

KYOVA INTERSTATE PLANNING COMMISSION  
POLICY MEETING

400 Third Avenue  
Huntington, WV 25701

April 28, 2023  
12:00 P.M.

MINUTES

AGENDA ITEM #1: Call to Order and Introductions – DeAnna Holliday, Chair

- Attendees present for the Policy Board Meeting (via Zoom Video Conferencing) are as follows:

Don Bias	Patrick Leighty
Tim Bias	John Mandt
Michael Browning	Chad Nelson
John Callihan	Ben Newhouse
Steve Cole (Michael Graese)	Jennifer Piercy
Paul Davis	Kelli Sobonya
Steve DeWitte	Randy Stapleton
Beau Evans	Bruce Sullivan
Don Fraley	Kevin Sullivan
Erin Grushon	Travis Thompson
Keith Hienenman (Bobby Hall)	Nick Vail
DeAnna Holliday	Alex Vaughn
Ralph Kline	Sam Wallace
Jeff Maddox	Randy Wheeler
	Thomas Witt
	Jennifer Woodall

AGENDA ITEM #2: Approval of Minutes from Previous Meeting (March 3, 2023)

- ❖ Motion Davis / Nelson to approve as presented; motion passed.

AGENDA ITEM #3: Presentation of FY 2022 Audit Report – Bruce Sullivan, Hess, Stewart, & Campbell

- Mr. Sullivan gave members a brief overview of the audit conducted for FY 2023. The audit was deemed satisfactory in all aspects; no findings were presented.

AGENDA ITEM #4: Executive Director’s Report – Chris Chiles, KYOVA

- Safe Streets and Roads for All (SS4A) Action Plan Grant.
  - Mr. Chiles explained that KYOVA has applied for and received a Safe Streets and Roads for All (SS4A) planning grant with the entire Tri-State as the project scope. He

stated this was a nationwide competition awarded to KYOVA and that no local match was required.

- Ohio DOT/KYOVA Biennial Agreement
  - Mr. Chiles explained that this is a bi-annual planning agreement between the Ohio Department of Transportation and KYOVA.
- Hal Greer Boulevard Corridor Project Update
  - Mr. Chiles informed members that progress has begun, with construction being completed next year.
- Downtown Ashland Complete Street Project Update
  - Mr. Chiles explained to members that this project continues moving forward, design is being finalized, with construction beginning soon.
- Chesapeake Bypass Project Update
  - Mr. Chiles stated all funding has been secured to make this project shovel ready, including right-of-way acquisition, design, and environmental documentation; KYOVA and Lawrence County will continue seeking funding for construction.
- Huntington Welcome Center I-64, Exit 8 – Congressionally Directed Spending (CDS) funds
  - Mr. Chiles gave members a brief overview of the 5<sup>th</sup> Street Welcome Center. He explained the accessibility of the location being ideal for both West and East bound traffic. He stated \$1.75 million has been awarded to the DOH for design, engineering, and beginning of construction.
- Update on KYOVA Transportation Studies
  - Mr. Chiles briefly mentioned the various transportation studies KYOVA staff are currently involved with and directed members to KYOVA's YouTube channel for more information.
    - Complete Streets Planning – Erin Grushon, B&N
    - FY 2024-2027 Transportation Improvement Program (TIP) – Erin Grushon, B&N

#### AGENDA ITEM #5: Technical Advisory Committee (TAC) Report – Paul Davis, Chairman

- Transit Systems Update
  - Mr. Davis, General Manager of the Tri-State Transit Authority, gave a Transit update for the Huntington area. He discussed KYOVA's Technical Advisory Committee (TAC) meeting held on Tuesday, April 25, 2023. He stated various presentations were discussed. He gave thanks and acknowledgement to Rebel Barn Catering for the lunches provided at KYOVA's Board Meetings. He gave an overview of the TIP Amendment.
- Amendment #14 to FY 2021-2024 Transportation Improvement Program (TIP)
  - Resolution #2023-022
    - ❖ Motion Kline / Leighty to approve as presented; motion passed.
  - KYOVA Complete Streets Policy
    - ❖ Motion Maddox / Sobonya to approve as presented; motion passed.

AGENDA ITEM #6: Presentation of Final FY 2024 Unified Planning Work Program (UPWP) – Chris Chiles, KYOVA

- Mr. Chiles stated the UPWP contains the budget, transportation studies, staff information, and applicable projects for the upcoming fiscal year.
- Final FY 2024 UPWP and Indirect Cost Rate
  - ❖ Motion Leighty / Wheeler to approve all the above as presented; motion passed.

AGENDA ITEM #7: Presentation of Final FY 2024–2027 Transportation Improvement Program (TIP) – Chris Chiles, KYOVA

- Mr. Chiles stated the TIP is updated every two years. He reminded the Board this document is fluid and amendments to alter existing projects or add new projects are a part of most Board Meetings.
- Final FY 2024–2027 TIP
- Resolution #2023-019
  - ❖ Motion Sobonya / Kline to approve for Public Review; motion passed.

AGENDA ITEM #8: Demonstration of New TIP Management System – Terri Sicking and Jody Sigmon, KYOVA

- Ms. Sicking and Mr. Sigmon gave a brief tutorial of the new website highlighting KYOVA projects. Ms. Sicking gave a step-by-step explanation of how to access these projects.

AGENDA ITEM #9: Kentucky Strategic Highway Investment Formula for Tomorrow (SHIFT) Sponsored Projects – Terri Sicking, KYOVA

- Ms. Sicking updated members on Boyd and Greenup projects. She discussed the SHIFT process and the CHAP database. She explained the SHIFT process was the first step in adding to Kentucky’s 6-year Highway Plan. She stated Boyd and Greenup Counties had nine listings to be approved by Board members.
  - ❖ Motion Fraley / Wheeler to approve as presented; motion passed.

AGENDA ITEM #10: Transportation Performance Measures Update – Bethany Wild, KYOVA

- Ms. Wild explained that KYOVA is required to set Performance Measures for safety, pavement and bridge conditions, and system performance in all three states. She stated these resolutions are specifically updated for Kentucky.
- PM2 – Bridge and Pavement: Kentucky
- PM3 – System Performance: Kentucky
  - Resolution #2023-020
  - Resolution #2023-021
    - ❖ Motion Wheeler / Leighty to approve all of the above as presented; motion passed.

AGENDA ITEM #11: Federal and State Updates

- Federal Highway Administration (FHWA) – Sam Wallace
  - Mr. Wallace, Transportation Planner in the Ohio Division, introduced himself to Board members.

- West Virginia Division of Highways (WVDOH) – Kevin Sullivan
  - Mr. Sullivan discussed the Statewide Freight Plan. He also discussed weigh stations and the lack of parking facilities for the trucking industry along I-64.
- Kentucky Transportation Cabinet (KYTC) – Thomas Witt
  - Nick Vail, FHWA-KY, introduced himself and gave a brief update on the Carbon Reduction Strategy.
  - Mr. Witt briefed members on the SHIFT 6-Year Highway Plan, suballocated funds, and current Boyd and Greenup County projects.
  - Mr. Witt introduced Steven DeWitte, KYTC Strategic Planning Branch Manager.

AGENDA ITEM #12: Old Business

- None

AGENDA ITEM #13: New Business

- Future KYOVA Policy Committee Meeting Dates
  - July 28, 2023 – Tentative

AGENDA ITEM #14: Adjournment