0	0.0%	0	0.0%	214	8.3%	26	1.0%	2,544	99.0%
		14	2,229	2,177	97.7%	1,517	68.1%	454	20.4%	0	0.0%	27	1.2%	0	0.0%	179	8.0%	52	2.3%	97	4.4%	2,132	95.6%
		15	1,949	1,721	88.3%	887	45.5%	834	42.8%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	228	11.7%	4	0.2%	1,945	99.8%
		16	713	597	83.7%	517	72.5%	60	8.4%	0	0.0%	20	2.8%	0	0.0%	0	0.0%	116	16.3%	16	2.2%	697	97.8%
		18	3,217	3,068	95.4%	2,600	80.8%	417	13.0%	0	0.0%	9	0.3%	0	0.0%	42	1.3%	149	4.6%	184	5.7%	3,033	94.3%
		19	2,311	2,224	96.2%	2,210	95.6%	8	0.3%	0	0.0%	6	0.3%	0	0.0%	0	0.0%	87	3.8%	4	0.2%	2,307	99.8%
		20	3,342	3,198	95.7%	2,986	89.3%	38	1.1%	0	0.0%	174	5.2%	0	0.0%	0	0.0%	144	4.3%	21	0.6%	3,321	99.4%
		21	3,097	3,038	98.1%	2,956	95.4%	37	1.2%	0	0.0%	44	1.4%	0	0.0%	1	0.0%	59	1.9%	14	0.5%	3,083	99.5%
		101.03	2,792	2,751	98.5%	2,749	98.5%	2	0.1%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	41	1.5%	39	1.4%	2,753	98.6%
		101.04	2,785	2,713	97.4%	2,664	95.7%	0	0.0%	34	1.2%	15	0.5%	0	0.0%	0	0.0%	72	2.6%	89	3.2%	2,696	96.8%
		102.02	4,647	4,544	97.8%	4,145	89.2%	334	7.2%	14	0.3%	51	1.1%	0	0.0%	0	0.0%	103	2.2%	61	1.3%	4,586	98.7%
		102.03	4,145	3,948	95.2%	3,701	89.3%	247	6.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	197	4.8%	89	2.1%	4,056	97.9%
		102.04	1,966	1,961	99.7%	1,757	89.4%	31	1.6%	0	0.0%	173	8.8%	0	0.0%	0	0.0%	5	0.3%	0	0.0%	1,966	100.0%
		103	2,855	2,837	99.4%	2,686	94.1%	95	3.3%	0	0.0%	35	1.2%	0	0.0%	21	0.7%	18	0.6%	27	0.9%	2,828	99.1%
		104.01	3,898	3,861	99.1%	3,737	95.9%	120	3.1%	0	0.0%	0	0.0%	0	0.0%	4	0.1%	37	0.9%	4	0.1%	3,894	99.9%
		104.02	3,243	3,150	97.1%	2,920	90.0%	55	1.7%	10	0.3%	165	5.1%	0	0.0%	0	0.0%	93	2.9%	149	4.6%	3,094	95.4%
		105	4,960	4,839	97.6%	4,839	97.6%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	121	2.4%	150	3.0%	4,810	97.0%
		106	3,944	3,788	96.0%	3,760	95.3%	0	0.0%	0	0.0%	28	0.7%	0	0.0%	0	0.0%	156	4.0%	16	0.4%	3,928	99.6%
		107.01	2,373	2,291	96.5%	2,290	96.5%	0	0.0%	1	0.0%	0	0.0%	0	0.0%	0	0.0%	82	3.5%	41	1.7%	2,332	98.3%
		107.02	4,026	3,940	97.9%	3,927	97.5%	0	0.0%	0	0.0%	13	0.3%	0	0.0%	0	0.0%	86	2.1%	25	0.6%	4,001	99.4%
		108.01	2,015	1,982	98.4%	1,912	94.9%	0	0.0%	0	0.0%	69	3.4%	0	0.0%	1	0.0%	33	1.6%	0	0.0%	2,015	100.0%
		108.02	4,521	4,493	99.4%	4,441	98.2%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	52	1.2%	28	0.6%	0	0.0%	4,521	100.0%
		109	1,265	1,191	94.2%	1,055	83.4%	136	10.8%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	74	5.8%	70	5.5%	1,195	94.5%
	Wayne	Wayne	38,498	37,389	97.1%	36,964	96.0%	326	0.8%	0	0.0%	17	0.0%	0	0.0%	82	0.2%	1,109	2.9%	328	0.9%	38,170	99.1%
		51	1,935	1,843	95.2%	1,822	94.2%	12	0.6%	0	0.0%	8	0.4%	0	0.0%	1	0.1%	92	4.8%	19	1.0%	1,916	99.0%
		52	1,763	1,734	98.4%	1,710	97.0%	15	0.9%	0	0.0%	3	0.2%	0	0.0%	6	0.3%	29	1.6%	0	0.0%	1,763	100.0%
		201	2,541	2,466	97.0%	2,345	92.3%	121	4.8%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	75	3.0%	0	0.0%	2,541	100.0%
		203	4,899	4,540	92.7%	4,412	90.1%	128	2.6%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	359	7.3%	29	0.6%	4,870	99.4%
		204	6,077	6,064	99.8%	6,049	99.5%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	15	0.2%	13	0.2%	0	0.0%	6,077	100.0%
		205	4,270	4,038	94.6%	4,032	94.4%	0	0.0%	0	0.0%	6	0.1%	0	0.0%	0	0.0%	232	5.4%	60	1.4%	4,210	98.6%
		206	4,853	4,801	98.9%	4,762	98.1%	39	0.8%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	52	1.1%	0	0.0%	4,853	100.0%
		207	3,490	3,481	99.7%	3,470	99.4%	11	0.3%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	9	0.3%	0	0.0%	3,490	100.0%
		208	3,600	3,431	95.3%	3,371	93.6%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	60	1.7%	169	4.7%	220	6.1%	3,380	93.9%
		209	2,600	2,530	97.3%	2,530	97.3%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	70	2.7%	0	0.0%	2,600	100.0%
		210	2,470	2,461	99.6%	2,461	99.6%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	9	0.4%	0	0.0%	2,470	100.0%
Kentucky	Boyd	Boyd	48,043	46,394	96.6%	44,676	93.0%	1,029	2.1	37	0.1%	159	0.3%	13	0.0%	480	1.0%	1,649	3.4%	816	1.7%	47,227	98.3%
		30																					

WHITE/NON-WHITE POPULATIONS IN KYOVA PLANNING AREA									
State	County	Census Tract/Area	Est. Population	% White (CT/Est Pop)	# White in CT	# Non-White	% Non-White by CT (NW/CT Est Pop)	% Non-White as Total County Population	% Non-White/Total Pop
West Virginia	Cabell	Cabell	93,300	89.7%	83,677	9,623	11.5%	10.3%	3.5%
		1.01	1,321	98.6%	1,303	18	1.4%	0.0%	0.0%
		1.02	2,034	87.9%	1,788	246	12.1%	0.3%	0.1%
		2	2,510	89.5%	2,246	264	10.5%	0.0%	0.0%
		3	2,608	89.1%	2,325	283	10.9%	0.3%	0.1%
		4	2,450	91.3%	2,236	214	8.7%	0.2%	0.1%
		5	3,720	84.6%	3,146	574	15.4%	0.6%	0.2%
		6	1,083	76.0%	823	260	24.0%	0.0%	0.0%
		9	1,574	78.7%	1,238	336	21.3%	0.4%	0.1%
		10	2,326	88.2%	2,052	274	11.8%	0.0%	0.0%
		11	1,856	89.0%	1,651	205	11.0%	0.2%	0.1%
		12	2,955	81.5%	2,408	547	18.5%	0.6%	0.2%
		13	2,570	85.8%	2,205	365	14.2%	0.4%	0.1%
		14	2,229	68.1%	1,517	712	31.9%	0.8%	0.3%
		15	1,949	45.5%	887	1,062	54.5%	0.0%	0.0%
		16	713	72.5%	517	196	27.5%	0.2%	0.1%
		18	3,217	80.8%	2,600	617	19.2%	0.7%	0.2%
		19	2,311	95.6%	2,210	101	4.4%	0.1%	0.0%
		20	3,342	89.3%	2,986	356	10.7%	0.4%	0.1%
		21	3,097	95.4%	2,956	141	4.6%	0.2%	0.1%
		101.03	2,792	98.5%	2,749	43	1.5%	0.0%	0.0%
		101.04	2,785	95.7%	2,664	121	4.3%	0.1%	0.0%
		102.02	4,647	89.2%	4,145	502	10.8%	0.5%	0.2%
		102.03	4,145	89.3%	3,701	444	10.7%	0.5%	0.2%
		102.04	1,966	89.4%	1,757	209	10.6%	0.2%	0.1%
		103	2,855	94.1%	2,686	169	5.9%	0.2%	0.1%
		104.01	3,898	95.9%	3,737	161	4.1%	0.2%	0.1%
		104.02	3,243	90.0%	2,920	323	10.0%	0.3%	0.1%
		105	4,960	97.6%	4,839	121	2.4%	0.1%	0.0%
		106	3,944	95.3%	3,760	184	4.7%	0.2%	0.1%
		107.01	2,373	96.5%	2,290	83	3.5%	0.1%	0.0%
		107.02	4,026	97.5%	3,927	99	2.5%	0.1%	0.0%
		108.01	2,015	94.9%	1,912	103	4.1%	0.1%	0.0%
		108.02	4,521	98.2%	4,441	80	1.8%	0.2%	0.0%
		109	1,265	83.4%	1,055	210	16.6%	0.2%	0.1%
	Wayne	Wayne	38,498	96.0%	36,964	1,534	4.1%	4.0%	0.6%
		51	1,935	94.2%	1,822	113	5.8%	0.3%	0.0%
		52	1,763	97.0%	1,710	53	3.0%	0.1%	0.0%
		201	2,541	92.3%	2,345	196	7.7%	0.5%	0.1%
		203	4,899	90.1%	4,412	487	9.9%	1.3%	0.2%
		204	6,077	99.5%	6,049	28	0.5%	0.1%	0.0%
		205	4,270	94.4%	4,032	238	5.6%	0.6%	0.1%
		206	4,853	98.1%	4,762	91	1.9%	0.2%	0.0%
		207	3,490	99.4%	3,470	20	0.6%	0.1%	0.0%
		208	3,600	93.6%	3,371	229	6.4%	0.6%	0.1%
		209	2,600	97.3%	2,530	70	2.7%	0.2%	0.0%
Kentucky	Boyd	Boyd	48,043	93.0%	44,676	3,367	7.5%	7.0%	1.2%
		302	1,302	89.0%	1,159	143	11.0%	0.3%	0.1%
		303	2,037	85.3%	1,737	300	14.7%	0.6%	0.1%
		304	2,436	88.8%	2,162	274	11.2%	-0.6%	0.1%
		305	4,490	93.1%	4,179	311	6.9%	0.6%	0.1%
		306	4,009	97.5%	3,910	99	2.5%	0.2%	0.0%
		307	3,088	91.4%	2,823	265	8.6%	0.6%	0.1%
		308	4,053	91.8%	3,722	331	8.2%	0.7%	0.1%
		309	4,847	93.5%	4,530	317	6.5%	0.7%	0.1%
		310.01	1,247	96.6%	1,205	42	3.4%	0.1%	0.0%
		310.03	3,295	83.2%	2,741	554	16.8%	1.2%	0.2%
		310.04	4,369	93.5%	4,085	284	6.5%	0.6%	0.1%
		311.01	4,975	97.4%	4,845	130	2.6%	0.3%	0.0%
		311.02	2,337	97.7%	2,284	53	2.3%	0.1%	0.0%
		312	3,431	98.4%	3,375	56	1.6%	0.1%	0.0%
		313	2,127	90.2%	1,919	208	9.8%	0.4%	0.1%
	Greenup	Greenup	35,639	95.4%	34,004	1,635	4.8%	4.6%	0.6%
		401	4,512	91.7%	4,139	373	8.3%	1.0%	0.1%
		402.01	2,801	95.5%	2,676	125	4.5%	0.4%	0.0%
		402.02	4,909	95.2%	4,675	234	4.8%	0.7%	0.1%
		403	4,154	94.8%	3,937	217	5.2%	0.6%	0.1%
		404	5,373	96.1%	5,163	210	3.9%	0.6%	0.1%
		405.01	3,087	97.6%	3,013	74	2.4%	0.2%	0.0%
		405.02	4,353	95.5%	4,155	198	4.5%	0.6%	0.1%
		406	3,011	97.3%	2,929	82	2.7%	0.2%	0.0%
Ohio	Lawrence	Lawrence	57,385	94.0%	53,954	3,431	6.4%	6.0%	1.3%
		501	2,582	96.2%	2,484	98	3.8%	0.2%	0.0%
		502	2,177	92.3%	2,009	168	7.7%	0.3%	0.1%
		503	2,006	89.5%	1,796	210	10.5%	0.4%	0.1%
		504	3,132	97.7%	3,061	71	2.3%	0.1%	0.0%
		505.01	3,090	99.6%	3,078	12	0.4%	0.0%	0.0%
		505.02	2,589	97.6%	2,527	62	2.4%	0.1%	0.0%
		506	1,170	89.6%	1,048	122	10.4%	0.2%	0.0%
		507	3,545	99.2%	3,518	27	0.8%	0.0%	0.0%
		508	3,194	94.3%	3,011	183	5.7%	0.3%	0.1%
		509	2,335	86.5%	2,019	316	13.5%	0.6%	0.1%
		510.01	4,323	88.7%	3,834	489	11.3%	0.9%	0.2%
		510.02	3,918	99.3%	3,890	28	0.7%	0.0%	0.0%
		511.01	3,753	97.5%	3,659	94	2.5%	0.2%	0.0%
		511.02	2,656	84.1%	2,235	421	15.9%	0.7%	0.2%
		512	4,995	94.7%	4,731	264	5.3%	0.5%	0.1%
		513	3,294	94.0%	3,095	199	6.0%	0.3%	0.1%
		514.01	5,475	93.3%	5,109	366	6.7%	0.6%	0.1%
		514.02	3,151	90.4%	2,850	301	9.6%	0.5%	0.1%

Source: U.S. Census Bureau, U.S. Department of Commerce. "ACS Demographic and Housing Estimates." American Community Survey, ACS 5-Year Estimates Data Profiles, Table DP05, <https://data.census.gov/table/ACSDP5Y2023.DP05?q=white&g=050XX00US06037>.

						LANGUAGE SPOKEN AT HOME - POPULATION 5+ YEARS IN THE KYOVA PLANNING AREA																											
						English Only						Languages Other Than English				Spanish				Other Indo-European Languages				Asian and Pacific Islander Languages				Other Languages					
State	County	Census Tract/Area	Est. Population	Population 5+ years	% Population 5+ years	Speak Only English	% Speak Only English	Speak Only English or speak English "very well"	% English Only or speak English "less than very well"	Speak English "less than very well"	% speak English "less than very well"	Lanuage Other Than English	% Language Other Than English	Speak English Less Than Very Well	% Speak English Less Than Very Well	Spanish	% Spanish	Speak English Less Than Very Well	% Speak English Less Than Very Well	Other Indio-European Language	% Other Indo-European Language	Speak English Less Than Very Well	% Speak English Less Than Very Well	Asian and Pacific Islander Languages	% Asian and Pacific Islander Languages	Speak English Less Than Very Well	% Speak English Less Than Very Well	Other Languages	% Other Languages	Speak English Less Than Very Well	% Speak English Less Than Very Well		
West Virginia	Cabell	Cabell	93,300	88,362	94.7%	85,854	97.2%	87,743	99.3%	619	0.7%	2508	2.8%	619	24.7%	1,126	1.3%	238	21.1%	637	0.7%	89	14.00%	474	0.5%	260	54.90%	271	0.3%	32	11.8%		
		1.01	1,321	1,245	94.2%	1,155	92.8%	1,235	99.2%	10	0.8%	90	7.2%	10	11.1%	90	7.20%	10	11.1%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%		
		1.02	2,034	1,973	97.0%	1,654	99.0%	1,967	99.7%	6	0.3%	19	1.0%	6	31.6%	18	0.90%	5	27.8%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%		
		2	2,510	2,355	93.8%	2,264	96.1%	2,342	99.4%	13	0.6%	91	3.9%	13	14.3%	91	3.90%	13	14.3%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%		
		3	2,608	2,432	93.3%	2,266	93.2%	2,381	97.9%	51	2.1%	166	6.8%	51	30.7%	40	1.60%	0	0.0%	63	2.6%	0	0.00%	63	2.6%	51	81.00%	0	0.0%	0	0.0%		
		4	2,450	2,283	93.2%	2,258	98.9%	2,267	99.3%	16	0.7%	25	1.1%	16	64.0%	16	0.70%	16	100.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%		
		5	3,720	3,720	100.0%	3,648	98.1%	3,706	99.6%	14	0.4%	72	1.9%	14	19.4%	51	1.40%	13	25.5%	15	0.4%	0	0.00%	1	0.0%	1	100.00%	5	0.1%	0	0.0%		
		6	1,083	1,083	100.0%	975	90.0%	1,061	98.0%	22	2.0%	108	10.0%	22	20.4%	25	2.30%	0	0.0%	32	3.0%	20	62.50%	9	0.8%	2	22.20%	42	3.9%	0	0.0%		
		9	1,574	1,510	95.9%	1,448	95.9%	1,510	100.0%	0	0.0%	62	4.1%	0	100.0%	0	0.0%	0	0.0%	62	4.1%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%		
		10	2,326	2,241	96.3%	2,232	99.6%	2,241	100.0%	0	0.0%	9	0.4%	0	0.0%	0	0.0%	0	0.0%	9	0.4%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%		
		11	1,856	1,630	87.8%	1,617	99.2%	1,630	100.0%	0	0.0%	13	0.8%	0	0.0%	11	0.7%	0	0.0%	2	0.1%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%		
		12	2,955	2,837	96.0%	2,746	96.8%	2,766	97.5%	71	2.5%	91	3.2%	71	78.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%		
		13	2,570	2,462	95.8%	2,251	91.4%	2,394	97.2%	68	2.8%	211	8.6%	68	32.2%	49	2.0%	21	42.9%	71	2.9%	7	9.9%	91	3.7%	40	44.0%	0	0.0%	0	0.0%		
		14	2,229	2,207	99.0%	2,044	92.6%	2,172	98.4%	35	1.6%	163	7.4%	35	21.5%	97	4.4%	0	0.0%	25	1.1%	0	0.0%	41	1.9%	35	85.4%	0	0.0%	0	0.0%		
		15	1,949	1,871	96.0%	1,871	100.0%	1,871	100.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%		
		16	713	695	97.5%	681	98.0%	695	100.0%	0	0.0%	14	2.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	14	2.0%	0	0.0%	0	0.0%	0	0.0%		
		18	3,217	2,826	87.8%	2,811	99.5%	2,826	100.0%	0	0.0%	15	0.5%	0	0.0%	15	0.5%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%		
		19	2,311	2,146	92.9%	2,112	98.4%	2,136	99.5%	10	0.5%	34	1.6%	10	29.4%	6	0.3%	0	0.0%	19	0.9%	10	52.6%	9	0.4%	0	0.0%	0	0.0%	0	0.0%		
		20	3,342	3,064	91.7%	2,876	93.9%	3,015	98.4%	49	1.6%	188	6.1%	49	26.1%	0	0.0%	0	0.0%	128	4.2%	27	21.1%	60	2.0%	22	36.7%	0	0.0%	0	0.0%		
		21	3,097	3,011	97.2%	2,938	97.6%	2,964	98.4%	47	1.6%	73	2.4%	47	64.4%	21	0.7%	13	61.9%	8	0.3%	0	0.0%	44	1.5%	34	77.3%	0	0.0%	0	0.0%		
		101.03	2,792	2,718	97.3%	2,694	99.1%	2,718	100.0%	0	0.0%	24	0.9%	0	0.0%	11	0.4%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	13	50.0%	0	0.0%		
		101.04	2,785	2,504	89.9%	2,484	99.2%	2,504	100.0%	0	0.0%	20	0.8%	0	0.0%	20	0.8%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%		
		102.02	4,647	4,509	97.0%	4,459	98.9%	4,509	100.0%	0	0.0%	50	1.1%	0	0.0%	20	0.4%	0	0.0%	7	0.2%	0	0.0%	23	0.5%	0	0.0%	0	0.0%	0	0.0%		
		102.03	4,145	3,959	95.5%	3,832	96.8%	3,940	99.5%	19	0.5%	127	3.2%	19	15.0%	62	1.6%	19	30.6%	54	1.4%	0	0.0%	0	0.0%	0	0.0%	11	0.3%	0	0.0%		
		102.04	1,966	1,831	93.1%	1,697	92.7%	1,822	99.5%	9	0.5%	134	7.3%	9	6.7%	21	1.1%	0	0.0%	62	3.4%	0	0.0%	19	1.0%	9	47.4%	32	1.7%	0	0.0%		
		103	2,855	2,736	95.8%	2,655	97.0%	2,736	100.0%	0	0.0%	81	3.0%	0	0.0%	0	0.0%	0	0.0%	21	0.8%	0	0.0%	0	0.0%	0	0.0%	60	2.2%	0	0.0%		
		104.01	3,898	3,608	92.6%	3,599	99.8%	3,608	100.0%	0	0.0%	9	20.0%	0	0.0%	4	0.1%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	5	0.1%	0	0.0%
		104.02	3,243	3,058	94.3%	2,746	89.8%	2,946	96.3%	112	3.7%	312	10.2%	112	35.9%	117	3.8%	5	4.3%	30	1.0%	20	66.7%	71	2.3%	55	77.5%	94	3.1%	32	34.0%		
		105	4,960	4,925	99.3%	4,747	96.4%	4,885	99.2%	40	0.8%	178	3.6%	40	22.5%	178	3.6%	40	22.5%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%		
		106	3,944	3,707	94.0%	3,650	98.5%	3,680	99.3%	27	0.7%	57	1.5%	27	47.4%	24	0.6%	12	50.0%	5	0.1%	5	100.0%	28	0.8%	10	35.7%	0	0.0%	0	0.0%		
	107.01	2,373	2,113	89.0%	2,109	99.8%	2,113	100.0%	0	0.0%	4	0.2%	0	0.0%	0	0.0%	0	0.0%	4	0.2%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%			
	107.02	4,026	3,993	99.2%	3,980	99.7%	3,993	100.0%	0	0.0%	13	0.3%	0	0.0%	0	0.0%	0	0.0%	13	0.3%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%			
	108.01	2,015	1,798	89.2%	1,798	100.0%	1,798	100.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%			
	108.02	4,521	4,139	91.6%	4,139	100.0%	4,139	100.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%															



						LANGUAGE SPOKEN AT HOME - POPULATION 5+ YEARS IN THE KYOVA PLANNING AREA																									
						English Only						Languages Other Than English				Spanish				Other Indo-European Languages				Asian and Pacific Islander Languages				Other Languages			
State	County	Census Tract/Area	Est. Population	Population 5+ years	% Population 5+ years	Speak Only English	% Speak Only English	Speak Only English or speak English "very well"	% English Only or speak English "very well"	Speak English "less than very well"	% speak English "less than very well"	Lanuage Other Than English	% Language Other Than English	Speak English Less Than Very Well	% Speak English Less Than Very Well	Spanish	% Spanish	Speak English Less Than Very Well	% Speak English Less Than Very Well	Other Indio-European Language	% Other Indo-European Language	Speak English Less Than Very Well	% Speak English Less Than Very Well	Asian and Pacific Islander Languages	% Asian and Pacific Islander Languages	Speak English Less Than Very Well	% Speak English Less Than Very Well	Other Languages	% Other Languages	Speak English Less Than Very Well	% Speak English Less Than Very Well
Kentucky	Boyd	Boyd	48,043	45,512	94.7%	44,643	99.3%	45,190	9.3%	322	0.7%	869	1.9%	322	37.1%	465	1.0%	187	40.2%	215	0.5%	52	24.2%	145	0.3%	69	47.6%	44	0.1%	14	31.8%
		302	1,302	1,188	91.2%	1,167	98.2%	1,188	100.0%	0	0.0%	21	1.8%	0	0.0%	21	1.8%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
		303	2,037	1,966	96.5%	1,919	96.1%	1,951	97.7%	45	2.3%	77	3.9%	45	58.4%	16	0.8%	0	0.0%	16	0.8%	0	0.0%	45	2.3%	45	100.0%	0	0.0%	0	0.0%
		304	2,436	2,263	92.9%	2,059	91.0%	2,175	96.1%	88	3.9%	204	9.0%	88	43.1%	180	8.0%	75	41.7%	11	0.5%	0	0.0%	13	0.6%	13	100.0%	0	0.0%	0	0.0%
		305	4,490	4,105	91.4%	3,931	95.8%	4,026	98.1%	79	1.9%	174	4.2%	79	45.4%	93	2.3%	54	58.1%	31	0.8%	0	0.0%	11	0.3%	11	100.0%	39	1.0%	14	35.9%
		306	4,009	3,787	94.5%	3,729	98.5%	3,764	99.4%	23	0.6%	58	1.5%	23	39.7%	15	0.4%	15	100.0%	43	1.1%	8	18.6%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
		307	3,088	2,934	95.0%	2,852	97.2%	2,909	99.1%	25	0.9%	82	2.8%	25	30.5%	14	0.5%	0	0.0%	68	3.3%	25	36.8%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
		308	4,053	3,770	93.0%	3,752	99.5%	3,770	100.0%	0	0.0%	18	0.5%	0	0.0%	1	0.0%	0	0.0%	0	0.0%	0	0.0%	17	0.5%	0	0.0%	0	0.0%	0	0.0%
		309	4,847	4,762	98.2%	4,655	97.8%	4,714	99.0%	48	1.0%	107	2.2%	48	44.9%	29	0.6%	29	100.0%	19	0.4%	19	100.0%	59	1.2%	0	0.0%	0	0.0%	0	0.0%
		310.01	1,247	1,217	97.6%	1,217	100.0%	1,217	100.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
		310.03	3,295	3,257	98.8%	3,200	98.2%	3,247	99.7%	10	0.3%	57.00	1.80	10	17.5%	57	1.8%	10	17.5%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
		310.04	4,369	4,117	94.2%	4,104	99.7%	4,117	100.0%	0	0.0%	13.00	0.30	0	0.0%	0	0.0%	0	0.0%	8	0.2%	0	0.0%	0	0.0%	0	0.0%	5	0.1%	0	0.0%
		311.01	4,975	4,752	95.5%	4,718	99.3%	4,752	100.0%	0	0.0%	34.00	0.70	0	0.0%	15	0.3%	0	0.0%	19	0.4%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
		311.02	2,337	2,043	87.4%	2,031	99.4%	2,043	100.0%	0	0.0%	12	0.6%	0	0.0%	12	0.6%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
		312	3,431	3,251	94.8%	3,251	100.0%	3,251	100.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
		313	2,127	2,070	97.3%	2,058	99.4%	2,066	99.8%	4	0.2%	12	0.6%	4	33.3%	12	0.6%	4	33.3%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
	Greenup	Greenup	35,639	33,907	95.1%	33,423	98.6%	33,699	99.4%	208	0.6%	484	1.4%	208	43.0%	310	0.9%	153	49.4%	90	0.3%	23	25.6%	83	0.2%	32	38.6%	1	0.0%	0	0.0%
		401	4,512	4,333	96.0%	4,162	96.1%	4,270	98.5%	63	1.5%	171	3.9%	63	36.8%	39	0.9%	18	46.2%	73	1.7%	13	17.8%	58	1.3%	32	55.2%	1	0.0%	0	0.0%
		402.01	2,801	2,673	95.4%	2,676	100.0%	2,676	100.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
		402.02	4,909	4,667	95.1%	4,564	97.8%	4,575	98.0%	92	2.0%	103	2.2%	92	89.3%	92	2.0%	92	100.0%	0	0.0%	0	0.0%	11	0.2%	0	0.0%	0	0.0%	0	0.0%
		403	4,154	3,965	95.5%	3,924	99.0%	3,965	100.0%	0	0.0%	41	1.0%	0	0.0%	30	0.8%	0	0.0%	1	0.0%	0	0.0%	10	30.0%	0	0.0%	0	0.0%	0	0.0%
		404	5,373	5,159	96.0%	5,086	98.6%	5,156	99.9%	3	0.1%	73	1.4%	3	4.1%	69	1.3%	3	4.3%	0	0.0%	0	0.0%	4	0.1%	0	0.0%	0	0.0%	0	0.0%
		405.01	3,087	2,917	94.5%	2,900	99.4%	2,917	100.0%	0	0.0%	17	0.6%	0	17.0%	17	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
		405.02	4,353	4,116	94.6%	4,113	99.9%	4,116	100.0%	0	0.0%	3	0.1%	0	0.0%	3	0.1%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
		406	3,011	2,852	94.7%	2,829	99.2%	2,849	99.9%	3	0.1%	23	0.8%	3	13.0%	20	0.7%	0	0.0%	3	0.1%	3	100.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
		407	3,439	3,225	93.8%	3,172	98.4%	3,178	98.5%	47	1.5%	53	1.6%	47	88.7%	40	1.2%	40	100.0%	13	0.4%	7	53.8%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
		Ohio	Lawrence	Lawrence	57,385	54,403	94.8%	53,753	98.8%	54,250	99.7%	153	0.3%	650	1.2%	153	23.5%	239	0.4%	46	19.2%	250	0.5%	47	18.8%	145	0.3%	60	41.4%	13	0.0%
501	2,582			2,485	96.2%	2,485	100.0%	2,485	100.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
502	2,177			2,066	94.9%	2,066	100.0%	2,066	100.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
503	2,006			1,794	89.4%	1,794	100.0%	1,794	100.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
504	3,132			3,020	96.4%	3,003	99.4%	3,020	100.0%	0	0.0%	17	0.6%	17	0.0%	0	0.0%	0	0.0%	17	0.6%	17	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
505.01	3,090			2,929	94.8%	2,905	99.2%	2,929	100.0%	0	0.0%	24	0.8%	0	0.0%	11	0.4%	11	100.0%	0	0.0%	13	40.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
505.02	2,589			2,491	96.2%	2,483	99.7%	2,491	100.0%	0	0.0%	8	0.3%	0	0.0%	8	0.3%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
506	1,170			1,068	91.3%	1,026	96.1%	1,040	97.4%	28	2.6%	42	3.9%	28	66.7%	7	0.7%	0	0.0%	7	0.7%	0	0.0%	28	2.6%	28	100.0%	0	0.0%	0	0.0%
507	3,545			3,152	88.9%	3, <																									

AGE BY COUNTY AND CENSUS TRACT IN THE KYOVA PLANNING AREA																					
State	County	Census Tract/Area	Est. Population	Male	% Male	Female	% Female	Median Age (years)	Age 5 and Under	% Age 5 and Under	Age 18 +	% Age 18 +	Age 5-17	% Age 5-17	Age 18-24	% Age 18-24	Age 25-64	% Age 25-64	Age 65 +	% Age 65+	Census Tract/Area
West Virginia	Cabell	Cabell	93,300	45,600	48.9%	47,700	51.1%	39.3	4,938	5.4%	74,835	82.4%	13,527	14.5%	12,687	13.6%	32,413	34.7%	18,247	19.6%	Cabell
		1.01	1,321	651	49.3%	670	50.7%	36.8	76	5.8%	991	75.0%	254	19.2%	111	8.4%	549	41.5%	331	25.1%	1.01
		1.02	2,034	1,113	54.7%	921	45.3%	35.4	61	3.0%	1,486	73.1%	487	23.9%	144	7.1%	1007	49.6%	335	16.5%	1.02
		2	2,510	1,239	49.4%	1,271	50.6%	44.2	155	6.2%	1,967	78.4%	388	15.5%	323	12.9%	1199	47.7%	445	17.7%	2
		3	2,608	1,408	54.0%	1,200	46.0%	35.5	176	6.7%	2,058	78.9%	374	14.3%	390	15.0%	1202	46.1%	466	17.9%	3
		4	2,450	1,129	46.1%	1,321	53.9%	24.5	167	6.8%	2,060	84.1%	223	9.1%	854	34.9%	991	40.5%	215	8.8%	4
		5	3,720	1,428	38.4%	2,292	61.6%	20.3	0	0.0%	3,697	99.4%	23	0.6%	3,335	89.7%	320	8.6%	42	1.1%	5
		6	1,083	552	51.0%	531	49.0%	23.5	0	0.0%	1,078	99.5%	5	0.5%	589	54.4%	219	20.2%	270	24.9%	6
		9	1,574	893	56.7%	681	43.3%	36.5	64	4.1%	1,165	74.0%	345	21.9%	219	13.9%	723	45.9%	223	14.2%	9
		10	2,326	933	40.1%	1,393	59.9%	50.4	85	3.7%	1,956	84.1%	285	12.3%	210	9.0%	1,122	48.3%	624	26.8%	10
		11	1,856	964	51.9%	892	48.1%	33.5	226	12.2%	1,387	74.7%	243	13.1%	163	8.8%	843	45.4%	381	20.5%	11
		12	2,955	1,336	45.2%	1,619	54.8%	39.7	118	4.0%	2,252	76.2%	585	19.8%	217	7.3%	1,532	51.8%	503	17.0%	12
		13	2,570	1,439	56.0%	1,131	44.0%	35.5	108	4.2%	2,208	85.9%	254	9.9%	493	19.2%	1,257	48.8%	458	17.8%	13
		14	2,229	1,222	54.8%	1,007	45.2%	39.9	22	1.0%	2,052	92.1%	155	6.9%	433	19.4%	1,209	54.2%	410	18.4%	14
		15	1,949	557	28.6%	1,392	71.4%	36.8	78	4.0%	1,464	75.1%	407	20.9%	342	17.5%	606	31.2%	516	26.5%	15
		16	713	321	45.0%	392	55.0%	35.9	18	2.5%	607	85.1%	88	12.3%	110	15.4%	425	59.6%	72	10.1%	16
		18	3,217	1,624	50.5%	1,593	49.5%	30.2	391	12.2%	2,452	76.2%	374	11.6%	371	11.5%	1,762	54.8%	319	9.9%	18
		19	2,311	1,031	44.6%	1,280	55.4%	43.9	165	7.1%	1,849	80.0%	297	12.9%	170	7.4%	1,232	53.4%	447	19.3%	19
		20	3,342	1,603	48.0%	1,739	52.0%	42	278	8.3%	2,503	74.9%	561	16.8%	174	5.2%	1,632	48.7%	697	20.9%	20
		21	3,097	1,257	40.6%	1,840	59.4%	52.6	86	2.8%	2,513	81.1%	498	16.1%	177	5.7%	1,132	36.5%	1,204	38.9%	21
		101.03	2,792	1,471	52.7%	1,321	47.3%	49.5	74	2.7%	2,278	81.6%	440	15.8%	353	12.6%	1,284	45.9%	641	23.0%	101.03
		101.04	2,785	1,414	50.8%	1,371	49.2%	39.3	281	10.1%	2,085	74.9%	419	15.0%	105	3.8%	1,373	49.4%	607	21.8%	101.04
		102.02	4,647	2,100	45.2%	2,547	54.8%	40.3	138	3.0%	3,793	81.6%	716	15.4%	315	6.8%	2,655	57.1%	823	17.7%	102.02
		102.03	4,145	1,858	44.8%	2,287	55.2%	39.1	186	4.5%	3,186	76.9%	773	18.7%	338	8.2%	2,040	49.3%	808	19.5%	102.03
		102.04	1,966	1,014	51.6%	952	48.4%	36.6	135	6.9%	1,520	77.3%	311	15.8%	73	3.7%	942	47.8%	505	25.7%	102.04
		103	2,855	1,293	45.3%	1,562	54.7%	44.5	119	4.2%	2,354	82.5%	382	13.4%	422	14.8%	1,492	52.3%	440	15.4%	103
		104.01	3,898	2,354	60.4%	1,544	39.6%	33.6	290	7.4%	3,005	77.1%	603	15.4%	335	8.6%	2,370	60.9%	300	7.7%	104.01
		104.02	3,243	1,749	53.9%	1,494	46.1%	36.7	185	5.7%	2,497	77.0%	561	17.3%	223	6.9%	1,450	44.6%	824	25.4%	104.02
		105	4,960	2,265	45.7%	2,695	54.3%	41.1	35	0.7%	3,812	76.9%	1113	22.4%	461	9.3%	2,231	45.0%	1,120	22.6%	105
		106	3,944	2,012	51.0%	1,932	49.0%	42.5	237	6.0%	3,037	77.0%	670	17.0%	248	6.3%	1,888	47.9%	901	22.8%	106
		107.01	2,373	1,177	49.6%	1,196	50.4%	45.5	260	11.0%	1,973	83.1%	140	5.9%	137	5.8%	1,288	54.3%	548	23.1%	107.01
		107.02	4,026	2,092	52.0%	1,934	48.0%	51.9	33	0.8%	3,360	83.5%	633	15.7%	306	7.6%	2,109	52.4%	945	23.5%	107.02
		108.01	2,015	1,068	53.0%	947	47.0%	47	217	10.8%	1,625	80.6%	173	8.6%	146	7.2%	979	48.6%	500	24.8%	108.01
		108.02	4,521	2,233	49.4%	2,288	50.6%	48.4	382	8.4%	3,453	76.4%	686	15.2%	268	5.9%	2,078	46.0%	1,107	24.5%	108.02
		109	1,265	800	63.2%	465	36.8%	38	92	7.3%	1,112	87.9%	61	4.8%	132	10.4%	760	60.1%	220	17.4%	109
Wayne	Wayne	38,498	18,798	48.8%	19,700	51.2%	44.5	1,928	5.0%	30,583	79.4%	5,987	15.6%	287	7.5%	19,311	50.1%	8,395	21.8%	Wayne	
	51	1,935	884	45.7%	1,051	54.3%	38.8	59	3.0%	1,625	84.0%	251	12.9%	306	15.8%	965	49.8%	354	18.3%	51	
	52	1,763	882	50.0%	881	50.0%	48.9	23	1.3%	1,473	83.6%	267	15.1%	137	7.8%	962	54.7%	374	21.2%	52	
	201	2,541	1,317	51.8%	1,224	48.2%	42	54	2.1%	2,001	78.7%	486	19.1%	119	4.7%	1,423	56.1%	459	18.1%	201	
	203	4,899	2,247	45.9%	2,652	54.1%	45.7	179	3.7%	4,255	86.9%	465	9.5%	463	9.5%	2,412	49.2%	1,380	28.2%	203	
	204	6,077	3,088	50.8%	2,989	49.2%	45.3	180	3.0%	4,820	79.3%	1,077	17.8%	493	8.1%	3,029	49.9%	1,298	21.4%	204	
	205	4,270	2,039	47.8%	2,231	52.2%	46.7	248	5.8%	3,341	78.2%	681	15.9%	120	2.8%	2,150	50.6%	1,071	25.1%	205	
	206	4,853	2,463	50.8%	2,390	49.2%	42.5	287	5.9%	3,734	76.9%	832	17.2%	407	8.4%	2,438	50.2%	889	18.3%	206	
	207	3,490	1,636	46.9%	1,854	53.1%	37.8	448	12.8%	2,533	72.6%	509	14.6%	316	9.1%	1,636	46.9%	581	16.6%	207	
	208	3,600	1,734	48.2%	1,866	51.8%	43.7	69	1.9%	2,787	77.4%	744	20.7%	251	7.0%	1,896	52.7%	640	17.8%	208	
	209	2,600	1,264	48.6%	1,336	51.4%	51.1	135	5.2%	2,066	79.5%	399	15.4%	203	7.8%	1,002	38.5%	861	33.1%	209	
	210	2,470	1,244	50.4%	1,226	49.6%	46.3	246	10.0%	1,948	78.9%	276	11.2%	62	2.5%	1,398	56.5%	488	19.8%	210	
	Kentucky	Boyd	Boyd	48,043	24,059	50															

EDUCATION AND DISABILITY BY CENSUS TRACT IN THE KYOVA PLANNING AREA

State	County	Census Tract/Area	Est. Population	Population 25+ Years		Education		Disability											
				Est Population 25 Years +	% Est Population 25 Years +	% HS Graduate or Higher 25 Years +	% Bachelor;s Degree or Higher 25 Years +	Civilian Noninst. Population (Est)	Civilian Noninst Population with a Disability	% With a Disability	Under Age 18	Under Age 18 With A Disability	% Under Age 18 With A Disability	Age 18-64	Age 18-64 With A Disability	% Age 18-64 With A Disability	Age 65+	Age 65+ With A Disability	%Age 65+ With A Disability
West Virginia	Cabell	Cabell	93,300	62,148	66.6%	90.0%	32.4%	91,409	17,848	19.5%	18,413	1,260	6.8%	55,498	9,387	16.9%	17,498	7,201	41.2%
		1.01	1,321	880	66.6%	86.7%	16.4%	1,321	230	17.4%	330	7	2.8%	660	97	14.7%	331	126	38.1%
		1.02	2,034	1,342	66.0%	82.9%	27.6%	2,023	530	26.2%	548	35	7.2%	1,140	369	32.4%	335	126	37.6%
		2	2,510	1,644	65.5%	71.0%	4.0%	2,510	766	30.5%	543	70	18.0%	1,522	513	33.7%	445	183	41.1%
		3	2,608	1,668	64.0%	89.4%	32.8%	2,551	692	27.1%	549	134	35.9%	1,586	416	26.2%	416	142	34.1%
		4	2,450	1,206	49.2%	78.1%	17.4%	2,450	364	14.9%	390	3	1.3%	1,845	257	13.9%	215	104	48.4%
		5	3,720	362	9.7%	94.2%	54.4%	3,720	449	12.1%	23	0	0.0%	3,655	424	11.6%	42	25	59.5%
		6	1,083	489	45.2%	80.0%	27.6%	890	163	18.3%	5	0	0.0%	754	65	8.6%	131	98	74.8%
		9	1,574	946	60.1%	89.6%	29.2%	1,555	589	37.9%	395	83	25.1%	937	366	39.1%	223	140	62.8%
		10	2,326	1,746	75.1%	85.2%	19.8%	2,326	718	30.9%	370	43	15.1%	1,332	304	22.8%	624	371	59.5%
		11	1,856	1,224	65.9%	79.6%	25.4%	1,789	401	22.4%	469	6	2.5%	1,006	227	22.6%	314	168	53.5%
		12	2,955	2,035	68.9%	90.6%	44.5%	2,955	632	21.4%	703	0	0.0%	1,749	394	22.5%	503	238	47.3%
		13	2,570	1,715	66.7%	93.2%	50.5%	2,570	359	14.0%	362	37	10.2%	1,750	189	10.8%	458	133	29.0%
		14	2,229	1,619	72.6%	85.8%	32.7%	2,229	529	23.7%	177	10	5.7%	1,642	354	21.6%	410	165	40.2%
		15	1,949	1,122	57.6%	90.9%	23.8%	1,761	476	27.0%	485	34	7.0%	901	207	23.0%	375	235	62.7%
		16	713	497	69.7%	74.6%	18.1%	648	138	21.3%	106	0	0.0%	480	100	20.8%	62	38	61.3%
		18	3,217	2,081	64.7%	89.4%	13.2%	3,217	498	15.5%	765	0	0.0%	2,133	346	16.2%	319	152	47.6%
		19	2,311	1,679	72.7%	97.3%	49.8%	2,311	286	12.4%	462	0	0.0%	1,402	180	12.8%	447	106	23.7%
		20	3,342	2,329	69.7%	99.2%	70.2%	3,331	319	9.6%	839	72	8.6%	1,795	155	8.6%	697	92	13.2%
		21	3,097	2,336	75.4%	91.0%	55.2%	2,877	626	21.8%	584	6	1.0%	1,308	277	21.2%	985	343	34.8%
		101.03	2,792	1,925	68.9%	90.4%	26.9%	2,777	389	14.0%	514	13	2.5%	1,622	212	13.1%	641	164	25.6%
		101.04	2,785	1,980	71.1%	90.8%	31.0%	2,785	493	17.7%	700	83	11.9%	1,478	278	18.8%	607	132	21.8%
		102.02	4,647	3,478	74.8%	93.4%	35.1%	4,647	732	15.8%	854	0	0.0%	2,970	382	12.9%	823	350	42.5%
		102.03	4,145	2,848	68.7%	95.3%	41.3%	4,132	722	17.5%	959	0	0.0%	2,365	487	20.6%	808	235	29.1%
		102.04	1,966	1,447	73.6%	95.3%	61.6%	1,937	263	13.6%	446	97	21.7%	1,004	36	3.6%	487	127	26.1%
		103	2,855	1,932	67.7%	94.0%	39.8%	2,855	455	15.9%	501	30	6.0%	1,914	223	11.7%	440	202	45.9%
		104.01	3,898	2,670	68.5%	88.4%	26.7%	3,104	397	12.8%	878	0	0.0%	1,936	255	13.2%	290	142	49.0%
		104.02	3,243	2,274	70.1%	98.9%	40.7%	3,142	475	15.1%	746	75	10.1%	1,627	110	6.8%	769	290	37.7%
		105	4,960	3,351	67.6%	88.0%	14.5%	4,960	1,261	25.4%	1,148	124	10.8%	2,692	470	17.5%	1,120	667	59.6%
		106	3,944	2,789	70.7%	88.7%	27.3%	3,864	802	20.8%	907	65	7.2%	2,096	341	16.3%	861	396	46.0%
	107.01	2,373	1,836	77.4%	94.9%	13.5%	2,373	322	13.6%	400	0	0.0%	1,425	153	10.7%	548	169	30.8%	
	107.02	4,026	3,054	75.9%	85.5%	31.4%	4,004	760	19.0%	644	29	4.5%	2,415	224	9.3%	945	507	53.7%	
	108.01	2,015	1,479	73.4%	93.9%	27.4%	2,009	495	24.6%	390	12	3.1%	1,119	263	23.5%	500	220	44.0%	
	108.02	4,521	3,185	70.4%	92.1%	30.2%	4,521	1,066	23.6%	1,068	169	15.8%	2,346	428	18.2%	1,107	469	42.4%	
	109	1,265	980	77.5%	88.7%	23.0%	1,265	451	35.7%	153	23	15.0%	892	282	31.6%	220	146	66.4%	
Wayne	Wayne	38,498	27,706	72.0%	85.3%	17.7%	38,376	9,287	24.2%	7,888	694	11.6%	22,150	4,868	22.0%	8,338	3,725	44.7%	
	51	1,935	1,319	68.2%	97.0%	23.7%	1,935	370	19.1%	310	66	21.3%	1,271	147	11.6%	354	157	44.4%	
	52	1,763	1,336	75.8%	87.1%	23.6%	1,763	398	22.6%	290	14	4.8%	1,099	276	25.1%	374	108	28.9%	
	201	2,541	1,882	74.1%	89.8%	33.5%	2,541	479	18.9%	540	63	11.7%	1,542	244	15.8%	459	172	37.5%	
	203	4,899	3,792	77.4%	93.0%	18.0%	4,885	1,538	31.5%	632	56	8.9%	2,873	754	26.2%	1,380	728	52.8%	
	204	6,077	4,327	71.2%	89.8%	23.9%	6,060	1,246	20.6%	1,257	140	11.1%	3,516	649	18.5%	1,287	457	35.5%	
	205	4,270	3,221	75.4%	86.1%	22.7%	4,216	1,103	26.2%	929	54	5.8%	2,262	504	22.3%	1,025	545	53.2%	
	206	4,853	3,327	68.6%	89.1%	14.2%	4,843	768	15.9%	1,119	51	4.6%	2,835	341	12.0%	889	376	42.3%	
	207	3,490	2,217	63.5%	86.3%	14.3%	3,463	603	17.4%	942	17	1.8%	1,940	328	16.9%	581	258	44.4%	
	208	3,600	2,536	70.4%	71.5%	6.9%	3,600	1,061	29.5%	813	170	20.9%	2,147	646	30.1%	640	245	38.3%	
	209	2,600	1,863	71.7%	74.9%	9.8%	2,600	827	31.8%	534	24	4.5%	1,205	467	38.8%	861	336	39.0%	
	210	2,470	1,886	76.4%	65.1%	2.4%	2,470	894	36.2%	552	39	7.5%	1,460	512	35.1%	488	343	70.3%	
Kentucky	Boyd	Boyd	48,043	34,312	71.4%	89.0%	19.4%	46,284	10,089	21.8%	10,178	909	8.9%	2					

# **Appendix E**

**Title VI Assurances  
And  
Appendices A-E**



**The United States Department of Transportation (USDOT)  
Standard Title VI/Non-Discrimination Assurances  
DOT Order No. 1050.2A**

The KYOVA Interstate Planning Commission (herein referred to as the “Recipient”), hereby agrees that, as a condition to receiving any Federal financial assistance from the United States Department of Transportation (DOT) is subject to and will comply with the following:

**Statutory/Regulatory Authorities**

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d *et seq.*, 78 stat. 252), (prohibits discrimination on the basis of race, color, sex, or national origin);
- 49 C.F.R. Part 21 (entitled *Nondiscrimination In Federally Assisted Programs of the Department Of Transportation-effectuation of Title VI of the Civil Rights Act of 1964*);
- 28 C.F.R. Section 50.3 (U.S. Department of Justice Guidelines for Enforcement of Title VI of the Civil Rights Act of 1964):

The preceding statutory and regulatory cites hereinafter are referred to as the “Acts” and “Regulations,” respectively.

**General Assurances**

In accordance with the Acts, and the Regulations, and other pertinent directives, circulars, policy, memoranda, and/or guidance, the Recipient hereby gives assurance that it will promptly take any measures necessary to ensure that:

*“No persons in the United States shall, on the grounds of race, color, sex, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity,” for which the Recipient receives Federal financial assistance from DOT, including the FHWA.*

The Civil Rights Restoration Act of 1987 clarified the original intent of Congress, with respect to Title VI and other Non-discrimination requirements (The Age Discrimination Act of 1975, and Section 504 of the Rehabilitation Act of 1973) by restoring the broad, institutional-wide scope and coverage of these non-discrimination statutes and requirements to include all programs and activities of the Recipient, so long as any portion of the program is Federally assisted.

**Specific Assurances**

More specifically, and without limiting the above general Assurance, the Recipient agrees with and gives the following Assurances with respect to its Federally assisted Federal Highway Program:

1. The Recipient agrees that each “activity,” “facility,” or “program,” as defined in §§21.23 (b) and 21.23 of 49 C.F.R. § 21 will be (with regard to an “activity”) facilitated or will be (with regard to a facility”) operated or will be (with regard to a “program”) conducted in compliance with all requirements imposed by, or pursuant to the Acts and the Regulations.
2. The Recipient will insert the following notification in all solicitations for bids, Requests For Proposals for work, or material subject to the Acts and the Regulations made in connection with all Federal Highway Programs and, in all proposals for negotiated agreements regardless of funding source:

*“The KYOVA Interstate Planning Commission in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, sex, or national origin in consideration for an award.”*

3. The Recipient will insert the clause of Appendix A and E of this Assurance in every contract or agreement subject to the Acts and the Regulations.
4. The Recipient will insert the clauses of Appendix B of this Assurance, as a covenant running with the land, in any deed from the United States effecting or recording a transfer of real property, structures, use, or improvements thereon or interest therein to a Recipient.
5. That where the Recipient receives Federal financial assistance to construct a facility, or part of a facility, the Assurance will extend to the entire facility and facilities operated in connection therewith.

*DeAnna Holliday  
Chair*

*Christopher M. Chiles  
Executive Director*

*KYOVA Interstate  
Planning Commission*

*400 Third Avenue  
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6. That where the Recipient receives Federal financial assistance in the form, or for the acquisition of real property or an interest in real property, the Assurance will extend to rights to space on, over, or under such property.
7. That the Recipient will include the clauses set forth in Appendix C and Appendix D of this Assurance, as a covenant running with the land, in any future deeds, leases, licenses, permits, or similar instruments entered into by the Recipient with other parties:
  - a. for the subsequent transfer of real property acquired or improved under the applicable activity, project, or program; and
  - b. for the construction or use of, or access to, space on, over, or under real property acquired or improved under the applicable activity, project, or program.
8. That this Assurance obligates the Recipient for the period during which Federal financial assistance is extended to the program, except where the Federal financial assistance is to provide, or is in the form of, personal property, or real property, or interest therein, or structures or improvements thereon, in which case the Assurance obligates the Recipient, or any transferee for the longer of the following periods;
  - a. The period during which the property is used for a purpose for which the Federal financial assistance is extended, or for another purpose involving the provision of similar services or benefits; or
  - b. The period during which the Recipient retains ownership or possession of the property.
9. The Recipient will provide for such methods of administration for the program as are found by the Secretary of Transportation or the official to whom he/she delegates specific authority to give reasonable guarantee that it, other recipients, sub-recipients, sub-grantees, contractors, subcontractors, consultants, transferees, successors, in interest, and other participants of Federal financial assistance under such program will comply with all requirements imposed or pursuant to the Acts, the Regulations, and this Assurance.
10. The Recipient agrees that the United States has a right to seek judicial enforcement with respect to any matter arising under the Acts, the Regulations, and this Assurance.

By signing this ASSURANCE, KYOVA Interstate Planning Commission also agrees to comply (and require any sub-recipients, sub-grantees, contractors, successors, transferees, and/or assignees to comply) with all applicable provisions governing the FHWA access to records, accounts, documents, information, facilities, and staff. You also recognize that you must comply with any program or compliance reviews, and/or complaint investigations conducted by the FHWA. You must keep records, reports, and submit the material for review upon request to FHWA, or its designee in a timely, complete, and accurate way. Additionally, you must comply with all other reporting, data collection, and evaluation requirements, as prescribed by law or detailed in program guidance.

KYOVA Interstate Planning Commission gives this ASSURANCE in consideration of and for obtaining any Federal grants, loans, contracts, agreements, property, and/or discounts, or other Federal-aid and Federal financial assistance extended after the date hereof to the recipients by the U.S. Department of Transportation under the Federal Highway Program. This ASSURANCE is binding on KYOVA, other recipients, sub-recipients, sub-grantees, contractors, subcontractors and their subcontractors, transferees, successors in interest, and any other participations in the Federal Highway Program. The person(s) signing below is authorized to sign this ASSURANCE on behalf of the Recipient.

KYOVA Interstate Planning Commission

(Name of Recipient)

By \_\_\_\_\_

(Signature of Authorized Official)

\_\_\_\_\_  
Date



*DeAnna Holliday*  
*Chair*

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## **TITLE VI ASSURANCE**

### **APPENDIX A**

During the performance of this contract, the contractor, for itself, its assignees, and successors, in interest (hereinafter referred to as the “contractor”) agrees as follows:

1. **Compliance with Regulations:** The contractor (hereinafter includes consultants) will comply with the Acts and the Regulations relative to Non-discrimination in Federally assisted programs of the U.S. Department of Transportation, Federal Highway Administration, as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.
2. **Non-discrimination:** The contractor, with regard to the work performed by it during the contract, will not discriminate on the grounds, of race, color, sex, or national origin in the selection and retention of subcontractors, including procurements of materials and leases or equipment. The contractor will not participate directly or indirectly in the discrimination prohibited by the Acts and the Regulations, including employment practices when the contract covers any activity, project, or program set forth in Appendix B or 49 CFR Part 21.
3. **Solicitations for Subcontracts, Including Procurement of Materials and Equipment:** In all solicitations, either by competitive bidding, or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials, or leases of equipment each potential subcontractor or supplier will be notified by the contractor of the contractor’s obligations under this contract and the Acts and the Regulations relative to Non-discrimination on the grounds or race, color, sex, or national origin.
4. **Information and Reports:** The contractor will provide all information and reports required by the Acts and the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, and other sources of information, and its facilities as may be determined by the Recipient or the Federal Highway Administration to be pertinent to ascertain compliance with such Acts, Regulations, and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish the information, the contractor will so certify to the Recipient or the Federal Highway Administration, as appropriate, and will set forth what efforts it has made to obtain the information.
5. **Sanctions for Noncompliance:** In the event of a contractor’s noncompliance with the Non-discrimination provisions of this contract, the Recipient will impose such contract sanctions as it or the Federal Highway Administration may determine to be appropriate, including, but not limited to:
  - a. Withholding payments to the contractor under the contract until the contractor complies; and/or
  - b. Cancelling, terminating, or suspending a contract, in whole or in part.
6. **Incorporation of Provisions:** The contractor will include the provisions of paragraphs one through six in every subcontract, including procurements of materials, and leases or equipment, unless exempt by the Acts and the Regulations and directives issued pursuant thereto. The contractor will take action with respect to any subcontract or procurement as the Recipient or the Federal Highway Administration may direct as a means of enforcing such provision including sanctions for noncompliance. Provided, that if the contractor becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the contractor may request the Recipient to enter into any litigation to protect the interest of the Recipient. In addition, the contractor may request the United States to enter into the litigation to protect the interest of the United States.



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## **TITLE VI ASSURANCE APPENDIX B**

### **CLAUSES FOR DEEDS TRANSFERRING UNITED STATES PROPERTY**

The following will be included in deeds effecting or recording the transfer of real property, structure, or improvements thereon, or granting interested therein from the United States pursuant to the provisions of Assurance 4:

**NOW, THEREFORE**, the Department of Transportation as authorized by law and upon the condition that the (Title of Recipient) will accept title to the lands and maintain the project constructed thereon in accordance with laws of the states of Kentucky, West Virginia, and Ohio, the Regulations for the Administration of Federal Highway Program, and the policies and procedures prescribed by the Federal Highway Administration of the U.S. Department of Transportation in accordance and in compliance with all requirements imposed by Title 49, Code of Federal Regulations, U.S. Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation pertaining to and effectuating the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252 U.S.C. §2000d to 2000d-4), does hereby remise, release, quitclaim and convey unto the (Title of Recipient) all the right, title and interest of the U.S. Department of Transportation in and to said lands described in Exhibit A attached hereto and made a part hereof.

#### **(HABENDUM CLAUSE)**

TO HAVE AND TO HOLD said lands and interest therein unto (Title of Recipient) and its successors forever, subject, however, to the covenants, conditions, restrictions and reservations herein contained as follows, which will remain in effect for the period during which the real property or structures are used for a purpose for which Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits and will be binding on the (Title of Recipient), its successors and assigns.

The (Title of Recipient), in consideration of the conveyance of said lands and interests in lands, does hereby covenant and agree as a covenant running with the land for itself, its successors and assigns, that (1) no person will on the grounds of race, color, sex, or national origin be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination with regard to any facility located wholly or in part on, over, or under such lands hereby conveyed [,] [and]\* (2) that the (Title of Recipient) will use the lands and interests in lands and interests in lands so conveyed in compliance with all requirements imposed by or pursuant to Title 49, Code of Federal regulations, U.S. Department of Transportation, subtitle A, Office of the Secretary, Part 21, Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation, Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations and Acts may be amended [, and (3) that in the event of breach of any of the above mentioned non-discrimination conditions, the Department will have a right to enter or re-enter said lands and facilities on said land, and that above described land and facilities will thereon revert to and vest in and become the absolute property of the U.S. Department of Transportation and its assigns as such interest existed prior to this instruction].\*

(\*Reverter clause and related language to be used only when it is determined that such a clause is necessary in order to make clear the purpose of Title VI.)





## TITLE VI ASSURANCE APPENDIX C

### CLAUSES FOR TRANSFER OF REAL PROPERTY ACQUIRED OR IMPROVED UNDER THE ACTIVITY, FACILITY, OR PROGRAM

The following clauses will be included in deeds, licenses, leases, permits, or similar instruments entered into by the KYOVA Interstate Planning Commission pursuant to the provisions of Assurance 7(a):

- A. The (grantee, lessee, permittee, etc., as appropriate) for himself/herself, his/her heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree [in the case of deeds and leases add "as covenant running with the land"] that:
  - 1. In the event facilities are constructed, maintained, or otherwise operated on the property described in this (deed, license, lease, permit, etc.) for any purpose for which a U.S. Department of Transportation activity, facility, or program is extended or for another purpose involving the provision of similar services or benefits, the (grantee, licensee, lessee, permittee, etc.) will maintain and operate such facilities and services in compliance with all requirements imposed by the Acts and Regulations (as may be amended) such that no person on the grounds of race, color, sex, or national origin, will be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities.
- B. With respect to licenses, leases, permits, etc., in the event of breach of any of the above Non-discrimination covenants, KYOVA Interstate Planning Commission will have the right to terminate the (lease, license, permit, etc.) and to enter, reenter, and repossess said lands and facilities thereon, and hold the same as if the (lease, license, permit, etc.) had never been made or issued.\*
- C. With respect to a deed, in the event of breach of any of the above Non-discrimination covenants, the KYOVA Interstate Planning Commission will have the right to enter or re-enter the lands and facilities thereon, and the above described lands and facilities will there upon revert to and vest in and become the absolute property of the KYOVA Interstate Planning Commission and its assigns.\*

(\*Reverter clause and related language to be used only when it is determined that such a clause is necessary to make clear the purpose of Title VI.)

*DeAnna Holliday*  
*Chair*

*Christopher M. Chiles*  
*Executive Director*

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## **TITLE VI ASSURANCE APPENDIX D**

### **CLAUSES FOR CONSTRUCTION USE/ACCESS TO REAL PROPERTY ACQUIRED UNDER THE ACTIVITY, FACILITY OR PROGRAM**

The following clauses will be included in deeds, licenses, leases, permits, or similar instruments entered into by the KYOVA Interstate Planning Commission pursuant to the provisions of Assurance 7(b):

- A. The (grantee, lessee, permittee, etc., as appropriate) for himself/herself, his/her heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree [in the case of deeds and leases add "as covenant running with the land"] that: (1) no person on the ground of race, color, sex, or national origin, will be excluded from participation in , denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities, (2) that in the construction of any improvements on, over, or under such land, and the furnishing of services thereon, no person on the ground of race, color, sex, or national origin, will be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination, (3) that the (grantee, licensee, lessee, permittee, etc.) will use the premises in compliance with all other requirements imposed by or pursuant to the Acts and Regulations, as amended, set forth in this Assurance.
- B. With respect to (licenses, leases, permits, etc.) in the event of breach of any of the above Non-discrimination covenants, KYOVA Interstate Planning Commission will have the right to terminate the (license, permit, etc., as appropriate) and to enter or reenter and repossess said land and the facilities thereon, and hold the same as if said (license, permit, etc., as appropriate) had never been made or issued.\*
- C. With respect to deeds, in the event of breach of any of the above Non-discrimination covenants, KYOVA Interstate Planning Commission will there upon revert to and vest in and become the absolute property of KYOVA Interstate Planning Commission and its assigns.\*

(\*Reverter clause and related language to be used only when it is determined that such a clause is necessary to make clear the purpose of Title VI.)

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## TITLE VI ASSURANCE APPENDIX E

During the performance of this contract, the contractor, for itself, its assignees, and successors, in interest (hereinafter referred to as the “contractor”) agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. §2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, sex, or national origin); and 49 CFR Part 21;
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. §4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal-aid programs and projects);
- Federal-aid Highway Act of 1973, (223 U.S.C. § 324 et seq.), (prohibits discrimination on the basis of sex); • Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 et seq.) as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27;
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et seq.), (prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982, (49 U.S.C. § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, sex, or national origin);
- The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of terms “programs or activities” to include all the programs or activities of the Federal-aid recipients, sub recipients and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the American with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131—12189) as implemented by Department of Transportation regulations at 49 C.F.R. Parts 37 and 38;
- The Federal Aviation Administration’s Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, sex, or national origin);
- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures non-discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;
- Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of Limited English Proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100);
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. § 1681 et seq.).

*DeAnna Holliday  
Chair*

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# **Appendix F**

## **Definitions**

## **Definitions**

### **African American (Black)**

A person having origins in any of the black racial groups of Africa.

### **American Indian or Alaska Native**

A person having origins in any of the original peoples of North and South American (including Central America) who maintains cultural identification through tribal affiliation or community attachment.

### **Applicant**

An eligible public entity or organization that submits an application for financial assistance under a program administered on behalf of the State.

### **Area Development Districts (ADD)**

Focus on developing and sustaining the fundamental building blocks for state, regions, and local communities in rapidly changing global marketplace. Including but not limited to traditional emphasis on strategic planning and project funding for clean and safe drinking water systems, health care facilities, affordable housing, small business development and transportation improvements.

### **Asian**

A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian Subcontinent, including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand and Vietnam.

### **Assurance**

A written “policy statement” or “contractual agreement” signed by the agency head in which a recipient agrees to administer federally assisted programs in accordance with civil rights laws and regulations.

### **Beneficiary**

Any person or group of people (other than states) entitled to receive benefits, directly or indirectly, from any federally assisted program (i.e. relocated persons, impacted citizens, communities, etc).

### **Complaint**

A verbal or written allegation of discrimination that indicates that a federally assisted program operated in such a manner that it results in disparity of treatment to persons or groups of persons because of race, color, sex, or national origin.

### **Compliance**

A satisfactory condition wherein an applicant, recipient, or subrecipient has effectively implemented all the Title VI requirements or can demonstrate that every good-faith effort toward achieving this end has been made.

**Contract**

A mutually binding legal relationship or any modification thereof obligating the seller to furnish supplies or services, including construction, and obligating the buyer to pay for them. Throughout this document, a lease is considered a contract.

**Contractor**

Any person, corporation, [partnership, organization, or incorporated association that participates, through a contract or subcontract, in any program or activity covered by this plan including lessees.

**Discrimination**

Involves any act or inaction, whether intentional or unintentional in any program or activity of a federal aid recipient, sub recipient, or contractor, which results in disparate treatment, disparate impact, or perpetuating the effects of prior discrimination based on race, color, sex, national origin, age, disability or in the case of disability, failing to make a reasonable accommodation.

**Division**

One of the administrative subdivisions of an office of the Kentucky Transportation Cabinet. The term *district* considered equivalent to *division*, as an administrative subdivision of an office of the KYTC.

**Executive Director**

The Executive Director is the individual responsible for the overall daily operation and responsibilities of the KYOVA Interstate Planning Commission. The Executive Director reports directly to the KYOVA Policy Board.

**Federal Assistance**

- Grants and loans of federal funds
- The grant or donation of federal property and interests in property
- The detail of federal personnel
- The sale and lease of, and the permission to use (on other than a casual or transient basis), federal property or any interest in such property without consideration or with nominal consideration, or with consideration which is reduced for the purpose of assisting the recipient, or in recognition of the public interest to be served by such sale or lease to the recipient
- Any federal agreement, arrangement, or other contract that has, as one of its purposes, the provision of assistance

**Federal Highway Administration (FHWA)**

Agency within the U.S. Department of Transportation that supports State and local governments in the design, construction and maintenance of the Nation's highway system (Federal Aid Highway Program) and various federally and tribal owned lands (Federal Loans Highway Program)

**Grantee**

Any public or private agency, institution or organization to whom federal financial assistance intended for any program.

**Hispanic or Latino**

A person of Cuban, Mexican, Puerto Rican, South or Central American or other Spanish culture or origin, regardless of race.

**Interpretation**

The process of listening to something in one language and orally interpreting it in another. The mix of LEP services under the Oral Languages Services is as follows:

- Hiring bilingual staff
- Hiring staff interpreters
- Using telephone interpreter lines
- Using community volunteers
- Use of family members, friends, and other customers/passengers as interpreters.

**Kentucky Transportation Cabinet (KYTC)**

The agency of Kentucky charged by its laws with the responsibility for all modes of transportation.

**Limited English Proficiency (LEP)**

Individuals who do not speak English as their primary language and who have a limited ability to read, speak, write or understand English can be limited English proficient.

**Metropolitan Planning Organization (MPO)**

Policy board of an organization created and designated to carry out the metropolitan transportation planning process. MPOs are required to represent localities in all Urbanized Areas (UZA) of populations of 50,000, as determined by the US Census. MPOs designated by agreement between the Governor and units of general-purpose local government that together represent at least 75 percent of the affected population (including the largest incorporated city, based on population, as named by the Bureau of the Census) or in accordance with procedures established by applicable State or local law. When submitting the transportation improvement program (described below), to the State for inclusion in the statewide program, MPOs self-certify that they have met all federal requirements.

**Minority**

A person or groups of persons differing from others in some characteristics, who may be, subjected to differential treatment based on race, color or sex, or national origin. Includes African Americans, Hispanics or Latinos, American Indian or Alaska native, Asians and Native Hawaiian or Other Pacific Islander.

**Native Hawaiian or Other Pacific Islander**

A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islander.

**Non-compliance**

The condition wherein a recipient has failed to meet prescribed requirements and has shown a lack of good-faith effort in implementing all of the Title VI requirements.

**Non-minority or non-minority group people**

Caucasians

**Ohio Department of Transportation (ODOT)**

The agency of Ohio charged by its laws with the responsibility for all modes of transportation.

**Persons**

Where designation of persons by race, color, sex, or national origin is required, the following designations ordinarily may be used: "White not of Hispanic origin," "Black not of Hispanic origin," "Hispanic," "Asian or Pacific Islander," "American Indian or Alaskan Native." Additional subcategories based on national origin or primary language spoken may be used, where appropriate, on either a national or regional basis.

**Primary Recipient**

KYTC, ODOT, WVDOT or any department, division, or agency authorized to request federal assistance on behalf of sub-recipients and to distribute financial assistance to sub-recipients' contracts for carrying out a program.

**Program**

Includes any highway, project, or activity that provides services, financial aid or other benefits to individuals, including education or training, work opportunities, health, welfare, rehabilitation, housing or other services, whether provided directly by the recipient of federal financial assistance or provided by others through contracts or other arrangements with the recipient (i.e. Planning, Environment, Design, Right-of-Way, Construction, Safety, and Research).

**Program Area Officials**

The officials who are responsible for carrying out technical program responsibilities.

**Public Participation**

An open process in which the rights of the community to be informed to provide comments to the Government and to receive a response from the Government are met through a full opportunity to be involved and to express needs and goals.

**Recipient**

Kentucky, Ohio, or West Virginia or any political subdivision or instrumentality thereof or any public or private agency, institution, or organization or other entity; or any individual in Kentucky, Ohio, or West Virginia to whom federal assistance is extended, either directly or through another recipient, for any program. Recipient includes any successor, assignee, or transferee thereof. The term "recipient" does not include any ultimate beneficiary under any such programs. Examples of recipients include MPOs, Council of Governments (COG), towns, cities, counties, school districts or any sub recipient.

**Secretary**

The chief administrative officer of the Kentucky Transportation Cabinet (KYTC), Ohio Department of Transportation (ODOT), and West Virginia Division of Highways (WVDOT).

**Statewide Transportation Improvement Program (STIP)**

Statewide transportation improvement program (STIP) for all areas for each State covering a period of at least four years. The STIP is a staged, multi-year, statewide intermodal program of transportation projects, consistent with the statewide transportation plan and planning processes as well as metropolitan plans, transportation improvement programs (TIP), and planning processes. The STIP must be developed in cooperation with the metropolitan planning organizations (MPO), public transit providers, and any Regional Transportation Planning Organization (RTPO) in the State and must be compatible with the TIPs for the metropolitan areas in the State.

**Statewide Transportation Plan (STP)**

A long-range transportation plan that provides for the development and implementation of the multimodal transportation system (including transit, highway, bicycle, pedestrian, and accessible transportation for the State. This plan must identify how the transportation system will meet the State's economic, transportation, development and sustainability goals for at least a 20-year planning horizon.



**Sub-grantee**

Any public or private agency, institution, or organization to who federal financial assistance is intended (through another recipient) for any program.

**Title VI Officer, Coordinator or Liaison**

Refers to the responsible official in matters relating to Title VI. KYOVA's Title VI Coordinator reports to and assists the Executive Director in carrying out the Title VI responsibility of the KYOVA Interstate Planning Commission.

**Title VI Program**

The system of requirements developed to implement Title VI of the Civil Rights Acts of 1964. When appropriate, the phrase "Title VI Program" also refers to the civil rights provisions of other federal non-discrimination authorities to the extent that they prohibit discrimination on the grounds of race, color, sex, or national origin in programs or activities receiving federal financial assistance.

**Translation**

Translation is the replacement of a written text from one language into an equivalent written text in another.

**Transportation Improvement Program (TIP)**

Plan developed by Metropolitan Planning Organization (MPO) in cooperation with the State(s) and public transit providers detailing a list of upcoming transportation projects, covering a period of at least four years. It should include a capital and non-capital surface transportation projects, bicycle and pedestrian facilities and other transportation enhancements, Federal Lands Highway projects and safety projects included in the State's Strategic Highway Safety Plan. The TIP should include all regionally significant projects receiving FHWA or FTA funds, or for which FHWA or FTA approval is required.

**West Virginia Department of Transportation (WVDOT)**

The agency of West Virginia charged by its laws with the responsibility for all modes of transportation.

**White**

A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.

# **Appendix G**

**KYOVA Staff  
Title VI Training  
Documentation**

**KYOVA Interstate Planning Commission  
Title VI Training  
FY 2006**

The following KYOVA Interstate Planning Commission employees participated and completed the *KYTC Title VI: Expectations & Responsibilities training*.

NAME	TITLE	VERIFICATION*	COMPLETION DATE
Chris Chiles	Executive Director	<input checked="" type="checkbox"/>	7/28/2025
Saleem Salameh	Deputy Executive Director	<input checked="" type="checkbox"/>	7/23/2025
Terri Sicking	Senior Transportation Planner	<input checked="" type="checkbox"/>	7/11/2025
Jody Sigmon	Transportation Planner/System Performance	<input checked="" type="checkbox"/>	7/21/2025
Bethany Wild	Senior Transportation Planner	<input checked="" type="checkbox"/>	7/21/2025
Paul Young	Web Designer/System Analyst	<input checked="" type="checkbox"/>	7/22/2025
Dannielle Slusher	Finance Manager Title VI Compliance Officer	<input checked="" type="checkbox"/>	8/4/2025
Steve Frye	Finance Assistant	<input checked="" type="checkbox"/>	7/23/2025
Annette Johnson	Transportation Technician/Administrative Assistant	<input checked="" type="checkbox"/>	7/22/2025

*\*By checking the "Verification" box you certify that you have completed the KYTC Title VI: Expectations & Responsibilities training and forwarded a copy of the KYTC completion notification to the KYOVA Title VI Officer and/or other KYOVA designated individual.*

Note: KYTC Title VI Training Completion Notifications for each employee are on file with the Title VI Coordinator and available for review by request.