

KYOVA INTERSTATE PLANNING COMMISSION  
POLICY MEETING

400 Third Avenue  
Huntington, WV 25701

March 3, 2023  
12:00 P.M.

MINUTES

AGENDA ITEM #1: Call to Order and Introductions – DeAnna Holliday, Chair

- Attendees present for the Policy Board Meeting (via Zoom Video Conferencing) are as follows:

Michael Browning  
Liza Caldwell  
John Callihan  
Steve Cole  
Paul Davis  
Steve DeWitte  
Bill Dingus  
Beau Evans  
Nicholas Gray  
Erin Grushon  
Kelsey Hannah  
DeAnna Holliday  
Ralph Kline  
Patrick Leighty

Jeff Maddox  
John Mandt  
Jim Morgan  
Chad Nelson  
Kelli Sobonya  
Randy Stapleton  
Juli Stephens  
Kevin Sullivan  
Travis Thompson  
James Turner  
Alex Vaughn  
Randy Wheeler  
Thomas Witt  
Jennifer Woodall

AGENDA ITEM #2: Approval of Minutes from Previous Meeting (December 9, 2022)

- ❖ Motion Dingus / Maddox to approve as presented; motion passed.

AGENDA ITEM #3: Executive Director's Report – Chris Chiles, KYOVA

- Welcome to new Members
  - Mr. Chiles welcomed new members. He gave a brief introduction about KYOVA, and how Region 2 compares to its Ohio and Kentucky counterparts.
- 2020 Census Update
  - Mr. Chiles stated that per the 2020 Census numbers, KYOVA will retain its designated Transportation Management Area (TMA) status for the next 10 years. This means KYOVA will continue to receive additional federal dollars, including the suballocated grant funds.
- Safe Streets and Roads for All (SS4A) Action Plan Grant

- Mr. Chiles informed members this is a federal, competitive grant program. He is pleased to announce KYOVA was awarded an Action Plan Grant for the entire Tri-State.
- Hal Greer Boulevard Corridor Project Update
  - Mr. Chiles gave a brief overview of The Hal Greer Project. He informed members that progress is on-going and construction is underway.
- Downtown Ashland Complete Street Project Update
  - Mr. Chiles explained that the Project continues moving forward, and construction is expected to begin in 2023. There will be an additional update later in the meeting from Terri Sicking about this project.
- Chesapeake Bypass Project Update
  - Mr. Chiles explained that funding has been secured to make this project shovel ready, including right-of-way acquisition, design, and environmental documentation. He stated the Draft TRAC list included funding for the first phase of construction, and that Letters of Support are encouraged.
- Update on KYOVA Transportation Studies
  - Mr. Chiles briefly mentioned the various transportation studies KYOVA staff are currently involved with and directed members to KYOVA's YouTube channel for more information.
    - TIP Management System - EcoInteractive
    - Complete Streets Planning – Erin Grushon, B&N
    - FY 2024-2027 Transportation Improvement Program (TIP) – Erin Grushon, B&N
  - Mr. Chiles praised the strong Congressional Delegation for their representation: Mike Browning from Senator Manchin's office, Nicholas Gray from Congresswoman Miller's office, Juli Stephens from Congressman Brad Wenstrup's office, and Alex Vaughn from Senator Capito's office.

#### AGENDA ITEM #4: Election of Officers: Vice Chair, Secretary, and Treasurer

- Ms. Holliday opened floor to nominations:
  - Jeff Maddox – Vice-Chairman
    - ❖ Motion Davis / Sobonya to close nominations and approve as presented; motion passed.
  - Kelli Sobonya – Secretary
    - ❖ Motion Davis / Dingus to close nominations and approve as presented; motion passed.
  - Paul Davis – Treasurer
    - ❖ Motion Leighty / Caldwell to close nominations and approve as presented; motion passed.

#### AGENDA ITEM #5: Presentation of Draft FY 2024 Unified Planning Work Program (UPWP) – Chris Chiles, KYOVA

- Mr. Chiles explained to members that the UPWP lays out all KYOVA activities for Fiscal Year 2024, including the budget and project information. The resolutions must be approved so KYOVA can submit the documents to the appropriate agencies for their review and comments. All necessary changes will be made, and the final draft will be presented at the next KYOVA meeting in April.
- Draft FY 2024 UPWP and Indirect Cost Rate
- Resolution #2023-010 KYOVA Board Authorization
- Resolution #2023-011 Kentucky Surface Transportation Program Funds

- Resolution # #2023-12 Authorization for FTA Application
  - ❖ Motion Leighty / Maddox to approve all the above as presented; motion passed.

AGENDA ITEM #6: Presentation of Draft FY 2024–2027 Transportation Improvement Program (TIP) – Bethany Wild, KYOVA

- Ms. Wild stated the TIP was updated every two years. She explained this was the first Draft and will go out for Public Review from March 10-April 10, 2023. Chris Chiles reminded the Board this document is fluid and amendments to alter existing projects or add new projects are a part of most Board Meetings.
- Draft FY 2024–2027 TIP
  - ❖ Motion Caldwell / Mandt to approve for Public Review; motion passed.

AGENDA ITEM #7: Surface Transportation Block Grant (STBG) Program Funding Eligibility Request: Winchester Avenue Streetscape Project, Ashland – Terri Sicking, KYOVA

- Ms. Sicking discussed the application submitted to KYOVA for Kentucky Surface Transportation Block Grant (STBG) Program funds. This is for the City of Ashland to complete their recently designed downtown Winchester Avenue Streetscape Project between 7<sup>th</sup> and 22<sup>nd</sup> Streets.
- Chris Chiles reminded Board members that each state receives its own pot of suballocated grant funding.
- Resolution #2023-013
  - ❖ Motion Davis / Caldwell to approve as presented; motion passed.

AGENDA ITEM #8: Transportation Performance Measures Update – Bethany Wild, KYOVA

- Ms. Wild explained that KYOVA is required to set Performance Measures for safety, pavement and bridge conditions, and system performance in all three states. She stated these resolutions are specifically for West Virginia because Ohio and Kentucky were previously updated.
- PM2 – Pavement & Bridge Condition: WV
- PM3 – System Performance: WV
  - Resolution #2023-014 PM2
  - Resolution #2023-015 PM3
    - ❖ Motion Dingus / Maddox to approve as presented; motion passed.

AGENDA ITEM #9: Transit Performance Measures Update – Terri Sicking, KYOVA

- Ms. Sicking informed members that every four years, or at the time of the TIP updates, MPO's are required to update their transit safety and asset performance targets. MPO's can either adopt the Transit Agencies' target or adopt their own. KYOVA opted to adopt Regional Targets that transit agencies from all three states can meet.
- Regional Transit Safety Performance Targets
- Regional Transit Asset Targets
  - Resolution #2023-016 – Regional Transit Safety Performance Targets
  - Resolution #2023-017 – Regional Transit Asset Targets
    - ❖ Motion Caldwell / Maddox to approve as presented; motion passed.

AGENDA ITEM #10: Technical Advisory Committee (TAC) Report – Paul Davis, Chairman

- Transit Systems Update

- Mr. Davis, General Manager of the Tri-State Transit Authority, gave a Transit update for the Huntington area. He discussed KYOVA's Technical Advisory Committee (TAC) meeting held on Tuesday, February 28, 2023. He described various presentations they discussed. Ralph Kline, Lawrence County, updated members on the Multi-Mobile Transit Parking Deck in downtown Ironton. Randy Wheeler, Ashland, mentioned the need for bus drivers. Mr. Davis briefed members on the need for new employees, ADA accessible bus shelters, and the overall increase in ridership. He described a future study using 5310 funds to examine current and future bus shelters in all three states.
- Amendment #13 to FY 2021-2024 Transportation Improvement Program (TIP)
  - Resolution #2023-018
    - ❖ Motion Wheeler / Leighty to approve as presented; motion passed.

AGENDA ITEM #11: Federal and State Updates

- Federal Highway Administration (FHWA)
- West Virginia Division of Highways (WVDOH) – Kevin Sullivan
  - Mr. Sullivan discussed the Statewide Freight Plan and the approval of the Statewide STIP Program.
- Kentucky Transportation Cabinet (KYTC) – Thomas Witt
  - Mr. Witt explained the process of projects being included on the TIP list. He briefed members on the SHIFT 6-Year Highway Plan, suballocated funds, and current Boyd and Greenup County projects.
- Ohio Department of Transportation (ODOT)

AGENDA ITEM #12: Old Business

- None

AGENDA ITEM #11: New Business

- Future KYOVA Policy Committee Meeting Dates
  - April 28, 2023

AGENDA ITEM #12: Adjournment